



At: Gadeirydd ac Aelodau'r Pwyllgor
Archwilio Perfformiad

Dyddiad: Dydd Gwener, 15
Chwefror 2013

Rhif Union: 01824 712554

ebost: dcc_admin@denbighshire.gov.uk

Annwyl Gyngorydd

Fe'ch gwahoddir i fynychu cyfarfod y **PWYLLGOR ARCHWILIO PERFFORMIAD, DYDD IAU, 21 CHWFROR 2013** am 10.00 am yn **YSTAFELL BWYLLGORA 1A, NEUADD Y SIR, RHUTHUN.**

NODWCH: BYDD SESIWN BRIFFIO CYN Y CYFARFOD AR GYFER AELODAU'R PWYLLGOR AR FESURAU COFRESTR RISG AM 9.30 A.M.

Yn gywir iawn

G Williams
Pennaeth Gwasanaethau Cyfreithiol a Democrataidd

AGENDA

RHAN 1 – GWAHODDIR Y WASG A'R CYHOEDD I FNYNCHU RHAN HON Y CYFARFOD

1 YMDDIHEURIADAU

2 DATGANIADAU O FUDDIANT

Yr Aelodau i ddatgan unrhyw fuddiannau personol neu ragfarnus mewn unrhyw fusnes i'w ystyried yn y cyfarfod hwn.

3 MATERION BRYD FEL Y'U CYTUNWYD GAN Y CADEIRYDD

Hysbysiad o eitemau y dylid, ym marn y Cadeirydd, eu hystyried yn y cyfarfod fel materion brys dan Adran 100B(4) Deddf Llywodraeth Leol 1972.

4 COFNODION Y CYFARFOD DIWETHAF (Tudalennau 5 - 14)

Derbyn cofnodion cyfarfod y Pwyllgor Craffu Perfformiad a gynhaliwyd ar 10 Ionawr 2013 (copi'n amgaeedig).

5 SAFONAU PERFFORMIAD A DDATGELWYD TRWY'R BROSES GWYNIION (Tudalennau 15 - 20)

Ystyried adroddiad gan y Swyddog Cwynion Corfforaethol (copi'n amgaeedig) yn cyflwyno dadansoddiad o'r adborth a dderbyniwyd trwy bolisi adborth cwsmeriaid Sir Ddinbych 'Eich Llais' ar gyfer Chwarter 3 2012/13.

10.05 a.m.

6 AROLWG COFRESTR RISG GORFFORAETHOL, CHWEFROR 2013 (Tudalennau 21 - 36)

Ystyried adroddiad gan y Swyddog Gwella Corfforaethol (copi'n amgaeedig) yn cyflwyno fersiwn diweddaraf y Gofrestr Risg Gorfforaethol.

10.35 a.m.

~~~~~ EGWYL ~~~~~

**7 CYNLLUN CORFFORAETHOL 2012 – 17 – ADRODDIAD GWAELODLIN (Tudalennau 37 - 94)**

Ystyried adroddiad gan y Swyddog Gwella Corfforaethol (copi'n amgaeedig) yn cyflwyno adroddiad gwaelodlin ar gyfer y Cynllun Corfforaethol 2012-17.

**11.15 a.m.**

**8 PROSIECT PEILOT DYFAIS CYFYNGU CYFLYMDER A CHFYRIF CYLCHDROADAU (Tudalennau 95 - 102)**

Ystyried adroddiad gan Reolwr y Fflyd (copi'n amgaeedig) yn gofyn am gefnogaeth yr aelodau mewn egwyddor i ymgymryd â phrosiect peilot i ystyried yamrferoldeb gosod dyfeisiau cyfyngu cyflymder/cyfrif cylchdroadau mewn cerbydau llai na 3.5 tunell.

**11.45 a.m.**

**9 RHAGLEN WAITH CRAFFU (Tudalennau 103 - 120)**

Ystyried adroddiad gan y Cydgysylltydd Craffu (copi'n amgaeëdig) yn gofyn am adolygiad o flaenraglen waith y Pwyllgor a diweddarau'r Aelodau ar faterion perthnasol.

**12.15 p.m.**

## **10 ADBORTH GAN GYNRYCHIOLWYR Y PWYLLGOR**

Derbyn unrhyw ddiweddariadau gan gynrychiolwyr y Pwyllgor ar amrywiol Fyrddau a Grwpiau'r Cyngor.

## **RHAN 2 – EITEMAU CYFRINACHOL**

Dim eitemau.

## **AELODAETH**

### **Y Cynghorwyr**

Ian Armstrong  
Meirick Davies  
Richard Davies  
Huw Hilditch-Roberts  
Colin Hughes  
Geraint Lloyd-Williams

Peter Owen  
Dewi Owens  
Allan Pennington  
Arwel Roberts  
Gareth Sandilands

## **COPIAU I'R:**

Holl Gynghorwyr er gwybodaeth  
Y Wasg a'r Llyfrgelloedd  
Cynghorau Tref a Chymuned

Mae tudalen hwn yn fwriadol wag

## PWYLLGOR ARCHWILIO PERFFORMIAD

Cofnodion cyfarfod o'r Pwyllgor Archwilio Perfformiad a gynhaliwyd yn YSTAFELL BWYLLGORA 1A, NEUADD Y SIR, RHUTHUN, Dydd Iau, 10 Ionawr 2013 am 9.30 am.

### YN BRESENNOL

Y Cynghorwyr Richard Davies, Huw Hilditch-Roberts, Colin Hughes (Cadeirydd), Geraint Lloyd-Williams, Dewi Owens, Arwel Roberts (Is-Gadeirydd) a/ac Gareth Sandilands a/ac C. Burgess, G. Greenland, D. Houghton and N. Lewis.

### HEFYD YN BRESENNOL

Cyfarwyddwr Corfforaethol: Uchelgais Economaidd a Chymunedol (RM), Pennaeth Archwilio Mewnol (IB), Pennaeth Addysg (KE), Swyddog Perfformiad Effeithiolrwydd Ysgolion: Uwchradd (JM), Rheolwr Gwella Corfforaethol (TW), Cydgysylltydd Rhwydwaith Addysg 14-19 (JG), Pennaeth Coleg Llandrillo (JD), Coleg Llandrillo/Cyfarwyddwr y Rhyl (CJ), Rheolwr Gwasanaethau Democraidd (SP), Cydgysylltydd Craffu (RE) a'r Swyddog Gweinyddol (CIW).

Croesawodd y Cadeirydd Ms Nicola Lewis i'r cyfarfod ar ôl ei phenodi fel Aelod Cyfetholedig Addysg, Rhiant-Lywodraethwr – Cynradd a Mrs Debra Houghton a oedd wedi ei phenodi fel cynrychiolydd Rhiant-Lywodraethwr y Sector Uwchradd. Tan yn ddiweddar, roedd Mrs Houghton wedi bod yn gynrychiolydd Rhiant-Lywodraethwr y Sector Cynradd ar y Pwyllgor Craffu. Hysbyswyd yr Aelodau hefyd bod Dr Dawn Marjoram, nad oedd yn anffodus yn medru mynychu'r cyfarfod, wedi ei hail-benodi yn ddiweddar fel cynrychiolydd Rhiant-Lywodraethwr y Sector Anghenion Addysg Arbennig. Hefyd, croesawodd aelodau'r Tîm Cyfnewid Dysgu gan Gymheiriaid o Gyngor Sir y Fflint, a chynrychiolwyr Swyddfa Archwilio Cymru a oedd yn arsylwi'r cyfarfod fel rhan o Astudiaeth Gwella Gwaith Craffu Swyddfa Archwilio Cymru.

### 1 YMDDIHEURIADAU

Derbyniwyd ymddiheuriadau am absenoldeb oddi wrth y Cynghorwr(wyr) Ian Armstrong, Meirick Davies, Dr. D. Marjoram, Peter Owen a/ac Allan Pennington

### 2 DATGAN BUDDIANNAU

Ni ddatganodd unrhyw Aelod unrhyw fuddiannau personol na rhagfarnus mewn unrhyw fusnes i'w ystyried yn y cyfarfod.

### 3 MATERION BRYD FEL Y'U CYTUNWYD GAN Y CADEIRYDD

Ni chodwyd unrhyw eitemau y dylid, ym marn y Cadeirydd, eu hystyried yn y cyfarfod fel materion bryd dan Adran 100B(4) Deddf Llywodraeth Leol, 1972.

### 4 COFNODION Y CYFARFOD DIWETHAF

Cyflwynwyd cofnodion cyfarfod y Pwyllgor Craffu Perfformiad a gynhaliwyd ar ddydd Iau, 29ain Tachwedd 2012.

Materion yn codi:-

5. Cofrestr Risgiau Corfforaethol – Esboniodd y Cynghorydd H. Hilditch-Roberts, o ran risg gorfforaethol, iddo godi mater goblygiadau cyfreithiol ac ariannol posibl i'r Cyngor ar ôl y tywydd drwg yn Rhuthun.

8. Safonau Gwasanaeth Llyfrgell: Adroddiad Blynyddol 2011/12 – Hysbysodd y Cadeirydd y Pwyllgor bod Cyngor Cymuned Henllan mewn cyfarfod yn ddiweddar wedi canmol y Gwasanaeth Llyfrgell ar lefel a safon y ddarpariaeth yn yr ardal.

10. Rhaglen Waith Craffu – Mewn ymateb i gwestiwn gan y Cynghorydd A. Roberts ynglŷn â'r problemau a gafwyd gyda chyflwyno'r cynllun biniau ar olwynion x2, cyfeiriodd y Cydgysylltydd Craffu at dudalen 5 y Nodiadau Briffio ac esboniodd y byddai adroddiad ar hyn yn cael ei gyflwyno i gyfarfod y Pwyllgor Craffu Cymunedau ar 28ain Chwefror 2013. Cyfeiriodd hefyd at Atodiad 4 Blaenraglen Waith y Pwyllgor, a oedd yn manylu cynnydd mewn perthynas â phenderfyniadau'r Pwyllgor, a chadarnhawyd bod y sefyllfa wedi gwella ac yn parhau i wella.

**PENDERFYNWYD** – yn amodol ar yr uchod, derbyn a chymeradwyo'r Cofnodion fel cofnod cywir.

## 5 COLEG LLANDRILLO A DYSGWYR SIR DDINBYCH

Derbyniodd y Pwyllgor gyflwyniad PowerPoint gan Jackie Doodson, Pennaeth Coleg Llandrillo a Celia Jones, Cyfarwyddwr Coleg Llandrillo – y Rhyl, yn manylu ar berfformiad myfyrwyr 16-19 Sir Ddinbych a oedd wedi eu cofrestru yng Ngholeg Llandrillo Cymru.

Amlygodd y cyflwyniad y pwyntiau perthnasol a'r meysydd canlynol:-

- Strwythur Grŵp – Coleg Menai, Coleg Meirion Dwyfor a Choleg Llandrillo.
- Strwythur Llandrillo – amlygwyd Campws y Rhyl a Chweched y Rhyl.
- Ffeithiau a Ffigurau Coleg Llandrillo – Amlygwyd amcangyfrifon.
- Myfyrwyr Sir Ddinbych (llawn-amser (FT): 16-19) - Yn Rhos, Campws Dinbych, Chweched y Rhyl, Campws y Rhyl a Champws Abergele. Cynnydd yn y niferoedd yn y Rhyl a gostyngiad yn Rhos.
- Dewis Pynciau – ar gampysau heb fod yn Sir Ddinbych.
- Darpariaeth 14-16 (Sir Ddinbych) – Llwybrau Galwedigaethol 14-16 a 14-16 FT (EPIC) ar gyfer 2011/12 a 2012/13.
- Llwyddiant Myfyrwyr – Cyfanswm mewn perthynas â Choleg Dinbych, Coleg Abergele, Chweched y Rhyl, Coleg y Rhyl a Llandrillo.
- Y Rhyl mewn Cyd-destun – lefelau cyrhaeddiad ar gyfer Ysgol Uwchradd y Rhyl, Bendigaid Edward Jones, Abergele, Cyfartaledd Pwysedig Ysgolion y Rhyl a Chweched y Rhyl.
- Partneriaeth Chweched y Rhyl a Phrestatyn – Cyrsiau a gynigir ar y cyd ôl-16 a dewis ehangach.
- Sgiliau Llythrennedd a Rhifedd – Myfyrwyr Sir Ddinbych FT 2011/2012.
- Gwelliannau parhaus – manylion gwella

Dros y 5 mlynedd ddiwethaf, roedd Coleg y Rhyl, myfyrwyr a staff, wedi derbyn nifer o wobrau a llwyddiannau nodedig, gan gynnwys:-

- Prentis Modurol Ifanc y Flwyddyn yn y DU (2009).
- Terfynwr DU Sefydliad Diwydiant Modurol Canolfan Peirianeg Fodurool y Flwyddyn (2009)
- Academi Genedlaethol Sgiliau Manwerthu yng Nghymru, yr Alban a Gogledd Iwerddon (2010)
- Colegau Cymru Athro AB y Flwyddyn (2012)
- Partneriaeth unigryw Ysgolion/Colegau Cymru gyfan – Uwchradd Prestatyn a Chweched y Rhyl – yr unig bartneriaeth lle mae myfyrwyr coleg yn astudio mewn lleoliad ysgol
- Terfynwyr – Menter Ieuencid (Subo Soux) ac enillwyr y categorïau stondin fasnach orau a gwasanaeth cwsmeriaid gorau (2012)

Ymatebwyd fel a ganlyn i gwestiynau a materion a godwyd gan Aelodau'r Pwyllgor:-

- Mewn ymateb i bryderon a fynegwyd gan Ms C. Burgess, esboniodd Cyfarwyddwr Coleg Llandrillo y Rhyl (CLDR) bod amserlen mwy strwythuredig wedi ei chyflwyno a bysus ychwanegol wedi eu darparu i ddelio â phroblemau cludiant a brofwyd gan fyfyrwyr. Esboniodd y Cydgysylltydd Rhwydwaith Addysg 14-19 (ENC) bod dolen wedi ei doddi ar Facebook y gellid ei defnyddio gan fyfyrwyr i gyflwyno manylion problemau, megis materion cludiant, a oedd yn bodoli.

- Mewn ateb i gwestiwn gan y Cynghorydd A. Roberts ar gysylltiadau ag Ysgol Glan Clwyd, esboniodd y CLDR eu bod yn gweithio'n agos â Phartneriaeth Dyffryn Clwyd, a oedd yn cynnwys Ysgol Glan Clwyd, Ysgol Uwchradd Dinbych a Choleg Dinbych. Amlygodd waith a oedd yn cael ei wneud gan Goleg y Rhyl mewn perthynas â'r cwricwlwm 14-16 a oedd yn caniatáu ymestyn y cwricwlwm, yn enwedig trwy gyfrwng y Gymraeg.

- Ymatebodd y CLDR fel a ganlyn i gwestiynau gan y Cynghorydd D. Owens:-

➤ Darparwyd manylion materion ariannu yn ymwneud â phryderon mewn perthynas â chyllid grant 14-19, cyllid Ewropeaidd a gwaith partneriaeth mewn ysgolion, yn enwedig mewn perthynas â dirywiad mewn cymwysterau galwedigaethol. Amlinellodd Pennaeth Coleg Llandrillo (PCL) y gwaith a oedd yn cael ei wneud gan yr ENC i oresgyn a chwalu, trwy gyfathrebu da a gwaith partneriaeth, unrhyw rwystrau a oedd yn codi.

➤ Esboniwyd bod diffyg cynrychiolaeth o Sir Ddinbych ar y Bwrdd wedi ei gydnabod ond y byddai'n anodd delio â hynny nes byddai swydd wag yn codi. Darparwyd amlinelliad o'r broses o benodi aelodau a chadarnhawyd bod llythyr wedi ei anfon at Sir Ddinbych ar y mater hwn.

➤ Rhoddwyd manylion ffigurau sgiliau llythrennedd a rhifedd, mewn perthynas â Sir Ddinbych, gan y PCL.

- Ymatebodd y PCL i gwestiynau gan y Cynghorydd G. Sandilands yn amlinellu'r dolennau cyswllt gydag Ysgol Uwchradd Prestatyn. Rhoddodd fanylion y broses a fabwysiadwyd ar gyfer cynnal perfformiad effeithiol mewn perthynas â'r

ysgol a chadarnhaodd bod gwelliannau arwyddocaol wedi eu cyflawni yn y maes hwn. Cadarnhaodd y CLDR bod partneriaeth waith gadarn yn bodoli gyda'r ysgol.

- Cyfeiriodd y Cynghorydd G. Lloyd-Williams at uno Colegau yn y Grŵp yn ddiweddar ac amlinellodd y CLDR y manteision a gafwyd. Fodd bynnag, esboniodd y byddai'n anodd rhagweld neu ddarogan a fyddai unrhyw uno pellach yn digwydd.

- Esboniodd y Cynghorydd H. Hilditch-Roberts y byddai'n fuddiol i'r Pwyllgor dderbyn manylion yn ymwneud â chofrestru myfyrwyr o flwyddyn i flwyddyn a ffigurau cymwysterau a gafwyd. Gofynnodd hefyd bod manylion cost addysgu myfyriwr yn cael ei ddarparu er gwybodaeth. Esboniodd y CLDR bod fframwaith o gostau yn ymwneud ag unedau dysgu a oedd yn amrywio, yn dibynnu ar y pwnc unigol.

- Ymatebodd y CLDR i gwestiwn gan y Cynghorydd R.J. Davies a chadarnhau os oedd y gofyn am gwrs penodol ar un campws yn cynyddu ac yn gostwng ar gampws arall, bod staff yn hyblyg yn eu harferion gwaith er mwyn diwallu anghenion y defnyddwyr gwasanaeth. Cadarnhaodd hefyd bod bodolaeth safle'r Rhyl wedi cael effaith fanteisiol ar yr economi lleol.

Cyfeiriodd y Cynghorydd E W Williams at fframwaith posibl strwythur y coleg yn y dyfodol, a theimlai y gallai wella lefel y dewis a nifer yr opsiynau a oedd ar gael i fyfyrwyr yn Sir Ddinbych. Teimlai y byddai'n bwysig cyfleu i Lywodraeth Cymru ac i Lywodraeth Ganolog bwysigrwydd cynnig cyfle i fyfyrwyr i gael cyrsiau galwedigaethol a thraddodiadol, y gellid ei wneud trwy waith partneriaeth. Pwysleisiodd y Pennaeth Addysg bwysigrwydd cael cwricwlwm eang i'w gynnig i fyfyrwyr. Roedd gwaith partneriaeth gyda'r colegau a chydgyssylltiad yr holl randdeiliaid yn hanfodol i sicrhau bod myfyrwyr Sir Ddinbych yn rhagori yn y meysydd roeddynt yn dewis eu hastudio.

Diolchodd y Cadeirydd ac Aelodau'r Pwyllgor i Bennaeth Coleg Llandrillo a Chyfarwyddwr Coleg Llandrillo, y Rhyl, am eu cyflwyniad manwl, llawn gwybodaeth.

**PENDERFYNWYD** – *bod y Pwyllgor yn derbyn y cyflwyniad ac yn cydnabod y cynnwys.*

## **6 CANLYNIADAU ARHOLIADAU CA4**

Roedd copi o adroddiad gan y Swyddog Perfformiad Effeithiolrwydd Ysgolion: Uwchradd a oedd yn dilysu perfformiad arholiadau allanol ysgolion Sir Ddinbych yng Nghyfnod Allweddol 4 ac ôl-16, ac yn darparu dadansoddiad o ganlyniadau o gymharu â gwybodaeth a pherfformiad a feincnodwyd yn erbyn awdudordau lleol eraill, wedi ei ddsbarthu gyda'r papurau ar gyfer y cyfarfod.

Cyflwynodd y Swyddog Perfformiad Effeithiolrwydd Ysgolion: Uwchradd (SEPO:S) yr adroddiad a oedd yn rhoi gwybodaeth ar berfformiad asesiadau athrawon ac arholiadau allanol ysgolion Sir Ddinbych. Roedd yr holl ddanogsyddion allweddol yn CA4 ar gyfer cymwysterau allanol wedi gwella yn ystod y flwyddyn i fod yn y deg a oedd yn perfformio orau yng Nghymru. Bu gwelliant arwyddocaol ym mhob dangosydd ers 2010, yn enwedig Trothwy Lefel 2 a Lefel 2 gan gynnwys Saesneg,



Cymraeg a Mathemateg. Cynhwyswyd crynodeb o Safleoedd Asesiadau ac Arholiadau yn yr adroddiad.

Esboniwyd mai'r dangosydd perfformiad allweddol ar ddiwedd cyfnod allweddol 4 oedd Trothwy Lefel 2 gan gynnwys Saesneg, Cymraeg a Mathemateg. Roedd manylion canran disgyblion yn cyflawni Lefel 2, a pherfformiad ysgolion unigol, wedi eu cynnwys yn yr adroddiad. Roedd Trothwy Lefel 2 yn nodi nifer y disgyblion a oedd yn cael 5 TGAU A\*-C neu gymwysterau galwedigaethol cyfatebol, ac roedd hyn yn disodli'r dangosydd 5A\*-C a ddefnyddiwyd mewn blynyddoedd blaenorol. Canran disgyblion yn cael Trothwy lefel 2 oedd 83%, a oedd 10% yn uwch na'r flwyddyn flaenorol. Dyma'r bedwaredd flwyddyn yr oedd dangosydd Lefel 2 wedi cynyddu yn ysgolion uwchradd Sir Ddinbych ac roedd yn doddi Sir Ddinbych yn gyntaf yng Nghymru yn 2012, ac roedd hyn wedi bod yn welliant mawr wrth symud o 18fed yn 2010. Pwysleisiodd y Pennaeth Addysg bwysigrwydd canolbwyntio ar welliannau a gafwyd mewn perthynas â Throthwy Lefel 2, a chyfeiriwyd yn benodol ar broffil cyrhaeddiad disgyblion, y llwyddiant a gafwyd mewn ysgolion arbennig a'r gwelliannau a welwyd yn ysgolion y Rhyl. Pwysleisiodd ei bod yn bwysig peidio â mynd yn hunanfodlon, er mwyn sicrhau cynnal lefelau gwella.

Cadarnhaodd y SEPO:S bod yr holl ysgolion wedi gwella eleni gyda'r Bendigaidd Edward Jones ac Ysgol Uwchradd y Rhyl yn gweld y cynnydd uchaf, sef 22% a 25% yn eu tro ar gyfer Trothwy Lefel 2. At hyn roedd Ysgol Uwchradd Prestatyn (91%), Ysgol Dinas Bran (98%), Ysgol Glan Clwyd (91%) ac Ysgol Santes Ffraid (96%) oll wedi cyflawni dros 90% ar gyfer Trothwy Lefel 2. Gadawodd deg disgybl (0.8%) yr ysgol heb gymhwyster cydnabyddedig yn 2012 ac roedd hyn wedi gosod Sir Ddinbych y 18fed yng Nghymru. Nodwyd manylion llwyddiannau canlyniad arholiadau disgyblion o Ysgol Plas Brondryffyn ac Ysgol Tir Morfa yn yr adroddiad.

Roedd Llywodraeth Cymru yn defnyddio Bandiau fel ffordd o ddefnyddio data cenedlaethol ar berfformiad ysgolion mewn cyd-destun i grwpio ysgolion yn ôl lle 'roeddynt ar eu taith tuag at wella o gymharu ag ysgolion eraill yng Nghymru. Roedd ysgolion Band 1 yn dangos perfformiad a chynnydd cyffredinol da, a rhai ym Mand 5 yn dangos perfformiad a chynnydd gwael o gymharu ag ysgolion eraill. Roedd proffil bandiau ysgolion Sir Ddinbych yn 2012 wedi gwella ac roedd pob ysgol ym Mand 2 ac eithrio Ysgol Dinas Bran, a oedd yn aros ym Mand 1 ac Ysgol Uwchradd Dinbych, a oedd wedi gwella o Fand 4 i Fand 3.

Y dangosydd perfformiad ar gyfer ôl-16 oedd Trothwy lefel 3, a oedd yn cyfateb â 2 Lefel A neu gymwysterau galwedigaethol cyfatebol, ac roedd canlyniadau ôl-16 wedi aros fwy neu lai yn sefydlog.

Roedd canran ymgeiswyr yn cael Trothwy Lefel 3 wedi gwella 3% i 99% yn 2012 ac roedd hyn yn uwch na chyfartaledd Cymru, sef 97%. Roedd sgôr pwyntiau cyfartalog ehangach wedi gwella i 694 yn 2012, ond roedd hyn islaw cyfartaledd Cymru, sef 773. Roedd canran graddau A ac A\* wedi syrthio i 19.4% yn 2012 o 22.5% yn 2011 a chyfartaledd Cymru oedd 23.6%.

Roedd nifer ymgeiswyr a gafodd Ddiploma Uwch Cymhwyster Bagloriaeth Cymru wedi syrthio. Fodd bynnag, roedd y cymhwyster wedi ei gymryd gan nifer arwyddocaol uwch o ddisgyblion yn 2012. Cyfeiriodd y SEPO:S at y rhwydwaith o

ysgolion a chadarnhaodd nad oeddynt wedi creu effaith negyddol a bod problemau cychwynol, megis problemau cludiant, wedi eu trin.

Hysbyswyd yr Aelodau bod Gwella Perfformiad mewn addysg ac ansawdd adeiladau ein hysgolion yn un o Flaenoriaethau Corfforaethol newydd y Cyngor ar gyfer 2012-17. Amlinellwyd manylion risgiau posibl, a'r camau a gymerwyd i'w lleihau, yn yr adroddiad.

Cyfeiriodd y Cynghorydd A Roberts at ddarganfyddiadau archwiliad Estyn yn ddiweddar yn ysgol Clocaenog a oedd yn cadarnhau'r casgliadau mewn perthynas â'r cynnydd a wnaed mewn blynyddoedd diweddar gyda chyflwyniad addysg yn y sir. Amlinellodd y Pennaeth Addysg y ffactorau a oedd yn cyfrannu tuag at gael gwelliannau arwyddocaol, gan gyfeirio'n benodol at ysgolion yn y Rhyl. Pwysleisiodd fanteision gwaith partneriaeth ag ysgolion a'r strategaethau cadarn a fabwysiadwyd i gael gwelliannau a chynnydd parhaus. Cyfeiriodd y Pennaeth Archwilio Mewnol at yr adroddiad archwilio mewnol mewn perthynas ag Ysgol Uwchradd y Rhyl a phwysleisiodd y gwelliannau a gafwyd o ran perfformiad a rheoli'r ysgol. Esboniodd y Cynghorydd E.W. Williams bod y llwyddiant i raddau arwyddocaol wedi ei ddylanwadu gan y £1.2m a fuddsoddwyd mewn Addysg ddwy flynedd ynghynt i wella'r gwasanaeth.

Cyfeiriodd y Cynghorydd H. Hilditch-Roberts at y risgiau posibl yn deillio o'r heriau, o ran arwain, rheoli a Phenathiaid a'r angen i sicrhau cynnydd cadarnhaol. Pwysleisiodd hefyd yr angen i broffilio Llywodraethwyr Ysgol pan gânt eu penodi ac ystyried achrediad ar gyfer arweinyddiaeth mewn perthynas â Phenathiaid. Cydnabu'r Pennaeth Addysg yr heriau mewn perthynas â chadw'r sefyllfa bresennol mewn cysylltiad â Dangosydd Lefel 2. Cyfeiriodd at effeithiau newid carfanau, yn enwedig ar ysgolion llai, a chanlyniad perfformiad a phroffil disgyblion ar broffil cyrhaeddiad cyffredinol ysgol. Cyfeiriwyd at yr angen i gyfarfod heriau cenedlaethol, materion yn ymwneud ag Arolwg Moderneiddio Addysg a'r argyfwng mewn perthynas â recriwtio a chadw Penaethiaid. Cadarnhawyd bod cyrsiau datblygu arwain a rheoli yn cael eu darparu a bod etheg gwaith partneriaeth cryf iawn wedi ei fabwysiadu gyda Phenathiaid a Chyrff Llywodraethol. Pwysleisiodd y Cynghorydd E.W. Williams yr angen i roddi cyhoeddusrwydd i a hyrwyddo swyddi Penaethiaid yn Sir Ddinbych a chyfeiriodd at benodi Rheolwyr Busnes a Chyllid mewn ysgolion i gynorthwyo gyda dyletswyddau ariannol a gweinyddol. Teimlai y dylai bodolaeth Rheolwyr Busnes a Chyllid ar gyfer ysgolion gael ei ddefnyddio'n fwy effeithiol i werthu swyddi penaethiaid i ddarparu ymgeiswyr.

Ymatebodd y Pennaeth Addysg i gwestiwn gan y Cynghorydd G Sandilands a chadarnhaodd bod Sir Ddinbych yn gweithio'n agos gyda Llywodraeth Cymru a bod yna, ar draws Cymru, waith yn mynd rhagddo yn lloio Llywodraeth Cymru mewn perthynas â darpariaeth ariannol, yn enwedig mewn perthynas â'r categori 14 – 19. Rhoddodd y SEPO:S amlinelliad o ffrydiau ariannu 14-19 a chyfeiriodd at y gwelliannau a gafwyd mewn meysydd lle'r oedd cyllid wedi ei fuddsoddi.

Mewn ymateb i gwestiynau yn ymwneud ag Ysgol Uwchradd Dinbych, pwysleisiodd y Cyngorwyr C Hughes ac R J Davies a'r swyddogion y llwyddiant a'r lefel o welliant a gyflawnwyd yn yr ysgol yn ystod y deuddeg mis diwethaf.

Yn ystod y drafodaeth a ddilynodd, pwysleisiodd y Cyngorydd D Owens bwysigrwydd y llwyddiant a gafwyd mewn perthynas â darpariaeth Addysg o fewn yr Awdurdod o ran codi proffil y Sir a chynorthwyo gyda'i hadfywiad.

**PENDERFYNWYD** – bod y Pwyllgor yn derbyn yr adroddiad ac yn cydnabod perfformiad ysgolion o gymharu gyda pherfformiad yn y gorffennol a meincnodau allanol.

## 7 CYNLLUN GWEITHREDU ESTUN

Roedd copi o adroddiad gan y Pennaeth Addysg, a oedd yn manylu'r cynnydd a wnaed mewn ymateb i argymhellion a wnaed gan Estyn ar ôl archwiliad 2012, wedi ei ddsbarthu gyda'r papurau ar gyfer y cyfarfod.

Esboniodd y Pennaeth Addysg bod prif ddarganfyddiadau adroddiad Estyn wedi dangos bod yr Awdurdod Lleol wedi cael 'Da' ar gyfer y tri chwestiwn allweddol:-

- Pa mor dda yw'r canlyniadau
- Pa mor dda yw'r ddarpariaeth
- Pa mor dda yw arweiniad a rheolaeth.

Roedd yr holl ddangosyddion eraill hefyd yn 'Dda' ac eithrio 3.1 'Arweinyddiaeth' a farnwyd yn 'Rhagorol'. Roedd adroddiad Estyn, Adroddiad ar Ansawdd Gwasanaethau Addysg Awdurdod Lleol ar gyfer Plant a Phobl Ifanc yn Sir Ddinbych, wedi ei gynnwys fel Atodiad 1. Er mwyn gwella ymhellach, gwnaed yr argymhellion canlynol gan Estyn:-

Argymhelliad 1: Gwella cywirdeb Asesiadau Athrawon ar ddiwedd Cyfnod Allweddol 3.

Argymhelliad 2: Adnabod yr holl wasanaethau i blant a phobl ifanc yn Sir Ddinbych a sefydlu system effeithiol i fesur effaith y gwasanaethau hyn i helpu'r Awdurdod a'i bartneriaid wybod os ydynt yn cynnig gwerth da am arian.

Roedd copi o Gynllun Gweithredu Estyn, Drafft Mai 2012, wedi ei gynnwys fel Atodiad 2 i'r adroddiad.

Gwnaed cynnydd yn erbyn yr holl gamau a nodwyd dan Argymhelliad 1 yng Nghynllun Gweithredu Estyn, ac eithrio 1.4. Y dyddiad cwblhau ar gyfer gweithgaredd dan 1.4 oedd Gorffennaf 2014. Roedd Atodiad 3 – Ffurflen Monitro Cynllun Gweithredu Estyn ac Atodiad 4 – Cyfnod Allweddol 3 – Pynciau Craidd – Asesiadau Athrawon 2012 yn cynnwys yr wybodaeth berthnasol mewn perthynas ag Argymhelliad 1.

Gwnaed cynnydd hefyd mewn perthynas â chamau a nodwyd dan Argymhelliad 2 ac a gynhwyswyd yng Nghynllun Gweithredu Partneriaethau, Atodiad 5 i'r adroddiad.

Mewn ymateb i gwestiwn gan y Pennaeth Archwilio Mewnol, amlinellodd y Pennaeth Addysg y broses ddilynol a fabwysiadwyd gan Estyn wrth ystyried y cynnydd a wnaed o ran yr argymhellion.

Mewn ymateb i gwestiwn gan y Cyngorydd A. Roberts, rhoddodd y Pennaeth Addysg fanylion y dyraniad ariannol a'r broses ar gyfer disgyblion unigol mewn ysgolion cynradd ac uwchradd. Esboniodd y bu arolwg mawr o'r fformiwla ariannu a chrynhodd y gyllideb ddirprwyedig o ran y mecanwaith ariannu. Cadarnhaodd y Swyddog Perfformiad Effeithiolrwydd Ysgolion: Uwchradd (SEPO:S) bod cymedrolï'r broses safonau yn gadarn gydag athrawon yn gweithio mewn clystyrau.

Ymatebodd y SEPO:S i gwestiwn gan y Cyngorydd R.J. Davies mewn perthynas â rhoi hyfforddiant i athrawon i ddefnyddio Moodle. Esboniodd bod hyn wedi ei amlygu mewn coch oherwydd effaith gwaith rhanbarthol a'r ansicrwydd o ran pa staff a fyddai yn y pen draw yn gweithio i'r sir a phwy a fyddai'n gweithio i'r gwasanaeth rhanbarthol.

Cadarnhaodd y Pennaeth Addysg bod gwella perfformiad mewn addysg ac ansawdd adeiladau ysgol yn un o Flaenoriaethau Corfforaethol y Cyngor ar gyfer 2012-17. Esboniwyd y gallai'r Pwyllgor, wrth fonitro'r Cynllun Gweithredu, gynorthwyo'r Cyngor i gyflawni rhan o'r uchelgais uchod.

Yn ystod y drafodaeth a ddilynodd, diolchodd y Cadeirydd a'r aelodau i'r swyddogion am safon ragorol y gwaith a ymgwymerwyd, ac fe:-

***BENDERFYNWYD*** – *bod y Pwyllgor:-*

- (a) Yn derbyn yr adroddiad a chydnabod y cynnydd a wnaed hyd yma wrth ddelio ag argymhellion Estyn, a*
- (b) Yn cytuno bod adroddiad cynnydd pellach yn cael ei gynnwys ar flaenraglen waith y Pwyllgor ar gyfer mis Gorffennaf, 2013.*

## **8 RHAGLEN WAITH CRAFFU**

Roedd copi o adroddiad gan y Cydgysylltydd Craffu, a oedd yn gofyn i'r Pwyllgor adolygu a chytuno ei Flaenraglen Waith, ac yn rhoi diweddariad ar faterion perthnasol, wedi ei ddsbarthu gyda'r papurau ar gyfer y cyfarfod. Roedd copi o flaenraglen waith y Cabinet wedi ei gynnwys fel Atodiad 3, ac roedd tabl yn crynhoi penderfyniadau diweddar y Pwyllgor ac yn hysbysu'r Aelodau o'r cynnydd ar eu gweithredu, wedi ei gynnwys fel Atodiad 4 i'r adroddiad.

Roedd ffurflen gynnig, a gynhwyswyd fel Atodiad 2, yn gofyn am gael ystyried eitem yn ymwneud ag Adroddiad Gwella Blynyddol Swyddfa Archwilio Cymru. Cytunodd yr Aelodau bod yr eitem hon yn cael ei chynnwys ar y flaenraglen waith ar gyfer Ebrill, 2013.

Cyfarfu Grŵp y Cadeiryddion ac Is-gadeiryddion Craffu ar 20fed Rhagfyr, pan benderfynwyd y dylid trosglwyddo adroddiad ar deledu cylch cyfyng o raglen waith y Pwyllgor Craffu Partneriaethau ar gyfer Mawrth 2013, i flaenraglen waith y Pwyllgor Craffu Perfformiad ar gyfer Ebrill, 2013.

Ystyriodd y Pwyllgor ei flaenraglen waith ddrafft ar gyfer cyfarfodydd yn y dyfodol, fel y manylwyd yn Atodiad 1, a chytunwyd y newidiadau a'r ychwanegiadau canlynol:-

Cyfarfod y Pwyllgor Craffu Perfformiad ar 21ain Chwefror, 2013:-

Arfarniad Perfformiad Blynyddol Cyngor AGGCC 2011/12 – cytunodd yr Aelodau, gan fod yr eitem hon wedi ei hystyried a'i derbyn gan y Pwyllgor Llywodraethu Corfforaethol fel adroddiad cadarnhaol, ei chyflwyno i'r Pwyllgor Craffu Perfformiad fel Adroddiad er Gwybodaeth.

Cyflwyno Cyfyngwyr Cyflymder a Rhifyddion Cylchdro yng Ngherbydau'r Cyngor – Ar gais Is-gadeirydd y Pwyllgor Craffu Perfformiad, cytunwyd bod adroddiad ar fanteision posibl a chostau cyflwyno dyfeisiau cyfyngu cyflymder/rhifydd cylchdro yng ngherbydau'r Cyngor ar flaenraglen waith y Pwyllgor ar gyfer Chwefror, 2013.

Cynllun Corfforaethol 2012/13 (Chwarter 3) - Esboniodd y Rheolwr Gwella Corfforaethol y byddai'r adroddiad yn manylu'r dangosyddion a'r mesurau mewn perthynas â'r sefyllfa Waelodlin mewn cysylltiad â'r Cynllun Corfforaethol.

Cytunodd yr Aelodau y dylid cynnwys eitem ar y Gofrestr Risgiau Corfforaethol ar Flaenraglen Waith y Pwyllgor i'w hystyried yng nghyfarfod mis Gorffennaf y Pwyllgor. Cytunwyd hefyd gofyn i Grŵp y Cadeiryddion ac Is-gadeiryddion y Pwyllgor ystyried cydgysylltu eitem yn ymwneud â pherfformiad Menter Cefndy.

**PENDERFYNWYD** - yn amodol ar y newidiadau a'r cytundebau uchod, cymeradwyo'r Flaenraglen Waith fel y nodwyd yn Atodiad 1 i'r adroddiad.

## 9 ADBORTH GAN GYNRYCHIOLWYR Y PWYLLGOR

Rhoddodd y Cynghorydd R J Davies grynodedb manwl o'r materion a drafodwyd ac a ystyriwyd yng nghyfarfod Herio Perfformiad Gwasanaeth – Gwasanaethau'r Amgylchedd a gynhaliwyd ar 28ain Tachwedd 2012, a oedd yn cynnwys materion yn ymwneud â:-

- Contract Parc Ailgylchu ac arbedion Cyfleusterau Ailgylchu Deunyddiau.
- Trafodaeth gyda Llywodraeth Cymru yn ymwneud â Gwastraff Ailgylchadwy Cymysg.
- Contract Prosesu Gwastraff Bwyd.
- Prosiectau Gwastraff Gweddillol.
- Cydgysylltu Gwaith Glanhau Strydoedd.
- Amodau Gwaith Hyblyg Staff.
- Gwasanaethau Prydau Bwyd Ysgol.
- Materion Iechyd a Diogelwch.

**PENDERFYNWYD** – derbyn yr adroddiad a chydnabod y sefyllfa.

Esboniodd y Cadeirydd y byddai Tîm Cyfnewid Dysgu gan Gymheiriaid Sir Ddinbych yn mynychu cyfarfodydd Pwyllgor Craffu Cyngor Bwrdeistref Sirol

Wrecsam fel rhan o ymarfer Astudiaeth Gwella Gwaith Craffu Swyddfa Archwilio Cymru.

*Daeth y cyfarfod i ben am 12.20 p.m.*

|                                   |                                                      |
|-----------------------------------|------------------------------------------------------|
| <b>Adroddiad ar gyfer:</b>        | Pwyllgor Craffu Perfformiad                          |
| <b>Dyddiad y Cyfarfod:</b>        | Chwefror 2, 2013                                     |
| <b>Aelod Arweiniol / Swyddog:</b> | Jackey Walley, Pennaeth Cwsmeriaid a Chymorth Addysg |
| <b>Awdur yr Adroddiad:</b>        | Steven Goodrum, Swyddog Cwynion Corfforaethol        |
| <b>Teitl:</b>                     | Datgelu safonau perfformiad drwy'r broses Gwynion    |

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## 1 **Beth mae'r adroddiad yn ymwneud ag o?**

Cyflwyno dadansoddiad o'r adborth a dderbyniwyd drwy bolisi adborth cwsmeriaid Cyngor Sir Ddinbych 'Eich Llais' ar gyfer Chwarter 3 2012/13.

## 2 **Beth yw'r rheswm am wneud yr adroddiad hwn?**

Darparu gwybodaeth ynglŷn ag unrhyw broblemau perfformiad a nodwyd gan 'Eich Llais' ac gwneud argymhellion i ddelio â'r rhain yn unol â hynny.

## 3 **Beth yw'r Argymhellion?**

3.1 Bod y Pwyllgor yn nodi ac yn rhoi sylwadau ar berfformiad gwasanaethau.

## 4 **Manylion yr adroddiad**

### Uchafbwyntiau

Fe atebodd y Cyngor **89%** (160/179) o gwynion a gofnodwyd yn unol â graddfeydd amser 'Eich Llais' yn Chwarter 3. Mae hyn i fyny ar y chwarter blaenorol (85%) ac mae'n fyr o'r targed corfforaethol sy'n 95%. Roedd y cyngor 10 cwyn yn fyr o gyrraedd y targed o 95%.

Derbyniodd yr awdurdod 210 o gwynion yn ystod chwarter 3.

### Amseroedd ymateb i gwynion

Mae perfformiad cyffredinol y Cyngor wedi gwella yn y chwarter olaf.

- Mae Tai a Datblygu Cymunedol (Gwasanaethau Tai'n flaenorol) wedi gwella eu perfformiad ym mhob un o'r 3 chwarter olaf, gan gyflawni 100% yn chwarter 3 yn erbyn cynnydd yn nifer y cwynion.
- Mae Gwasanaethau Amgylcheddol yn parhau i berfformio'n dda, o fod wedi perfformio'n gyson ar y targed corfforaethol neu'n well. Mae hynny er iddyn nhw dderbyn y nifer uchaf o gwynion.
- Fe ddisgynnodd niferoedd y cwynion am Briffyrdd o bron i'r hanner ond fe ostyngodd y perfformiad yn ddramatig, gan ymateb i ddim ond 50% o gwynion o fewn y raddfa amser. Mae'r Pennaeth Gwasanaeth newydd wedi ei hysbysu o'r sefyllfa ac mae'n cymryd camau i ddelio â hi.
- Cwynion Cyfnod 1 ydi pan mai methu ag ymateb o fewn y graddfeydd amser ydi'r broblem - gydag 89% yn cael eu hateb o fewn y raddfa amser.

### Gwella perfformiad

Fe e-bostiodd y Cyfarwyddwr Corfforaethol: Cwsmeriaid bob Pennaeth Gwasanaeth yn dilyn derbyn adroddiad misol cryno mis Rhagfyr. Mae hwn wedi ei gopïo isod ac mae'n amlygu'r ffofws Corfforaethol ar wella perfformiad.

Annwyl bawb

*Mae'r ffordd y bydd y Cyngor yn delio â'i gwsmeriaid ac yn ymateb iddyn nhw'n elfen allweddol o Flaenoriaethau Cyngor Sir Ddinbych ar gyfer 2012-17: **'Monitro'r Cyngor i gyflenwi effeithlonrwydd a gwella gwasanaethau'**. Rydyn ni am fod yn Gyngor sy'n perfformio orau gan gyflenwi'r gwasanaeth gorau posib i'n cwsmeriaid. Mae hyn yn cynnwys delio â chwynion.*

*O fod wedi edrych ar adroddiad Eich Llais mis Rhagfyr (wedi ei atodi eto er gwybodaeth), rwy'n nodi mai dim ond 90% (neu 447/498) o gwynion a dderbyniwyd ers Ebrill 1, 2002 sydd wedi eu hateb o fewn y raddfa amser. Y targed ar gyfer y mesur yma ydi 95%, ac mae'n siomedig gweld na ellir cyfarfod â'r ffigwr yma'n awr yn y flwyddyn adrodd gyfredol.*

*Mae rhai meysydd gwasanaeth yn perfformio'n dda – yn curo'r targed o 95% yn gyson – a dylid eu cymeradwyo. Mae yna eraill i'r gwrthwyneb sydd gryn bellter o'r targed hwn.*

*Er fy mod yn cydnabod fod pob maes y Cyngor yn wynebu sialensiau gwahanol ac yn cyflenwi gwasanaethau gwahanol iawn, mae angen gwella'r ymateb i gwynion o fewn graddfeydd amser y targed. Byddwn yn gofyn i hyn gael sylw a bod y staff yn cael eu hatgoffa o'r angen i roi gwybod i'n cwsmeriaid o ganlyniad eu cwyn mewn ffordd amserol. Mae'n rhaid i ni ymdrechu i berfformio'n well yn y misoedd i ddod a byddwn yn disgwyl i ni i gyd daro'r targed o 95% - er yr hoffwn i weld hwn yn nes at 100%.*

*Gall y Swyddog Cwynion Corfforaethol gynnig cymorth, hyfforddiant ac arweiniad gyda delio â chwynion. Mae'r swydd yn cael ei gweinyddu ar hyn o bryd gan Steven Goodrum tra bod Clare O'Gorman ar secondiad. Gellir cysylltu ag o ar e-bost neu ar estyniad 6197.*

*Rwy'n edrych ymlaen at weld gwelliannau yn y misoedd i ddod a diolch i chi am eich cefnogaeth yn gyrru gwelliannau yn eu blaen.*

**5 Sut mae'r penderfyniad yn cyfrannu tuag at y Blaenoriaethau Corfforaethol?**

Cyngor ardderchog, yn agos at ei gymuned.

**6 Beth fydd hyn yn ei gostio a sut fydd o'n effeithio ar wasanaethau eraill?**

Dim – rôl bresennol y Swyddog Cwynion Corfforaethol.

**7 Pa ymgynghoriadau a gafwyd?**

Adrodd yn fisol i'r Uwch Dim Gweithredol.

**8 Datganiad y Prif Swyddog Cyllid**

Ddim yn gymwys.

**9 Pa risgiau sydd yna ac a oes yna unrhyw beth y gallwn ei wneud i'w lleihau?**



Gallai enw da'r Cyngor ddioddef o beidio â delio â chwynion yn effeithiol.

## **10 Grym i wneud y Penderfyniad**

Erthygl 6.3.4 Cyfansoddiad y Cyngor

## Atodiad A – gwybodaeth ‘Eich Llais’

### A1 Cyfnodau adrodd ‘Eich Llais’

A1.1 Defnyddir y cyfnodau canlynol ar gyfer adrodd data yn ‘Eich Llais’:

Chwarter 1: 1-Ebr i 30-Meh  
Chwarter 2: 1-Gorff i 30-Med  
Chwarter 3: 1-Hyd i 31-Rhag  
Chwarter 4: 1-Ion i 31-Maw

### A2 Graddfeydd amser ymateb i gwynion

A2.1 Mae polisi adborthi ‘Eich Llais’ yn datgan y dylid glynu at y graddfeydd amser canlynol wrth ymateb i gwynion:

Cyfnod 1: **10** o ddyddiau gwaith  
Cyfnod 2: **25** o ddyddiau gwaith  
Cyfnod 3: **15** o ddyddiau gwaith

### A3 Mesurau perfformiad ‘Eich Llais’

A3.1 Fe ddefnyddir system goleuadau traffig i amlygu perfformiad o ran graddfeydd ymateb i gwynion. Fe gaiff perfformiad ei raddio'n ôl:

|               |                                                                                      |
|---------------|--------------------------------------------------------------------------------------|
| <b>Coch</b>   | Llai na 80% o gwynion wedi cael ymateb o fewn y raddfa amser                         |
| <b>Oren</b>   | pan fydd mwy na 80% ond llai na 90% o gwynion wedi cael ymateb o fewn y raddfa amser |
| <b>Melyn</b>  | pan fydd mwy na 90% ond llai na 95% o gwynion wedi cael ymateb o fewn y raddfa amser |
| <b>Gwyrdd</b> | dros 95% o gwynion wedi cael ymateb o fewn y raddfa amser                            |

A3.2 Mae'r allwedd ganlynol wedi ei datblygu i gynorthwyo gyda nodi a ydi perfformiad maes gwasanaeth wedi newid o'r cyfnod(au) blaenorol

| Symbol | Dynodiad                               |
|--------|----------------------------------------|
| ▲      | Gwelliant mewn perfformiad             |
| ▼      | Dirywiad mewn perfformiad              |
| ◀      | Dim newid mewn perfformiad             |
| –      | Dim data ar gyfer y cyfnod i'w gymharu |

## Atodiad B – ‘Eich Llais’ Data Chwarter 3 2012/13

### B1 Amseroedd ymateb i gwynion yn gyffredinol am y flwyddyn gyfredol

| Maes Gwasanaeth                       | Chwarter 1 (12/13) |            |            |            | Chwarter 2 (12/13) |            |            |            | Chwarter 3 (12/13) |            |            |            |
|---------------------------------------|--------------------|------------|------------|------------|--------------------|------------|------------|------------|--------------------|------------|------------|------------|
|                                       | Derb               | O fewn     | %          | Statws     | Derb               | O fewn     | %          | Statws     | Derb               | O fewn     | %          | Statws     |
| Gwasanaethau Cymdeithasol Oedolion    | 14                 | 11         | 79%        | ▲ C        | 13                 | 11         | 85%        | ▲ O        | 12                 | 8          | 67%        | ▼ C        |
| Gwasanaethau Cymdeithasol Plant       | 18                 | 17         | 94%        | ▲ M        | 20                 | 15         | 75%        | ▼ C        | 10                 | 6          | 60%        | ▼ C        |
| Cynllunio Busnes a Pherfformiad       | 0                  | 0          | n/a        | – –        | 0                  | 0          | n/a        | – –        | 0                  | 0          | n/a        | – –        |
| Gwasanaethau Cyfreithiol a Democraidd | 1                  | 1          | 100%       | – –        | 1                  | 1          | 100%       | ◀ G        | 1                  | 1          | 100%       | ◀ G        |
| Cwsmeriaid a Chymorth Addysg          | 4                  | 4          | 100%       | ◀ G        | 2                  | 1          | 50%        | ▼ C        | 10                 | 10         | 100%       | ◀ G        |
| Amgylchedd                            | 26                 | 25         | 96%        | ◀ G        | 44                 | 42         | 95%        | ▼ G        | 64                 | 64         | 100%       | ▲ G        |
| Cyllid ac Asedau                      | 7                  | 5          | 71%        | ▼ C        | 8                  | 6          | 75%        | ▲ C        | 4                  | 3          | 75%        | ◀ C        |
| Tai a Datblygu Cymunedol              | 26                 | 21         | 81%        | ▲ O        | 15                 | 14         | 93%        | ▲ M        | 25                 | 25         | 100%       | ▲ G        |
| Adfywio                               | 1                  | 1          | 100%       | ◀ G        | 3                  | 3          | 100%       | ◀ G        |                    |            |            |            |
| Cynllunio a Diogelu'r Cyhoedd         | 17                 | 17         | 100%       | ▲ G        | 11                 | 10         | 91%        | ▼ M        | 24                 | 24         | 100%       | ▲ G        |
| Priffyrdd a Seilwaith                 | 24                 | 23         | 96%        | ▲ G        | 33                 | 31         | 94%        | ▼ M        | 18                 | 9          | 50%        | ▼ C        |
| Cyfathrebu, Marchnata a Hamdden       | 9                  | 9          | 100%       | ▲ G        | 12                 | 11         | 92%        | ▼ M        | 10                 | 10         | 100%       | ▲ G        |
| Gwella Ysgolion                       | 1                  | 1          | 100%       | – –        | 0                  | 0          | 0%         | – –        | 0                  | 0          | 0%         | – –        |
| Arall                                 | 1                  | 1          | 100%       | – –        | 4                  | 0          | 0%         | – –        | 0                  | 0          | 0%         | – –        |
|                                       | <b>149</b>         | <b>136</b> | <b>91%</b> | <b>▲ M</b> | <b>171</b>         | <b>149</b> | <b>87%</b> | <b>▼ O</b> | <b>179</b>         | <b>160</b> | <b>89%</b> | <b>▲ O</b> |

### B2 Amseroedd ymateb corfforaethol yn ôl pob cyfnod cwynion am y flwyddyn gyfredol

| Ch1      | Cyfrif     | O fewn     | %         |
|----------|------------|------------|-----------|
| Cyfnod 1 | 137        | 125        | 91        |
| Cyfnod 2 | 8          | 7          | 88        |
| Cyfnod 3 | 3          | 3          | 100       |
| OGCC*    | 1          | 1          | 100       |
|          | <b>149</b> | <b>136</b> | <b>91</b> |

| Ch2      | Cyfrif     | O fewn     | %         |
|----------|------------|------------|-----------|
| Cyfnod 1 | 159        | 138        | 87        |
| Cyfnod 2 | 8          | 8          | 100       |
| Cyfnod 3 | 4          | 3          | 75        |
| OGCC*    | 0          | 0          |           |
|          | <b>171</b> | <b>148</b> | <b>87</b> |

| Ch3      | Cyfrif     | O fewn     | %         |
|----------|------------|------------|-----------|
| Cyfnod 1 | 161        | 143        | 89        |
| Cyfnod 2 | 13         | 12         | 92        |
| Cyfnod 3 | 5          | 5          | 100       |
| OGCC*    | 0          | 0          |           |
|          | <b>179</b> | <b>160</b> | <b>89</b> |

\*Ombwdsmon Gwasanaethau Cyhoeddus Cymru

### B3 Canmoliaeth a gafwyd yn ystod y flwyddyn gyfredol

| Maes Gwasanaeth                         | Ch1        | Ch2        | Ch3        |
|-----------------------------------------|------------|------------|------------|
| Gwasanaethau Cymdeithasol Oedolion      | 68         | 147        | 82         |
| Gwasanaethau Cymdeithasol Plant         | 10         | 8          | 13         |
| Gwasanaethau Cymdeithasol Corfforaethol | 0          | 0          | 0          |
| Cynllunio Busnes a Pherfformiad         | 0          | 0          | 0          |
| Gwasanaethau Cyfreithiol a Democraidd   | 1          | 1          | 0          |
| Cwsmeriaid a Chymorth Addysg            | 2          | 2          | 5          |
| Amgylchedd                              | 42         | 44         | 73         |
| Cyllid ac Asedau                        | 0          | 0          | 0          |
| Tai a Datblygu Cymunedol                | 24         | 4          | 15         |
| Adfywio                                 | 1          | 1          | 0          |
| Cynllunio a Diogelu'r Cyhoedd           | 7          | 4          | 8          |
| Priffyrdd a Seilwaith                   | 12         | 20         | 10         |
| Cyfathrebu, Marchnata a Hamdden         | 10         | 10         | 4          |
| Gwella Ysgolion                         | 0          | 0          | 0          |
| Arall                                   | 0          | 0          | 0          |
|                                         | <b>177</b> | <b>241</b> | <b>210</b> |



|                                   |                                                             |
|-----------------------------------|-------------------------------------------------------------|
| <b>Adroddiad i:</b>               | <b>Y Pwyllgor Archwilio Perfformiad</b>                     |
| <b>Dyddiad y Cyfarfod:</b>        | <b>Dydd Iau 21 Chwefror 2013</b>                            |
| <b>Aelod Arweiniol / Swyddog:</b> | <b>Y Cyngorydd Barbara Smith / Alan Smith</b>               |
| <b>Awdur yr Adroddiad:</b>        | <b>Nicola Kneale</b>                                        |
| <b>Teitl:</b>                     | <b>Adolygu'r Gofrestr Risg Corfforaethol, Chwefror 2012</b> |

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## **1. Ynghylch beth mae'r adroddiad?**

1.1 Adolygiad ffurfiol Chwefror 2013 o'r Gofrestr Risg Gorfforaethol.

## **2. Beth yw'r rheswm dros wneud yr adroddiad hwn?**

2.1 Cyflwyno'r fersiwn ddiweddaraf o'r Gofrestr Risg Gorfforaethol i'r Pwyllgor Archwilio Perfformiad, fel y cytunwyd gan y Tîm Rheoli Corfforaethol.

## **3. Beth yw'r Argymhellion?**

3.1 Fod yr Aelodau'n nodi'r dileadau, yr ychwanegiadau a'r newidiadau i'r Gofrestr Risg Gorfforaethol.

3.2 Fod yr Aelodau'n cadarnhau fod y Gofrestr Risg Gorfforaethol ynghlwm yn cynnwys yr wybodaeth lawn o'r prif risgiau sy'n wynebu'r cyngor ar hyn o bryd a bod y gweithrediadau a nodwyd yn y Gofrestr Risg Gorfforaethol yn briodol i dalu sylw i'r risgiau a nodwyd.

## **4. Manylion yr adroddiad**

4.1 Y prif newidiadau i'r Gofrestr Risg Gorfforaethol yw:

- i) Newid DCC001, '*Y risg o gamgymeriad diogelu difrifol ble mae gan y cyngor gyfrifoldeb*'. Mae angen gwaith pellach, felly newidiwyd y terfyn amser i 31 Mawrth 2013.
- ii) Dileu DCC002, '*Y risg y byddai adolygiad barnwrol ynghylch ffioedd cartrefi gofal yn dyfarnu yn erbyn y cyngor*'. Cytunwyd ar fethodoleg ranbarthol erbyn hyn. Bydd y risg yn dal i gael ei monitro ar lefel gwasanaeth, ond mae'r risg gynhenid wedi lleihau digion i'w hisraddio.
- iii) Newid i CDD004, '*Y risg na fyddwn yn gallu datblygu gallu staff a rheolwyr i ddarparu'r agenda newid*'. Ystyriwyd fod y risgiau ynghylch Adnoddau Dynol yn ehangach na'r agenda newid yn unig. Felly mae'r risg wedi'i newid i '*Y risg nad yw'r fframwaith Adnoddau Dynol yn cefnogi nodau'r sefydliad*'.

- iv) Dileu DCC005, *'Y risg fod yr amser a'r ymdrech a dreuliwyd ar y prosiectau cydweithredu mawr presennol yn anghymesur â'r buddion a geir.* Oherwydd bod y prosiectau cydweithredu y cyfeirir atyn nhw bron iawn wedi'u cwblhau erbyn hyn, a bod y prosiectau'n cael eu rheoli'n gryfach, ni ystyrir fod hyn bellach yn risg.
- v) Newid DCC006, *'Y risg bod yr hinsawdd economaidd yn gwaethgu y tu hwnt i'r disgwyliaidau presennol, gan arwain at ofyn ychwanegol am wasanaethau ac y bydd llai o incwm'.* Roedd y risg weddilliol yn wreiddiol yn C2 ond mae wedi'i hisraddio i D2 gan adlewyrchu'n rhagolygon ar gyfer y ddwy flynedd nesaf. Mae'r geiriad hefyd wedi'i newid i gyfeirio at yr hinsawdd ariannol, gan adlewyrchu'r ffaith y gallai cyllidebau partneriaid effeithio arnom ni.
- vi) Newid DCC007, *'Y risg fod gwybodaeth hanfodol neu gyfrinachol yn cael ei gollu neu'i ddatgelu'.* Mae'r cyfrifoldeb am weithredu atebion EDRMS wedi'i drosglwyddo i Alan Smith, ac mae gweithred liniaru arall i godi ymwybyddiaeth o ddeddfwriaeth gwybodaeth i MMC wedi'i chynnwys.
- vii) Dileu DCC009, *Y risg nad yw TGCh strategol yn gallu cefnogi gwella a newid'.* Y farn yw bod hyn wedi'i ateb drwy ddatblygu a darparu strategaeth sydd wedi'i chymeradwyo'n gorfforaethol. Mae risg cysylltiedig wedi'i datblygu (gweler DCC017).
- viii) Dileu DCC010, *'Y risg y bydd ein portffolio asedau'n dod yn faich anhydrin ac yn rhwystr i gynllunio strategol'.* Barn y Tŷm Rheoli Corfforaethol yw fod llawer wedi'i wneud i ateb hyn, felly dylai'r risg fod yn llai. Dylai hefyd fod yn gallu cael ei reoli ar lefel gwasanaeth erbyn hyn.
- ix) Newid DCC011, *'Y risg o ddigwyddiad o dywydd difrifol, gwaeth na'r patrwm tywydd tymhorol y gellir ei ddisgwyl'.* Cynigiwyd risg ynghylch digwyddiad annisgwyl o wenwyn bwyd. Barn y Tŷm Rheoli Corfforaethol oedd bod yna thema gyffredin i'r ddau ddigwyddiad yma, sef y ffaith eu bod yn ddigwyddiadau argyfwng ac y byddai'r ymateb i'r ddau yn debyg trwy'r trefniadau cynllunio ar gyfer argyfwng. Felly, mae'r disgrifiad risg wedi newid i *'Y risg o dywydd difrifol, halogiad neu ddigwyddiad iechyd y cyhoedd'*, ac mae'r rhestr o enghreifftiau o broblemau wedi'i hystrebu.
- x) Newid DCC013, *'Y risg o ddyledion ariannol arwyddocaol o ganlyniad i fethiant sefydliad allanol'.* Y farn oedd bod y risg yma yn cynnwys mwy nag atebolrwydd ariannol yn unig - dylai hefyd gynnwys iechyd a diogelwch a chyfrifoldebau diogelu. Felly, mae wedi cael ei aralleirio fel *'Y risg o beryglon arwyddocaol, ariannol ac o ran enw da, yn codi o reolaeth cwmni Hyd Braich'*
- xi) Newid risg weddillion DCC016, *'Y risg y gallai effeithiau'r newidiadau lles fod yn fwy sylweddol nag a ragwelwyd'.* Yn wreiddiol, roedd hon

wedi'i dosbarthu'n risg B2, mae wedi'i hisraddio i B3 (mae'r effaith yn llai). Mae hyn oherwydd cyhoeddiad Llywodraeth Cymru'n ddiweddar y bydd yn rhoi cymhorthdal ar gyfer gostyngiadau mewn Budd-daliadau Treth y Cyngor a hefyd ar gyfer y newidiadau a allai godi wrth gyflwyno Credyd Cynhwysol.

- xii) Ychwanegu at DCC017, '*Y risg na fydd y buddsoddiad mewn TGCh yn arwain at yr effeithiolrwydd a'r arbedion y mae'r flaenoriaeth Moderneiddio ei hangen*'. Mae'r disgrifiad hwn yn adlewyrchu'r ffaith nad yw TGCh ond yn galluogi gwelliannau – mae'n rhaid penderfynu'n effeithiol ynghylch buddsoddiadau er mwyn gwireddu buddion.
- xiii) Ychwanegu at DCC018, '*Y risg nad yw prosiectau newid / moderneiddio yn cael eu gweithredu'n ôl y bwriad a bod hynny'n rhwystro gwireddu buddion*'. Mae'r risg hon yn adlewyrchu'r ffaith y gallwn ni osod y seilwaith ar gyfer newid ond oni bai bod ymddygiad a phrosesau hefyd yn newid na fyddwn ni'n gallu gwireddu'r buddion a ddisgwylir ac a oedd yn sail i'r buddsoddiad gwreiddiol.

4.2 Mae'r Gofrestr Risg Gorfforaethol yn galluogi'r Cyngor i reoli tebygolrwydd ac effeithiau'r risgiau drwy werthuso effeithiau unrhyw waith lliniaru a chofnodi terfynau amser a chyfrifoldebau ar gyfer gwaith pellach i allu rheoli'n dynnach.

4.3 Cafodd y Gofrestr Risg Gorfforaethol ei datblygu, ac mae ym mherchnogaeth y Tîm Rheoli Corfforaethol. Mae'r broses ar gyfer adolygu fel a ganlyn:

- Cafodd yr holl gofrestrau risg eu hadolygu gan y gwasanaethau (yn unol â'r fethodoleg rheoli risg gorfforaethol) cyn pob rownd o gyfarfodydd Her Perfformiad Gwasanaeth. Bydd unrhyw broblemau neu gwestiynau'n cael eu trafod yn y cyfarfodydd Her Perfformiad Gwasanaeth.
- Mae'r Tîm Gwella Corfforaethol yn dadansoddi cofrestrau risg y gwasanaethau i nodi unrhyw risgiau o arwyddocâd corfforaethol neu unrhyw themâu o risg yn datblygu ar draws y gwasanaethau.
- Mae diweddariadau ar y risgiau corfforaethol presennol yn cael eu casglu gan berchnogion y risgiau a diweddariadau ar waith lliniaru'n cael eu casglu gan berchnogion y gwaith hwnnw.
- Cynhelir cyfarfodydd unigol gyda'r Prif Weithredwr a phob un Cyfarwyddwr Corfforaethol i drafod y risgiau y maen nhw'n arwain arnyn nhw. Ystyrir a yw'r risg yn dal i fodoli, a yw'r sgoriau'n gywir ac a oes yna unrhyw risgiau newydd o dan eu hawdurdodaeth y dylid eu cynnwys.
- Cynhelir gweithdy risg gyda'r Tîm Rheoli Corfforaethol i adolygu'r risgiau presennol, i drafod cynnydd ar y mesurau lliniaru a gytunwyd, i drafod a chytuno ar risgiau corfforaethol newyddac adolygu a diweddarau sgoriau gweddilliol risgiau, i ddiweddarau'r mesurau rheoli (yng ngoleuni'r gwaith a wnaed) ac i gytuno ar unrhyw waith newydd sydd ei angen i lliniaru risgiau.

- 4.3 Bydd y Gofrestr Risg Gorfforaethol yn cael ei hadolygu'n ffurfiol gan y Tîm Rheoli Corfforaethol yn dilyn pob rownd o Heriau Perfformiad Gwasanaeth (pan fydd pob cofrestr risg gwasanaeth yn cael ei hadolygu a'i thrafod). Fodd bynnag, tynnir sylw'r Tîm Rheoli Corfforaethol (trwy'r Tîm Gwella Corfforaethol) at unrhyw risgiau arwyddocaol newydd neu sy'n cynyddu wrth eu nodi. Yna, gall y Tîm Rheoli Corfforaethol benderfynu a ddylid cynnwys y risg ar y Gofrestr Risg Gorfforaethol.
- 4.4 Yn dilyn pob adolygiad ffurfiol o'r Gofrestr Risg Gorfforaethol (ddwywaith y flwyddyn), bydd y ddogfen ddiwygiedig yn cael ei chyflwyno i'r Pwyllgor Archwilio Perfformiad.
- 4.5 Bydd y gwaith a nodwyd i dalu sylw i risgiau corfforaethol yn cael ei gynnwys yn y Cynlluniau Gwasanaeth os yn briodol a bydd hynny'n galluogi Aelodau'r Pwyllgor Archwilio Perfformiad i fonitro cynnydd. Gellir hefyd amlygu unrhyw broblemau o ran perfformiad ynghylch y gwaith fel rhan o'r broses Her Perfformiad Gwasanaeth.
- 4.6 Mae gwaith Archwilio Mewnol y Cyngor yn rhoi sicrwydd annibynnol ar effeithiolrwydd y gweithdrefnau a'r peirianwaith rheolaeth fewnol i liniaru'r risgiau ar draws y cyngor. Mae hefyd yn cynnig her annibynnol i sicrhau fod egwyddorion a gofynion rheoli risg yn cael eu mabwysiadu'n gyson ledled y Cyngor. Mae Archwilio Mewnol hefyd yn defnyddio gwybodaeth o'n cofrestrau risg corfforaethol a gwasanaethau ar gyfer ei flaen raglen waith.
- 4.7 Bydd adolygiad ac adroddiad cynnydd a fydd yn cael ei baratoi bob blwyddyn ar gyfer y Pwyllgor Llywodraethu Corfforaethol ar gynnydd y polisi rheoli risg yn nodi meysydd lle mae gwendidau sydd angen eu cryfhau i wella'r broses o reoli risg.

## **5. Sut y bydd y penderfyniad yn cyfrannu at y Blaenoriaethau Corfforaethol?**

- 5.1 Diben y Gofrestr Risg Gorfforaethol yw nodi digwyddiadau yn y dyfodol a allai niweidio gallu'r Cyngor i gyrraedd ei amcanion, gan gynnwys ei flaenoriaethau corfforaethol. Felly, mae'r rheolau a'r gweithrediadau a nodir yn hanfodol i wireddu'r blaenoriaethau corfforaethol.

## **6. Beth fydd y gost a sut y bydd yn effeithio ar wasanaethau eraill?**

- 6.1 Bydd y gost o ddatblygu, monitro ac adolygu'r Gofrestr Risg Gorfforaethol yn cael ei gynnwys yn y cyllidebau presennol.

## **7. Beth yw prif gasgliadau'r Aseiad Effaith Cydraddoldeb a wnaed ar y penderfyniad? Dylid atodi'r templed Aseiad Effaith Cydraddoldeb wrth yr adroddiad**

- 7.1 Mae'r Gofrestr Risg Gorfforaethol yn nodi'r risgiau a ganfuwyd a hefyd y gwaith lliniaru, ar hyn o bryd ac arfaethedig, Nid yw'r gwaith o ddatblygu ac adolygu'r ddogfen yn amharu ar bobl gyda nodweddion gwarchoddedig. Fodd



bynag, dylid asesu ar lefel darparu gwasanaeth unrhyw broses, strategaeth neu bolisi newydd yn codi o ganlyniad i waith lliniaru,

**8. Pa ymgynghoriadau sydd wedi'u cynnal gydag Archwilio ac eraill?**

8.1 Mae'r manylion yr ymgynghori a wnaed i ddatblygu'r Gofrestr Risg Gorfforaethol ym mharagraff 4.3.

**9. Datganiad y Prif Swyddog Cyllid**

9.1 Does dim goblygiadau ariannol yn codi o'r broses a amlinellir yn yr adroddiad hwn ynghylch datblygu, monitro ac adolygu'r Gofrestr Risg Corfforaethol.

**10. Pa risgiau sydd ac a oes unrhyw beth y gallwn ei wneud i'w lleihau?**

10.1 Y brif risg yn y broses rheoli risg yw nad yw'r cofrestrau'n cael eu hadolygu'n rheolaidd ac felly nad ydynt yn dod yn declyn rheoli dynamig ac ystyrlon. Fodd bynnag, mae'r broses newydd wedi'i chyfuno'n llwyr yn fframwaith rheoli perfformiad y Cyngor a dylai hynny sicrhau nad yw hynny'n digwydd.

**Yr Hawl i Benderfynu**

10.1 Deddf Llywodraeth Leol 2000

Mae tudalen hwn yn fwriadol wag

## Denbighshire County Council

**Register Owner:** Corporate Executive Team

[LINK TO POLICY STATEMENT](#)

**Updated:** 31.01.2013

[LINK TO RISK GUIDANCE](#)

| Risk Description                                                                                                                                                                                                                                                                                                                                                 | Owner                                                                          | Impact / Consequence                                                                                                                                                            | Inherent Risk    | Controls to Manage Risk (in place)                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        | Residual Risk    | Further Actions                                                                    | Action Owner       | Action Date      |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------|------------------------------------------------------------------------------------|--------------------|------------------|
| <p><b>DCC001</b></p> <p><i>Professional / Managerial</i></p> <p><b>The risk of a serious safeguarding error where the Council has responsibility.</b></p> <p>This risk is increasing as the environment is changing, with growing expectations around duties in relation to 3rd party provision. CRB criteria are also changing which may increase the risk.</p> | <p>Sally Ellis</p> <p><u>Lead Member(s):</u></p> <p>Cllr Bobby Feeley</p>      | <p>Significant reputational loss. Possible intervention by Welsh Government. Legal/compensation costs.</p>                                                                      | <p><b>B2</b></p> | <p>Child protection &amp; Safeguarding Procedures. Regular training of staff in Children &amp; Family Services. Corporate Safeguarding Training Programme. Wales Interim Policy &amp; Procedures for the Protection of Vulnerable Adults from Abuse. Framework of self-assessment for schools in relation to safeguarding has been established. Section 28 Audits, and annual reporting requirement for services to demonstrate how they are discharging their duties in relation to safeguarding. Section 28 audit tool in place for voluntary sector to ensure safeguarding practices are in place.</p> | <p><b>C2</b></p> | <p>Incorporate and embed safeguarding employment practices into the HR audits.</p> | <p>Linda Atkin</p> | <p>31-Mar-13</p> |
| <p><b>DCC004</b></p> <p><i>Professional / Managerial</i></p> <p><b>The risk that the HR framework doesn't support the organisation's aims.</b> The policies and procedures we have in place need to reflect current organisational strategy (e.g. flexible working), and HR</p>                                                                                  | <p>Rebecca Maxwell</p> <p><u>Lead Member(s):</u></p> <p>Cllr Barbara Smith</p> | <p>The council is unable to deliver the associated savings incorporated into the MTFP. In addition, this could impact on the delivery of the planned collaboration savings.</p> | <p><b>B2</b></p> | <p>There's a CRM in place in HR Direct to enhance efficiency and provide improved management information to identify areas of common enquiry. Workforce Planning is now embedded and the service is happy with its development</p>                                                                                                                                                                                                                                                                                                                                                                        | <p><b>B2</b></p> | <p>Development of the HR Improvement Plan</p>                                      | <p>Linda Aktin</p> | <p>31-Mar-13</p> |

need to offer support for those functions where the organisation requires it (e.g. restructures)

Additional resource to accelerate the implementation of the Improvement Plan to be secured

Linda Atkin

31-Mar-13

Tudalen 28

|                                                                                                                                                                                                                                                                                                                                                                        |                                                     |                                                                                                                                                                                                                                                                                   |           |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |           |                                                                                                                                                                                                                                  |                             |           |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------|-----------|
| <b>DCC006</b>                                                                                                                                                                                                                                                                                                                                                          | Mohammed Mehmet                                     | The council suffers from a significant reduction in income, leading to an inability to deliver current levels of service provision.                                                                                                                                               | <b>C1</b> | The council has no control over the global economy or the WG settlement. Therefore the inherent risk score likely to remain high. The Medium Term Financial Plan (MTFP) contains different scenarios to ensure it can deal with changes in the external environment. All required savings for 2013-14 have been identified. Communication channels opened with BCUHB                                                                                                                                                                                                                                                                                   | <b>D2</b> | Develop alternative financial plans based on a different scenario, i.e. what would we do if our budget was cut by 5%?. <i>This is currently underway as it part of the MTFP.</i>                                                 | Paul McGrady                | 28-Feb-13 |
| <i>Economic &amp; Financial</i>                                                                                                                                                                                                                                                                                                                                        | <u>Lead Member(s):</u><br>Cllr Julian Thompson-Hill |                                                                                                                                                                                                                                                                                   |           |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |           | Coordinated approach to ensure services consider the implications of significantly reduced income due to the economic environment. <i>This is currently underway and will be reviewed as part of the 2013/14 budget process.</i> | Paul McGrady                | 28-Feb-13 |
| <b>The risk that the economic and financial environment worsens beyond current expectations, leading to additional demand on services and reduced income.</b> Although we do have a 2-yr indicative settlement, this position could change but, we think, with some warning. The impact of reduced settlements for our partners (e.g. Health) could also be felt by us |                                                     |                                                                                                                                                                                                                                                                                   |           |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |           |                                                                                                                                                                                                                                  |                             |           |
| <b>DCC007</b>                                                                                                                                                                                                                                                                                                                                                          | Hywyn Williams                                      | Reputational damage. Criticism from external regulators (e.g. WAO conducting a review of information management across Welsh Authorities in 2012). Fines from the Information Commissioner's Office (precedent of fines of up to £130k for single breach of Data Protection Act). | <b>B3</b> | Our controls are particularly strong on the technical (i.e. electronic side), and work has been undertaken to improve the position with paper. The council achieves GCSX accreditation every year which demonstrated compliance with UK Government Code of Connection. Mobile racking has been installed, which doubled the capacity in the corporate stores, and archiving backlog dealt with. Staff workshops delivered on good archiving practices. Additional post created to manage Freedom of Information (FOI) requests. Where staff with responsibility for different were in different services, they've now been brought together under BPP. | <b>C3</b> | Under Phase 2 of ICT Strategy, continue to move essential paper records to electronic format, utilising EDRMS. This forms part of the Modernisation Programme.                                                                   | Cara Williams               | 01-Apr-13 |
| <i>Legislative / Regulatory</i>                                                                                                                                                                                                                                                                                                                                        | <u>Lead Member(s):</u><br>Cllr Barbara Smith        |                                                                                                                                                                                                                                                                                   |           |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |           | Create/agree retention schedules for information: paper & electronic.                                                                                                                                                            | Alan Smith                  | 01-Apr-13 |
| <b>The risk that critical or confidential information is lost or disclosed.</b>                                                                                                                                                                                                                                                                                        |                                                     |                                                                                                                                                                                                                                                                                   |           |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |           | Agree timescales for application of agreed retention schedules within each service.                                                                                                                                              | Alan Smith                  | 01-Apr-13 |
|                                                                                                                                                                                                                                                                                                                                                                        |                                                     |                                                                                                                                                                                                                                                                                   |           |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |           | Recruit to a new Information Manager post                                                                                                                                                                                        | Alan Smith                  | 31-Mar-13 |
|                                                                                                                                                                                                                                                                                                                                                                        |                                                     |                                                                                                                                                                                                                                                                                   |           |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |           | Ensure that our frameworks for information management are legally compliant (e.g. in relation to FOI, DPA, etc).                                                                                                                 | Alan Smith<br>Gary Williams | 01-Apr-13 |

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|                                                                                                                                                                                                                                                                                                                                                                              |                                            |                                                                                                                                                                                          |           |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |           |                                                                                                                                                                                                                                                                                                                                                        |                 |           |
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|                                                                                                                                                                                                                                                                                                                                                                              |                                            |                                                                                                                                                                                          |           |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |           | Use MMC as a vehicle for raising awareness of Information Management and security issues                                                                                                                                                                                                                                                               | Alan Smith      | 30-Sep-13 |
| <b>DCC011</b>                                                                                                                                                                                                                                                                                                                                                                | Rebecca Maxwell                            | Significant disruption to core services. Serious injury or fatality due to road network closure, poisoning or infection. Reputational risk to the council if unable to deal with issues. | <b>D2</b> | The control environment in this area is the joint Emergency Planning Unit (Denbighshire & Flintshire). We also continually review our procedures for winter highways maintenance (e.g. this was the subject of a report to Communities Scrutiny Committee in October 2012, and we recently reviewed our emergency call-out rota system). Secondary rota established and operational. Service disruption is minimised through our arrangements for business continuity and emergency planning, with separate Directors responsible for Response, Recovery, and Information | <b>D2</b> | Review the joint arrangements with Flintshire to provide assurance that they are robust. <i>A partial review meeting has been held with the Civil Contingencies Manager regarding 'on the ground responsibilities'. This has improved the joint arrangements. The Emergency Planning Unit is currently subject to a regional collaboration review.</i> | Rebecca Maxwell | 31-Mar-13 |
| <i>Environmental</i>                                                                                                                                                                                                                                                                                                                                                         | <u>Lead Member(s):</u><br>Cllr David Smith |                                                                                                                                                                                          |           |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |           | Debrief on the floods and our response to it to be completed and presented with lessons learnt and an action plan, as well as a report on the floods (due April/May)                                                                                                                                                                                   | Steve Parker    | 31-May-13 |
| <b>DCC012</b>                                                                                                                                                                                                                                                                                                                                                                | Hywyn Williams                             | Reputational damage. Potential intervention by the WG. Significant resources may be required to be diverted to deliver immediate and substantial change.                                 | <b>C2</b> | The corporate performance management framework (PMF) is the main control in this area. New system of "excellence thresholds" and "interventions" now used which is more robust than traditional target setting. Training on PMF has been delivered to Members, with a specific sessions for Cabinet and Performance Scrutiny. Head of Business Planning & Performance and Corporate Improvement Team Manager meet monthly with Wales Audit Office to understand and respond to their concerns.                                                                            | <b>D3</b> | Develop a more formal framework for co-ordinating self-assessments to support regulatory activities.                                                                                                                                                                                                                                                   | Alan Smith      | 31-Mar-13 |
| <i>Legislative / Regulatory</i>                                                                                                                                                                                                                                                                                                                                              | <u>Lead Member(s):</u><br>Cllr Hugh Evans  |                                                                                                                                                                                          |           |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |           |                                                                                                                                                                                                                                                                                                                                                        |                 |           |
| <b>DCC013</b>                                                                                                                                                                                                                                                                                                                                                                | Hywyn Williams                             | Capital liabilities. Reduction in levels of service provided to the community, or increased revenue costs to continue delivery. Reputation damage to the council.                        | <b>C2</b> | Council representation on Boards, and Heads of Service providing strategic leadership to facilities. Financial support and subsidies being provided. Resources have been committed to improve                                                                                                                                                                                                                                                                                                                                                                             | <b>C2</b> | A shadow board to be established between Clwyd Leisure and DCC to assist with operational aspects of the company and take forward recommendations from the review. and work through                                                                                                                                                                    | Jamie Groves    | 31-Mar-13 |
| <i>Partnership / Contractual</i>                                                                                                                                                                                                                                                                                                                                             | <u>Lead Member(s):</u>                     |                                                                                                                                                                                          |           |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |           |                                                                                                                                                                                                                                                                                                                                                        |                 |           |
| <b>The risk of significant financial and reputational liabilities resulting from</b>                                                                                                                                                                                                                                                                                         |                                            |                                                                                                                                                                                          |           |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |           |                                                                                                                                                                                                                                                                                                                                                        |                 |           |
| <b>The risk of a severe weather, contamination, or public health event.</b> Services plan for the impact of expected seasonal variations in weather, but severe weather events can impact on service delivery. Similarly, we put plans in place to monitor food, water and air quality, but any contaminations can impact on service delivery, as would any viral pandemics. |                                            |                                                                                                                                                                                          |           |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |           |                                                                                                                                                                                                                                                                                                                                                        |                 |           |

|                                                                                                                                                                                                                                                                 |                                                                                                                                                                                                                                                                               |                                                                                                                                                                             |    |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |    |                                                                                                                                                                |                 |                         |
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| <b>management of an Arm's Length organisation</b><br>Liabilities could arise due to financial, HR, safeguarding, or general management problems                                                                                                                 |                                                                                                                                                                                                                                                                               |                                                                                                                                                                             |    | financial monitoring of facilities.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |    | replacement options for declining assets. A further report is due at CET in December 2012.                                                                     |                 |                         |
| <b>DCC014</b><br><i>Physical Hazards and H&amp;S</i>                                                                                                                                                                                                            | Hywyn Williams                                                                                                                                                                                                                                                                | Serious injury or death of an employee and/or member of public. Significant reputational damage Substantial legal/compensation costs. Criminal prosecution of senior staff. | C2 | New H&S Committee established with representation from each service, plus meetings established with groups of services. Strategic leadership provided by Corporate Director with responsibility for health and safety. Improved efficiency through on-line & phone line incident reporting. Council has existing Health and Safety Management System(s): All DCC teams to identify their activities, consider the hazards associated with the work, describe how the risks are managed and then analyse any gaps in how they are managing the risks. These self analyses are now being monitored by the CH&S team who are going out into the workplaces and providing support, guidance and feedback where it is needed. The H&S training program focuses on in-house provision that is targeted at DCC activities. | E2 | Deliver cultural change, including ensuring that roles, responsibilities & systems in relation to H&S management are understood by all managers / supervisors. | Steve Parker    | 31-Dec-12 (review date) |
| <b>The risk of a health &amp; safety incident resulting in serious injury or the loss of life.</b> This could be as a result of an ineffective H&S management system; inadequate fire control systems (infrastructure); or inadequate fire management planning. | <u>Lead Member(s):</u><br><br>Cllr Julian Thompson-Hill                                                                                                                                                                                                                       |                                                                                                                                                                             | C2 |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     | E2 | Deliver Strong Leadership Project: Year 2.                                                                                                                     | Steve Parker    | 31-Mar-13               |
|                                                                                                                                                                                                                                                                 | All Heads of Service able to demonstrate that robust managerial control is being exercised in relation to all H&S risks.                                                                                                                                                      |                                                                                                                                                                             |    |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |    | Steve Parker                                                                                                                                                   | 30-Jun-13       |                         |
|                                                                                                                                                                                                                                                                 | Consolidate and enhance our systems for managing property-related fire risks.                                                                                                                                                                                                 |                                                                                                                                                                             |    |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |    | Steve Parker / Paul McGrady                                                                                                                                    | 31-Dec-12       |                         |
|                                                                                                                                                                                                                                                                 | Provide guidance and assistance to managers responsible for developing fire management systems (e.g. building managers)                                                                                                                                                       |                                                                                                                                                                             |    |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |    | Steve Parker                                                                                                                                                   | 30-Apr-13       |                         |
|                                                                                                                                                                                                                                                                 | Modify the H&S intranet pages to make them more user friendly, provide specific information on roles and responsibilities and radically amend guidance documents to ensure that they provide information that can be easily understood and used to benefit the DCC workforce. |                                                                                                                                                                             |    |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |    | Gerry Lapinton                                                                                                                                                 | 30-Jun-13       |                         |
|                                                                                                                                                                                                                                                                 | All Heads of Service able to demonstrate that robust managerial control is being exercised in relation to all (non-infrastructure) Fire management Systems).                                                                                                                  |                                                                                                                                                                             |    |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |    | Steve Parker                                                                                                                                                   | 30-Jun-13       |                         |
|                                                                                                                                                                                                                                                                 |                                                                                                                                                                                                                                                                               |                                                                                                                                                                             |    |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |    |                                                                                                                                                                |                 |                         |
| <b>DCC015</b><br><i>Partnership / Contractual</i>                                                                                                                                                                                                               | Mohammed Mehmet                                                                                                                                                                                                                                                               | Denbighshire may end up with a service that's more expensive to deliver, or a reduction in service quality through losing control of its services.                          |    | Although it may not be possible to control this risk, we do need to be involved in the discussion in order to influence the agenda. We are represented on the Regional Leadership Board, but the agenda                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |    | Put an annual review of the external collaboration environment on SLT agendas                                                                                  | Mohammed Mehmet | 31/01/2013.             |
| <b>The risk that the council cannot influence the collaboration agenda, and</b>                                                                                                                                                                                 | <u>Lead Member(s):</u>                                                                                                                                                                                                                                                        |                                                                                                                                                                             | B2 |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     | B2 |                                                                                                                                                                |                 |                         |

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| <p><b>that further collaboration is forced upon on us rather than entered into voluntarily.</b> Collaboration is not voluntary; it is already a requirement of the Compact. However, it is resource intensive and benefits realisation can be difficult.</p>                                                                                 | <p>Cllr Hugh Evans</p>                            |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |                                                                            | <p>is ultimately driven by Ministers. There's a standing agenda item at Cabinet Briefing about external collaboration, and an annual review takes place at SLT</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |                                                                            |                                                                                                                                                                                                                                                                                                                        |                     |                  |
| <p><b>DCC016</b><br/><i>Economic &amp; Financial</i></p>                                                                                                                                                                                                                                                                                     | <p>Mohammed Mehmet</p>                            | <p>Potential increase in demand for services: e.g. homelessness and homelessness prevention services; housing (especially for stock which is currently scarce); benefits support / advice, etc. Reduced income from rents and council tax payments with reduced cash flow and an increase in bad debt for the authority. Increased recovery action and administrative costs. Increase in tenants' rents. Also an impact to Social Services due to Disability Living Allowance changes. This could also impact on our ability to deliver our Corporate Priorities</p> | <p style="text-align: center; background-color: red; color: white;">B2</p> | <p>DCC Welfare Reform Group has been meeting since April 2012. This group is cross service to ensure that information is shared and pressures identified to support our customers. A joint bid with Flintshire for WG funding for a HB / Housing options co-ordinator officer for 2 years has been successful. Regular contact with Landlords (Private &amp; Social) is being maintained. Letters are being sent to all affected customers advising of changes, with benefit visiting officers available for home visits. Assumptions around the loss of income have been built into the Council's Medium Term Financial Plan.</p> | <p style="text-align: center; background-color: red; color: white;">B2</p> | <p>1. Work in ongoing to advise residents of the benefits they are entitled to claim. <i>At this stage it is difficult to update claimants on what the actual effect will be on them due to the significant uncertainties, numerous changes and the interdependencies and complexities of the benefits system.</i></p> | <p>Paul McGrady</p> | <p>31-Jan-13</p> |
| <p><b>The risk that the impact of welfare reforms is more significant than anticipated by the council.</b> Welfare reform has potentially significant implications for a large proportion of residents, and also on the council in terms of increased demand for services and reduced income. The actual impact is difficult to predict.</p> | <p><u>Lead Member(s):</u><br/><br/>Hugh Evans</p> |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |                                                                            |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |                                                                            |                                                                                                                                                                                                                                                                                                                        |                     |                  |

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|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------|--------------------------------------------------------------------------------------------------------------------|---------------|-----------|
| <b>DCC017</b>                                                                                                                                                                                                                                                                                                                                                                                                                          | Sally Ellis                                  | If we decide to invest in technology that does not sufficiently contribute to our Modernisation agenda, not only are we likely to miss our targets, but we're also going to waste money. Even if we do invest in effective technology and implement it, many technological solutions require behavioural change (i.e. working from home; reducing business travel) or process changes (EDRMS, Central Invoice Registration) for the benefits to be realised. | <b>B2</b> | ICT Strategy (developed in conjunction with SLT) agreed. ICT Business Partners work with services to forecast their ICT needs. All decisions for investment taken at Capital Investment Strategy group. ICT Strategy offers a mechanism for estimating net savings that investments can make. Communication of the 'Run, Grow and Transform' theory helps the organisation to understand how projects might benefit the organisation                                         | <b>C2</b> | Review of benefits from Phase I of the ICT Strategy.                                                               | Cara Williams | 31-Mar-12 |
| <i>Technological</i>                                                                                                                                                                                                                                                                                                                                                                                                                   | <u>Lead Member(s):</u><br>Cllr Barbara Smith |                                                                                                                                                                                                                                                                                                                                                                                                                                                              |           |                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |           | Decide whether to invite a peer review to take place for ICT                                                       | Cara Williams | 31-Mar-13 |
| <b>The risk that ICT investment does not deliver the efficiencies and savings required for the Modernisation priority.</b> The main risk here is around the organisation taking decisions to invest in IT infrastructure that is not effective in reducing overheads. This can happen for two reasons: 1) we don't understand the current and necessary ICT requirements, and 2) we don't accurately predict the anticipated benefits. |                                              |                                                                                                                                                                                                                                                                                                                                                                                                                                                              |           |                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |           | Gather user feedback to steer future ICT strategy                                                                  | Cara Williams | 31-Mar-13 |
|                                                                                                                                                                                                                                                                                                                                                                                                                                        |                                              |                                                                                                                                                                                                                                                                                                                                                                                                                                                              |           |                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |           | Development of a corporate 'workstyle' for every role (in terms of what technology is required to perform in role) | Cara Williams | 31-Mar-13 |
|                                                                                                                                                                                                                                                                                                                                                                                                                                        |                                              |                                                                                                                                                                                                                                                                                                                                                                                                                                                              |           |                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |           | Agree (and then deliver) Phase II of the ICT Strategy . <i>This forms part of the Modernisation programme.</i>     | Cara Williams | 31-Mar-13 |
| <b>DCC018</b>                                                                                                                                                                                                                                                                                                                                                                                                                          | Sally Ellis                                  | The forecast changes that were alluded to in business cases do not materialise and, hence, neither do their benefits                                                                                                                                                                                                                                                                                                                                         | <b>B2</b> | Corporate Programme Office established. HR resource identified to support restructures. Business Partners involved in workforce planning have identified a need for Change management training, and resource has been identified to support his. Programme Manager in place for the Modernisation priority (to co-ordinate projects). Establishment of a Modernisation Board, which can track projects and their benefits. Introduction of Verto to record benefit tracking. | <b>C2</b> | Change management training                                                                                         | Linda Atkin   | 31-Mar-13 |
| <i>Professional / Managerial</i>                                                                                                                                                                                                                                                                                                                                                                                                       | <u>Lead Member(s):</u><br>Cllr Barbara Smith |                                                                                                                                                                                                                                                                                                                                                                                                                                                              |           |                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |           |                                                                                                                    |               |           |
| <b>The risk that change/modernisation projects are not implemented as intended, hindering benefit realisation.</b> The Council currently does not consistently deliver all benefits from projects. Some of the issues include: inconsistent management; resistance to change; staff behaviour and processes not changing as planned.                                                                                                   |                                              |                                                                                                                                                                                                                                                                                                                                                                                                                                                              |           |                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |           |                                                                                                                    |               |           |

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## Risk Assessment Criteria

|                            |                                                            |                 |                       |          |                                              |                                                                          |                                                                   |                                                                 |                                                                  |
|----------------------------|------------------------------------------------------------|-----------------|-----------------------|----------|----------------------------------------------|--------------------------------------------------------------------------|-------------------------------------------------------------------|-----------------------------------------------------------------|------------------------------------------------------------------|
| <b>LIKELIHOOD</b>          | Event is almost certain to occur in most circumstances     | >70%            | <b>Almost Certain</b> | <b>A</b> |                                              |                                                                          |                                                                   |                                                                 |                                                                  |
|                            | Event likely to occur in most circumstances                | 30-70%          | <b>Likely</b>         | <b>B</b> |                                              |                                                                          |                                                                   |                                                                 |                                                                  |
|                            | Event will possibly occur at some time                     | 10-30%          | <b>Possible</b>       | <b>C</b> |                                              |                                                                          |                                                                   |                                                                 |                                                                  |
|                            | Event unlikely and may occur at some time                  | 1-10%           | <b>Unlikely</b>       | <b>D</b> |                                              |                                                                          |                                                                   |                                                                 |                                                                  |
|                            | Event rare and may occur only in exceptional circumstances | <1%             | <b>Rare</b>           | <b>E</b> |                                              |                                                                          |                                                                   |                                                                 |                                                                  |
|                            |                                                            |                 |                       |          | <b>5</b>                                     | <b>4</b>                                                                 | <b>3</b>                                                          | <b>2</b>                                                        | <b>1</b>                                                         |
|                            |                                                            |                 |                       |          | <b>Very Low</b>                              | <b>Low</b>                                                               | <b>Medium</b>                                                     | <b>High</b>                                                     | <b>Very High</b>                                                 |
| <b>Service Performance</b> |                                                            |                 |                       |          | Minor errors or disruption                   | Some disruption to activities/customers                                  | Disruption to core activities/ customers                          | Significant disruption to core activities. Key targets missed   | Unable to deliver core activities. Strategic aims compromised    |
| <b>Reputation</b>          |                                                            |                 |                       |          | Trust recoverable with little effort or cost | Trust recoverable at modest cost with resource allocation within budgets | Trust recovery demands cost authorisation beyond existing budgets | Trust recoverable at considerable cost and management attention | Trust severely damaged and full recovery questionable and costly |
| <b>Financial</b>           |                                                            | <b>Cost (£)</b> |                       |          | <£50k                                        | £50k - £250k                                                             | £250k - £1 m                                                      | £1 m - £5 m                                                     | >£5m                                                             |
| <b>IMPACT</b>              |                                                            |                 |                       |          |                                              |                                                                          |                                                                   |                                                                 |                                                                  |

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### Corporate Risk Severity key

**Severity**

**Management intervention**



Minor

Risk easily managed locally no need to involve senior management



Moderate

Risk containable at Service level – senior management and SLT may need to be kept informed



Major

Intervention by SLT, Exec Group with Cabinet involvement



Critical

Significant Exec Group and Cabinet intervention

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| <b>Adroddiad i:</b>               | <b>Pwyllgor Craffu Perfformiad</b>                                                                 |
| <b>Dyddiad y Cyfarfod:</b>        | <b>21 Chwefror 2013</b>                                                                            |
| <b>Aelod Arweiniol / Swyddog:</b> | <b>Aelod Arweiniol dros Foderneiddio a Pherfformiad / Pennaeth Cynllunio a Pherfformiad Busnes</b> |
| <b>Awdur yr Adroddiad:</b>        | <b>Rheolwr Gwella Corfforaethol</b>                                                                |
| <b>Teitl:</b>                     | <b>Cynllun Corfforaethol 2012-17 Adroddiad Gwaelodlin</b>                                          |

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## **1. Beth yw testun yr adroddiad?**

- 1.1. Mae'r papur hwn yn cyflwyno adroddiad gwaelodlin i'r Cynllun Corfforaethol 2012-17.

## **2. Beth yw'r rheswm dros wneud yr adroddiad hwn?**

- 2.1. I alluogi Aelodau i drafod yr ystod o ddangosyddion a mesurau perfformiad sydd i'w defnyddio ar gyfer monitro'r gwaith o gyflawni'r Cynllun Corfforaethol 2012-17.
- 2.2. I alluogi Aelodau i drafod sefyllfa'r waelodlin i'r Cynllun Corfforaethol, h.y. y sefyllfa ar 1 Ebrill 2012.
- 2.3. I alluogi Aelodau i ddeall strategaeth y cyngor ar gyfer gosod "trothwyau rhagoriaeth" ac "ymyriadau" ar gyfer pob dangosydd a mesur perfformiad. Mae'r system hon yn galluogi'r cyngor i ddeall ein perfformiad o fewn cyd-destun ac os yw'r sefyllfa yn Sir Ddinbych yn "rhagorol", "derbyniol", neu'n "flaenoriaeth ar gyfer gwella".

## **3. Beth yw'r Argymhellion?**

- 3.1. Bod Aelodau'n ystyried, trafod a chynnig sylwadau ar yr adroddiad gwaelodlin i'r Cynllun Corfforaethol 2012-17 sydd ynghlwm.

## **4. Manylion yr Adroddiad.**

- 4.1. Mae'r adroddiad gwaelodlin yn cyflwyno sefyllfa'r Cynllun Corfforaethol ar 1 Ebrill 2012 (dechrau cyfnod y Cynllun Corfforaethol). Mae dealltwriaeth o'r sefyllfa'r waelodlin yn angenrheidiol er mwyn deall adroddiadau perfformiad y Cynllun Corfforaethol yn y dyfodol. Bydd holl Adroddiadau Perfformiad Chwarterol yn y dyfodol, yn ogystal ag Adroddiad Perfformiad Blynyddol y cyngor, yn cymharu'r sefyllfa gyfredol gyda'r waelodlin er mwyn gwerthuso'r cynnydd a wnaed o ran gwireddu deilliannau'r Cynllun Corfforaethol.
- 4.2. Ers i'r Cyngor fabwysiadu'r Cynllun Corfforaethol ar 9 Hydref 2012, mae'r Tîm Gwella Corfforaethol wedi bod yn gweithio gyda swyddogion perthnasol ac

Aelodau Arweiniol i ddiffinio pa ddangosyddion a mesurau perfformiad i'w defnyddio i werthuso ein llwyddiant wrth geisio gwireddu pob un o'r blaenoriaethau corfforaethol newydd. Cynhaliwyd trafodaethau pellach i gytuno ar y "trothwyau rhagoriaeth" ac "ymyriadau" i bob dangosydd a mesur perfformiad.

- 4.3. Pwrpas adnabod trothwyau rhagoriaeth a lefelau ymyriad yw ein galluogi i ddeall perfformiad yn ei gyd-destun. Maen nhw'n caniatáu i'r cyngor ddeall pa mor dda yw'r sefyllfa gyfredol, yn hytrach na dweud yn unig os ydym wedi llwyddo i gyflawni targed penodol.
- 4.4. Nid bwriad y trothwy rhagoriaeth yw nodi lle y gallwn yn rhesymol ddisgwyl bod ar ddiwedd y flwyddyn ariannol gyfredol (neu hyd yn oed lle y gallwn ddisgwyl fod erbyn 2017), ond i nodi lle y byddai'n rhaid i ni fod er mwyn dweud ein bod wedi cyflawni "**rhagoriaeth**". Ar y pwynt hwn, byddai'r dangosydd neu'r mesur perfformiad yn cynhyrchu statws **GWYRDD**.
- 4.5. Mae'r lefel ymyriad yn hanfodol gan ei fod yn adnabod pryd bydd y sefyllfa yn dod yn "**flaenoriaeth ar gyfer gwella**". Mae ymyriadau felly yn cael eu gosod ar lefel lle byddai angen rhyw fath o ymyriad i newid cyfeiriad. Ar y pwynt hwn, byddai'r dangosydd neu'r mesur perfformiad yn cynhyrchu statws **COCH**.
- 4.6. Bydd y gwahaniaeth rhwng y trothwy rhagoriaeth a'r ymyriad yn ymrannu'n awtomatig yn ddwy adran i'n galluogi i ddeall achos lle nad yw'r statws yn "rhagoriaeth" nac ychwaith yn "flaenoriaeth ar gyfer gwella". I bob pwrpas, mae unrhyw beth sy'n uwch na'r ymyriad yn dderbyniol. Lle mae'r sefyllfa gyfredol dan y trothwy rhagoriaeth, ond yn agosach i'r trothwy rhagoriaeth na'r ymyriad, byddai hyn yn cynhyrchu statws **MELYN**, ac rydym yn diffinio hwnnw fel "**da**". Lle mae'r sefyllfa dan y trothwy rhagoriaeth, ond yn agosach i'r ymyriad na'r trothwy rhagoriaeth, byddai hyn yn cynhyrchu statws **OREN**, ac rydym yn diffinio hwnnw fel "**derbyniol**".
- 4.7. Fel y disgrifiwyd uchod, mae'r Tîm Gwella Corfforaethol wedi bod yn gweithio gyda swyddogion perthnasol ac Aelodau Arweiniol i gytuno pa ddangosyddion a mesurau perfformiad y dylid eu defnyddio i'n Cynllun Corfforaethol. Er bod y gwaith hwn yn tynnu tuag at ei derfyn, mae angen peth gwaith pellach, yn arbennig yn ein blaenoriaethau "economaidd" a "moderneiddio". Rydym hefyd yn aros am ymchwil gan Brifysgol Glyndŵr er mwyn gallu cadarnhau'r dangosyddion ar gyfer y flaenoriaeth dai. Bydd y dangosyddion hyn yn cael eu cynnwys mewn adroddiadau perfformiad i'r Pwyllgor Craffu Perfformiad a'r Cabinet yn y dyfodol.
- 4.8. Mewn rhai achosion, yn enwedig gyda mesurau perfformiad na allwn eu meincnodi yn erbyn cynghorau eraill yng Nghymru, mae angen gwaith pellach i gytuno ar y trothwyau rhagoriaeth a'r ymyriadau. Unwaith eto,

bydd y rhain yn cael eu cynnwys mewn adroddiadau perfformiad i'r Pwyllgor Craffu Perfformiad a'r Cabinet yn y dyfodol.

- 4.9. Mae'r cyngor wedi datblygu fframwaith ar gyfer gosod trothwyau rhagoriaeth ac ymyriadau i sicrhau bod y system yn gyson a chadarn. Er bod yn rhaid edrych ar bob dangosydd a mesur perfformiad ar sail unigol, mae'r Tîm Gwella Corfforaethol wedi datblygu sefyllfa ddiodyn i drothwyau rhagoriaeth ac ymyriadau a chanllawiau ar gyfer senarios lle y byddwn, o bosibl, yn dymuno gwyro oddi wrth y sefyllfa ddiodyn (gweler paragraffau 4.10 – 4.12 am fanylion).
- 4.10. Mae bod yn y chwarter uchaf o gynghorau yng Nghymru yn golygu bod yn y sefyllfa ddiodyn o ran "rhagoriaeth", ac mae bod yn yr hanner isaf o gynghorau yng Nghymru yn golygu "blaenoriaeth ar gyfer gwella" (gweler tabl 1 isod). Fodd bynnag, gellir defnyddio grŵp meincnodi gwahanol os credir nad Cymru yw'r cymharydd gorau ar gyfer dangosydd neu fesur perfformiad penodol. Er enghraifft, i'r dangosyddion cyflwr ffyrdd cenedlaethol, mae'n bosibl y byddai'n fwy buddiol i ni feincnodi yn erbyn cynghorau sy'n gwasanaethu ardaloedd gyda chymysgedd tebyg o ffyrdd gwledig a threfol, nag i feincnodi yn erbyn Cymru gyfan, gan gynnwys Caerdydd, Abertawe, ayyb.

Tabl 1

|                                      |                              |
|--------------------------------------|------------------------------|
| Chwarter Uchaf (Trothwy Rhagoriaeth) | Rhagorol                     |
|                                      | Da                           |
| Canolrif (Lefel Ymyriad)             | Derbyniol                    |
| Chwarter Isaf                        | Blaenoriaeth ar gyfer Gwella |

4.11 Mae'n bosibl y byddwn yn penderfynu gwyro oddi wrth y trothwy rhagoriaeth ddiodyn mewn sefyllfaoedd lle mae ein sefyllfa eisoes yn gyson yn y chwarter uchaf, a'n bod yn dymuno gwelliant pellach. Hefyd, mae'r addasiad hwn yn ddefnyddiol lle mae trothwy'r chwarter uchaf i Gymru yn parhau i fod yn wael os ydym yn defnyddio cymaryddion ehangach (e.e. sector preifat, DU, Ewropeaidd neu wledydd eraill). Mae hyn yn berthnasol i'r senarios hynny lle na ellir ystyried bod yn y chwarter uchaf i Gymru yn "rhagorol", ond lle mae'n anodd meincnodi'n ehangach oherwydd gwahaniaethau yn nulliau casglu data a methodoleg cyfrifo. Y cynnig yn hyn o beth yw ein bod yn defnyddio'r sefyllfa o'r gorau yng Nghymru fel y trothwy rhagoriaeth (tabl 2, isod). Er enghraifft, rydym wedi penderfynu defnyddio'r "gorau yng Nghymru" fel y trothwy rhagoriaeth i gyrhaeddiad addysgol, gan fod Cymru yn cael ei hystyried yn berfformiwr gwael yn nhermau rhyngwladol.

**Tabl 2**

|                                                            |                              |
|------------------------------------------------------------|------------------------------|
| Gorau yng Nghymru neu Grŵp Meincnodi (Trothwy Rhagoriaeth) | Rhagorol                     |
| Chwarter Uchaf                                             | Da                           |
| Canolrif (Lefel Ymyriad)                                   | Derbyniol                    |
| Chwarter Isaf                                              | Blaenoriaeth ar gyfer Gwella |

4.11. Nid yw'n dilyn o reidwydd y dylai perfformiad cyfredol yn y chwarter uchaf arwain yn awtomatig at yr addasiad a ddisgrifiwyd yn nhabl 2. Mae gwyro oddi wrth y sefyllfa ddiodyn i bob pwrpas yn benderfyniad polisi. Fodd bynnag, mae'r sefyllfa ddiodyn yn darparu dechreubwynt addas ar gyfer trafodaeth yn y rhan fwyaf o achosion, a chaiff y sefyllfa ddiodyn ei defnyddio oni bai bod rheswm dilys dros wro.

## **5. Sut mae'r penderfyniad yn cyfrannu at y Blaenoriaethau Corfforaethol?**

5.1. Pwrpas yr adroddiad hwn yw diffinio manylion ein Blaenoriaethau Corfforaethol. Mae'r gwaith o ddiffinio a chytuno ar ddangosyddion, mesurau perfformiad, trothwyau rhagoriaeth ac ymyriadau yn angenrheidiol er mwyn i'r cyngor ddeall os yw'n cyflenwi'r blaenoriaethau hynny'n llwyddiannus.

## **6. Beth fydd yn ei gostio a sut fydd yn effeithio ar wasanaethau eraill?**

6.1. Mae'r Cynllun Corfforaethol 2012-17 yn nodi faint o arian ychwanegol yr ydym yn anelu at ei wario ar bob blaenoriaeth gorfforaethol yn ystod y 5 mlynedd nesaf. Ac eithrio'r buddsoddiad ychwanegol hwnnw, tybir bod modd cyflenwi'r cynllun corfforaethol o fewn cyllidebau sy'n bodoli eisoes.



**7. Beth yw prif gasgliadau'r Asesiad Effaith ar Gydraddoldeb (EqIA) a gynhaliwyd ar y penderfyniad? Dylid sicrhau bod y templed EqIA a gwblhawyd ynghlwm fel atodiad i'r adroddiad.**

7.1. Cynhaliwyd EqIA ar y Cynllun Corfforaethol ac fe'i cyflwynwyd i'r Cyngor pan fabwysiadwyd y cynllun ar 9 Hydref 2012. Nid oes angen EqIA pellach i'r adroddiad hwn.

**8. Pa ymgynghoriadau a gynhaliwyd gyda Phwyllgorau Craffu ac eraill?**

8.1. Ers i'r Cyngor fabwysiadu'r Cynllun Corfforaethol ar 9 Hydref 2012, mae'r Tîm Gwella Corfforaethol wedi bod yn gweithio gyda swyddogion perthnasol ac Aelodau Arweiniol i ddiffinio pa ddangosyddion a mesurau perfformiad i'w defnyddio i werthuso ein llwyddiant wrth wireddu'r blaenoriaethau corfforaethol newydd. Mae'r SLT wedi trafod a chymeradwyo'r cynnig cyffredinol.

**9. Datganiad y Prif Swyddog Ariannol**

9.1. Nid oes angen datganiad gan y Prif Swyddog Ariannol i'r adroddiad hwn.

**10. Beth yw'r risgiau, ac a oes yna unrhywbeth y gallwn ei wneud i'w lleihau?**

10.1. Byddai peidio â dethol dangosyddion, mesurau perfformiad, trothwyau rhagoriaeth a lefelau ymyriad priodol yn arwain at adborth negyddol gan Swyddfa Archwilio Cymru yn ei Lythyr Gwella Blynyddol. Mae hyn yn cysylltu gyda risg DCC012 ar y Gofrestr Risg Corfforaethol: "y risg o adroddiad(au) negyddol iawn gan reolyddion allanol". Mae'r Pennaeth Cynllunio a Pherfformiad Busnes a Rheolwr y Tîm Gwella Corfforaethol mewn trafodaethau cyson gyda Swyddfa Archwilio Cymru ynghylch ein cynnydd o ran datblygu fframwaith rheoli perfformiad i'r Cynllun Corfforaethol. Rydym wedi cael adborth anffurfiol positif gan Swyddfa Archwilio Cymru ynghylch y cysyniad o "drothwyau rhagoriaeth".

**11. Pŵer i wneud y Penderfyniad**

11.1. Nid yw'r papur hwn ar gyfer penderfyniad. Ei fwriad yw hybu trafodaeth ynghylch yr ystod o ddangosyddion a mesurau perfformiad i'w defnyddio i fonitro'r Cynllun Corfforaethol 2012-17.

11.2. Mae Erthygl 6.1 o Gyfansoddiad y Cyngor yn nodi bod craffu ar y Cynllun Corfforaethol a rheoli perfformiad yn gyffredinol yn gorwedd o fewn cylch gwaith y Pwyllgor Craffu Perfformiad.

**Swyddog Cyswllt:** Rheolwr Gwella Corfforaethol

Ffôn: 07825 451448

Mae tudalen hwn yn fwriadol wag

# **CORPORATE PLAN PERFORMANCE REPORT**

**2011-12**

**(Baseline at 01 APRIL 2012)**



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## INTRODUCTION

This report defines the framework by which the council will evaluate its success in delivering the Corporate Plan 2012-17. Our Corporate Plan contains seven priorities, and each priority has one or more "outcomes" which describe the benefits we aim to deliver for our communities. This report is structured according to these outcomes, with each outcome being defined by a number of "indicators" and "performance measures":

- Indicators provide us with an **indication** of whether the outcome is being successfully delivered. Because outcomes are community focussed, outcome indicators tend to reflect the external environment. The council is not necessarily in control of indicators, in the same way that it cannot usually completely control the delivery of an outcome in isolation. However, through our own work, and through our community leadership role, we aim to have a positive influence on those indicators and therefore help to deliver the outcomes.
- Performance measures **measure** the effectiveness of something the council does to contribute to delivering an outcome. The council is therefore more directly responsible for delivery against performance measures. They measure the effectiveness of the council's planned contribution to the delivery of an outcome.

This report also presents the baseline position for the Corporate Plan 2012-17, i.e. what the position was for each outcome at 1<sup>st</sup> April 2012 according to the agreed indicators and performance measures.

The analysis of the baseline position defines the position for each indicator and performance measure as being "excellent", "good", "acceptable" or a "priority for improvement" according to thresholds we have agreed for those categories. The default position is that being in the top quarter of councils in Wales is "excellent", and that being in the bottom half of councils in Wales is a "priority for improvement" (table 1). However, a different benchmarking group is used if Wales is deemed not to be the most appropriate comparator for a particular indicator or performance measure.

**Table 1**

|                                       |                          |
|---------------------------------------|--------------------------|
| Upper Quartile (Excellence Threshold) | Excellent                |
|                                       | Good                     |
| Median (Intervention Level)           | Acceptable               |
| Lower Quartile                        | Priority for improvement |

In some case, we have decided to deviate from the default position. This is either because our position is already consistently in the top quartile or because we do not feel that the upper quartile threshold in the Wales genuinely represents excellence. This will be true where we desire further improvement but potentially find it difficult to use alternative comparators (for example, private sector, UK, European or other countries) due to differences in data collection and calculation methodologies. In such instances, we use the best in Wales as the excellence threshold (table 2).

**Table 2**

|                                                            |                          |
|------------------------------------------------------------|--------------------------|
| Best in Wales or Benchmark Group<br>(Excellence Threshold) | Excellent                |
| Upper Quartile                                             | Good                     |
| Median (Intervention Level)                                | Acceptable               |
| Lower Quartile                                             | Priority for improvement |

- At the end of each financial year, we will compare our current position to the baseline in order to evaluate our progress in delivering the Corporate Plan. This progress will be published each October within our Annual Performance Review.
- During the year, we will monitor progress by presenting Quarterly Performance Reports to Cabinet and the Performance Scrutiny Committee.



## **Developing the local economy**

Outcome:

### **Summary of the Outcome**

- ...

### **Indicators**

\*\*\*\*\*Not yet available\*\*\*\*\*

### **Summary of the Council's Performance**

- ...

### **Performance Measures**

\*\*\*\*\*Not yet available\*\*\*\*\*

# Improving performance in education and the quality of our school buildings

## Outcome: Students achieve their potential

### Summary of the Outcome

- The summary of the baseline position for this outcome is based upon data for the 2010/11 academic year because this equates to the 2011/12 financial year. Data is now available for the 2011/12 academic year, which equates to the 2012/13 financial year, and will be added (and evaluated) in future performance reports.
- Instead of the council default position, where we say that being among the top quarter of councils in Wales represents "excellence", the Council has decided to use the position of the "best in Wales" as the excellence threshold for educational attainment. This is because Wales itself is not regarded as a high performer for educational attainment, but it is difficult to make direct comparisons with other countries due to the difference in examination methodology.
- Denbighshire's educational attainment is improving; however, this is also the case across Wales. Therefore, Denbighshire must improve at a faster rate in order to improve its position in Wales and continue its journey towards excellence.
- Denbighshire's position is "excellent" for pupil attendance in primary and secondary schools. In terms of all pupil educational attainment, based on the academic year 2010/11, the position in Denbighshire was a mix of "good" and "acceptable" for the five attainment based outcome indicators. Whereas the percentage of all pupils that leave education without an approved qualification is highlighted as a "priority for improvement".
- The two exclusion indicators (number and average number) for five days or fewer highlight "acceptable" performance; however, both are close to the threshold of a priority for improvement. Close monitoring of these will be required to ensure that the position does not become a "priority for improvement".
- Regarding educational attainment, there is a gender gap, a Free School Meal (FSM) gap, and English as an Additional Language (EAL) gap.
- The average attainment of girls and boys highlights girls out-performing boys in all attainment indicators.
- The average attainment of FSM and non-FSM pupils highlights non-FSM pupils out-performing FSM pupils in all attainment indicators.
- The average attainment of EAL and non-EAL pupils highlights EAL pupils out-performing non-EAL pupils in all attainment indicators.

- A request has been sent to StatsWales for FSM and EAL data broken down by Local Authority. This will help us understand Denbighshire's position relative to the rest of Wales, and will be included in future reports.

## **Indicators**

### **The percentage of pupils achieving the level 2 threshold or vocational equivalents (Key Stage 4)**

- Overall, Denbighshire's position is "good" for pupils achieving the Level 2 threshold at Key Stage 4. The Level 2 represents the volume of qualifications, equivalent to the volume of five GCSEs at grade A\*- C.
- Boys demonstrate "acceptable" attainment when compared to all boys' attainment across Wales. They are out-performed by girls, who demonstrate "good" performance within their gender group. In terms of actual attainment, a higher proportion of girls achieve the level 2 threshold or vocational equivalents than boys.
- Free School Meal (FSM) and Non-Free School Meal (Non-FSM) pupils are currently tracking above the Wales average attainment for their respective cohorts.
- Those pupils who are recognised as English as an Additional Language (EAL) pupils perform slightly higher than non-EAL pupils do.

### **The percentage of pupils achieving the level 2 threshold, including English / Welsh and mathematics (Key Stage 4)**

- Overall, Denbighshire's position is "acceptable" for pupils achieving the Level 2 threshold at Key Stage 4, including English or Welsh (first language) and mathematics.
- Boys and girls demonstrate "acceptable" attainment within their respective gender groups. In terms of actual attainment, a higher proportion of girls achieve the level 2 threshold, including English or Welsh (first language) and mathematics than boys.
- Free School Meal (FSM) and Non-Free School Meal (Non-FSM) pupils are currently tracking above the Wales average attainment for their respective cohorts.
- Those pupils who are recognised as English as an Additional Language (EAL) pupils perform higher than non-EAL pupils do.

### **The average capped points score for pupils at Key Stage 4**

- Overall, Denbighshire's position is "acceptable" for the average capped points score for pupils at Key Stage 4.
- Boys attainment is considered a "priority for improvement", performing below the Wales median for their gender group. The performance of girls is "good" when compared to all girls' attainment across Wales. In terms of actual attainment, girls achieve a higher average capped points score than boys.

- Free School Meal (FSM) and Non-Free School Meal (Non-FSM) pupils are currently tracking above the Wales average attainment for their respective cohorts.
- Those pupils who are recognised as English as an Additional Language (EAL) pupils perform higher than non-EAL pupils do.

### **The percentage of pupils who achieve the Core Subject Indicator at Key Stage 2**

- Overall, Denbighshire's position is "good" for pupils achieving the Core Subject Indicator at Key Stage 2, where pupils must achieve level 4 or above in each of the core subjects of English or Welsh (first language), mathematics and science in combination.
- Boys demonstrate "acceptable" attainment within their gender group and girls demonstrate "good" attainment within their gender group. In terms of actual attainment, a higher proportion of girls achieve the Core Subject Indicator than boys.
- Free School Meal (FSM) and Non-Free School Meal (Non-FSM) pupils are currently tracking above the Wales average attainment for their respective cohorts.
- Those pupils who are recognised as English as an Additional Language (EAL) pupils perform higher than non-EAL pupils do.

### **The percentage of pupils who achieve the Core Subject Indicator at Key Stage 4**

- Overall, Denbighshire's position is "acceptable" for pupils achieving the Core Subject Indicator at Key Stage 4, where pupils must achieve level 2 in each of the core subjects, a GCSE pass in English or Welsh (first language), mathematics and science.
- Boys demonstrate "good" attainment within their gender group and girls demonstrate "acceptable" attainment within their gender group. In terms of actual attainment, a higher proportion of girls achieve the Core Subject Indicator than boys.
- Free School Meal (FSM) and Non-Free School Meal (Non-FSM) pupils are tracking above the current Wales position, though FSM performance has reduced since 2010/11.
- Those pupils who are taking English as an Additional Language (EAL) are out-performing Non-EAL pupils.

### **The percentage of pupil attendance**

- Denbighshire's position is "excellent" for pupil attendance in primary school.
- Denbighshire's position is "good" for pupil attendance in secondary school.

### **The fixed-term exclusions from school**

- Denbighshire's position is "excellent" for the average days lost for fixed-term exclusions of 6 days or more and total. However, the position is only "acceptable" for exclusions of 5 days or fewer, and on the threshold of a "priority for improvement".
- Denbighshire's position is "excellent" for the total number of fixed-term exclusions of 6 days or more. However, for those fixed-term exclusions that are 5 days or fewer and total, Denbighshire is only "acceptable".

**The percentage of all pupils (including those in local authority care) in any local authority maintained school, aged 15 as at the preceding 31 August that leave compulsory education, training or work based learning without an approved qualification**

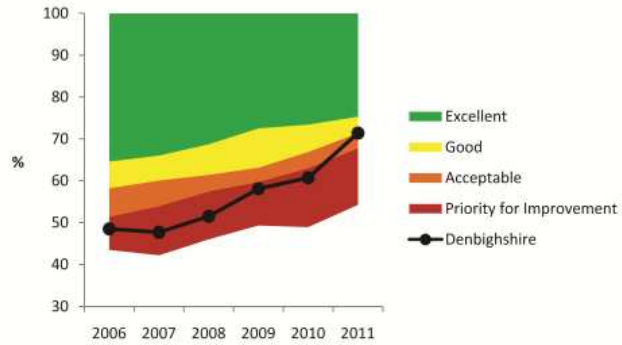
- Denbighshire's position for the percentage of pupils who leave without an approved qualification is considered a "priority for improvement". The figures involved are small, and there has been some improvement in this indicator since 2008; however, never to an acceptable level.



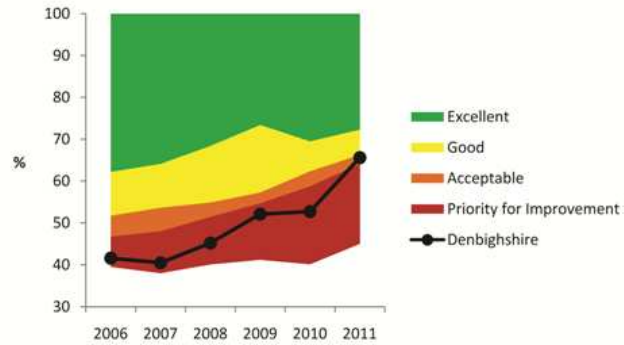
## The percentage of pupils achieving level 2 threshold or vocational equivalents

Tudalen 54

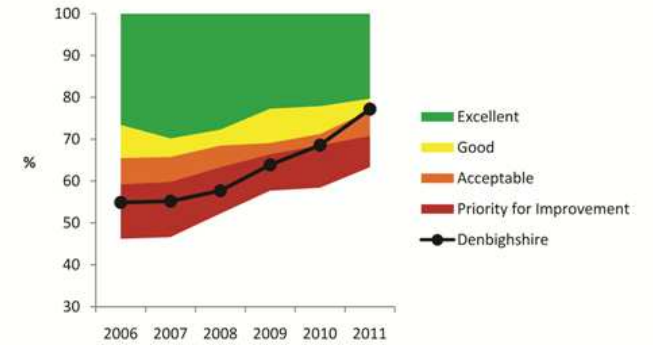
ALL PUPILS



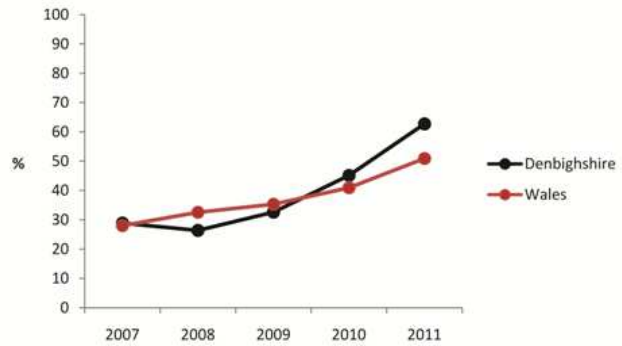
BOYS



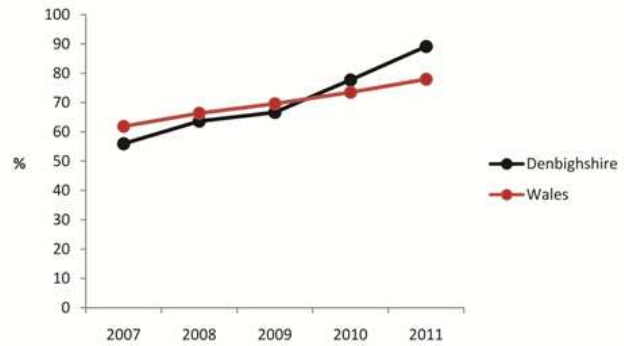
GIRLS



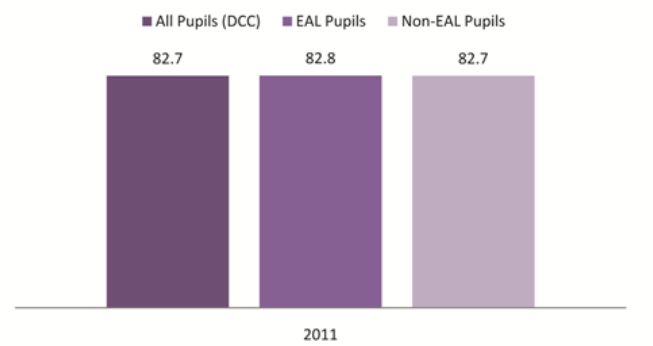
FREE SCHOOL MEALS



NON FREE SCHOOL MEALS

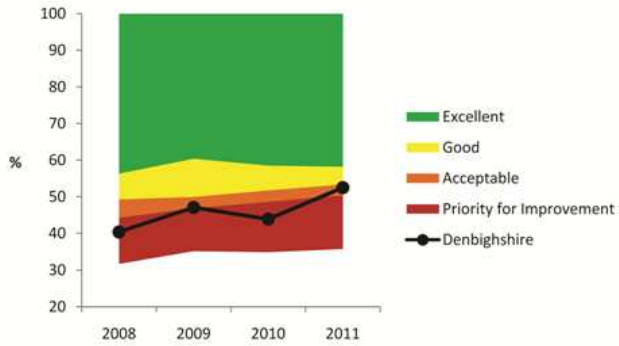


ENGLISH AS AN ADDITIONAL LANGUAGE

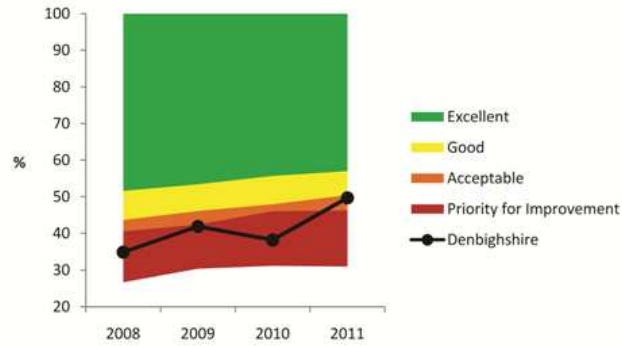


# The percentage of pupils achieving level 2 threshold, including English / Welsh and mathematics

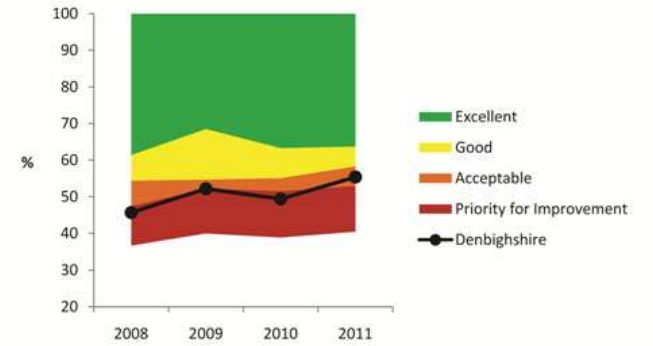
ALL PUPILS



BOYS

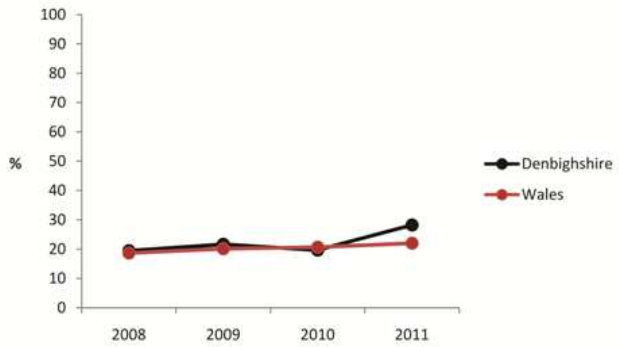


GIRLS

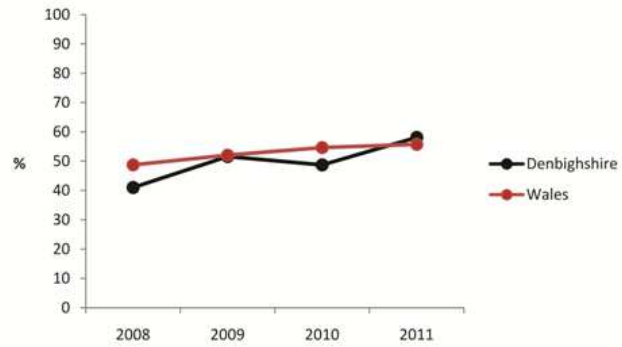


Tudalen 55

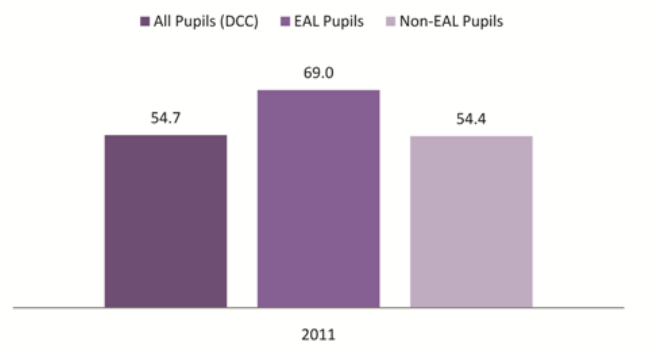
FREE SCHOOL MEALS



NON FREE SCHOOL MEALS



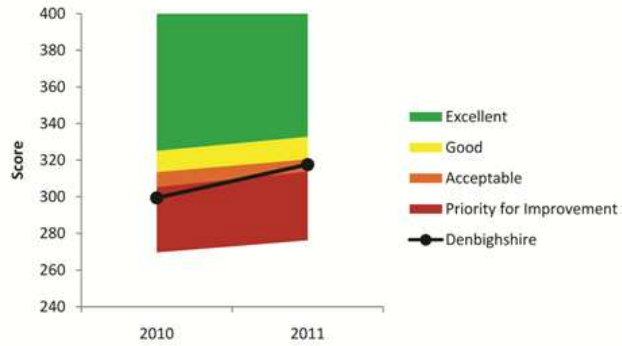
ENGLISH AS AN ADDITIONAL LANGUAGE



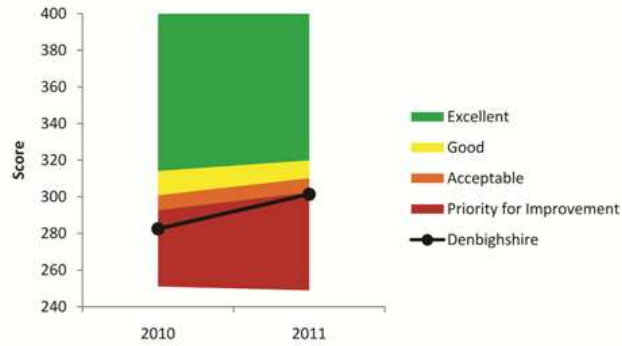
The average capped points score for pupils aged 15 at the preceding 31 August in schools maintained by the local authority

Tudalen 56

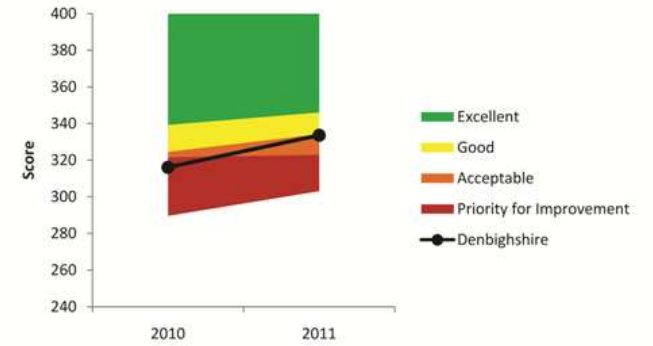
ALL PUPILS



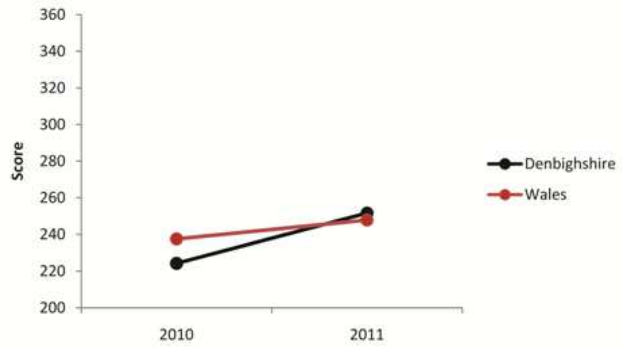
BOYS



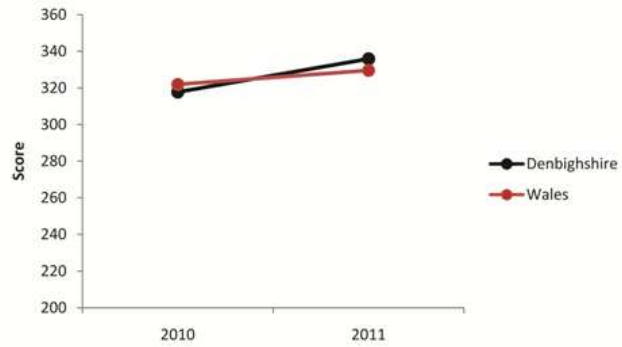
GIRLS



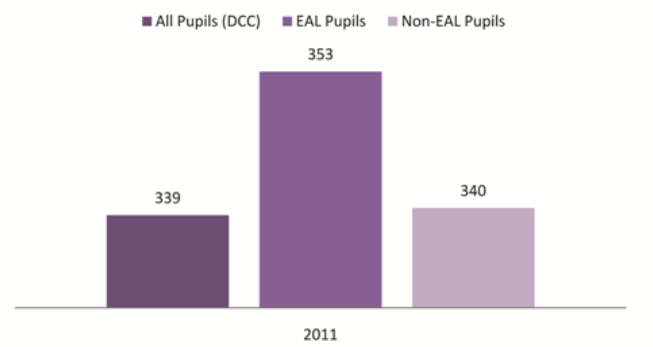
FREE SCHOOL MEALS



NON FREE SCHOOL MEALS



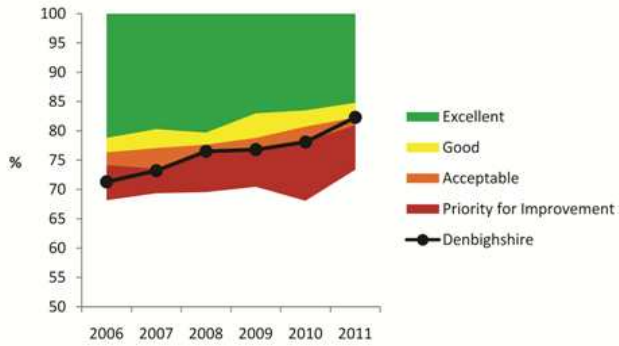
ENGLISH AS AN ADDITIONAL LANGUAGE



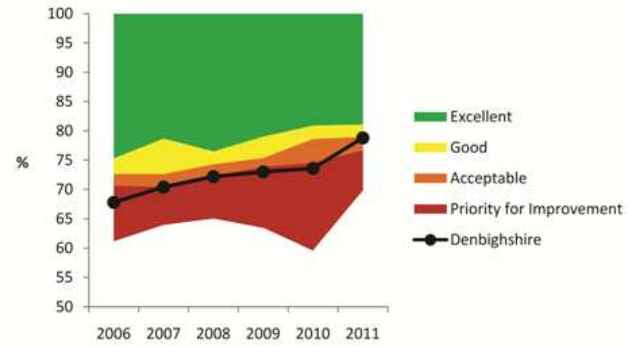


## The percentage of pupils achieving the Core Subject Indicator at Key Stage 2

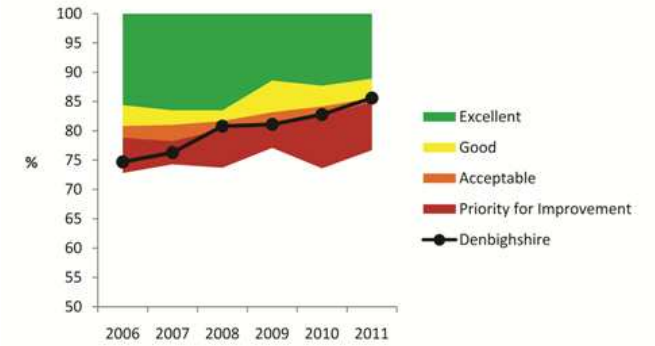
ALL PUPILS



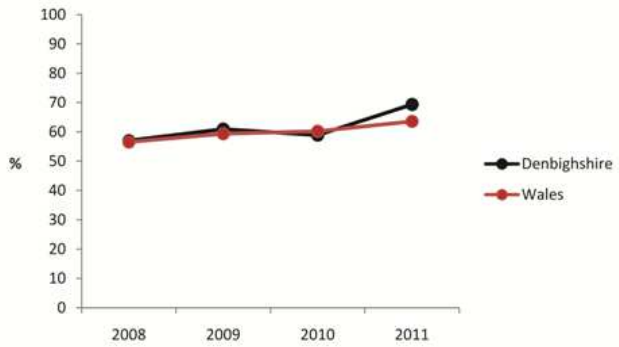
BOYS



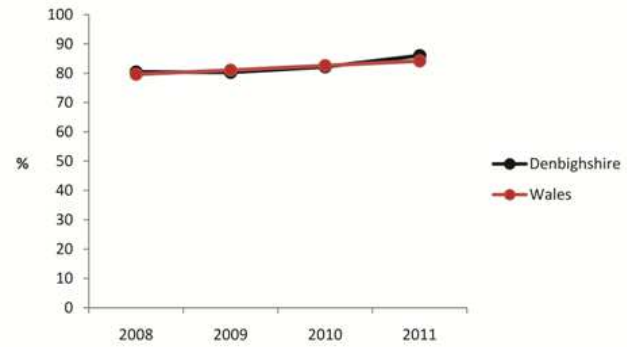
GIRLS



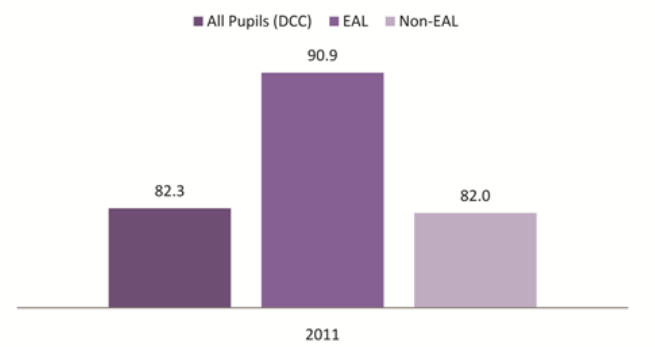
Tudalen 57



FREE SCHOOL MEALS



NON FREE SCHOOL MEALS

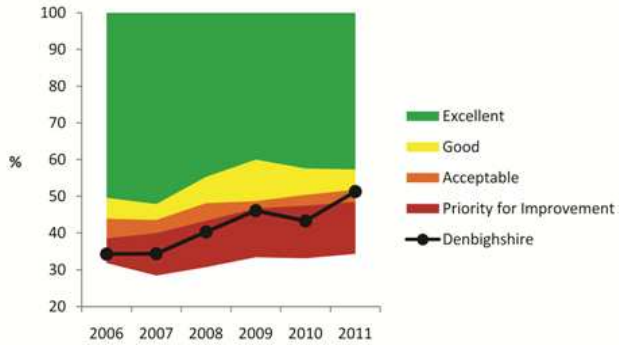


ENGLISH AS AN ADDITIONAL LANGUAGE

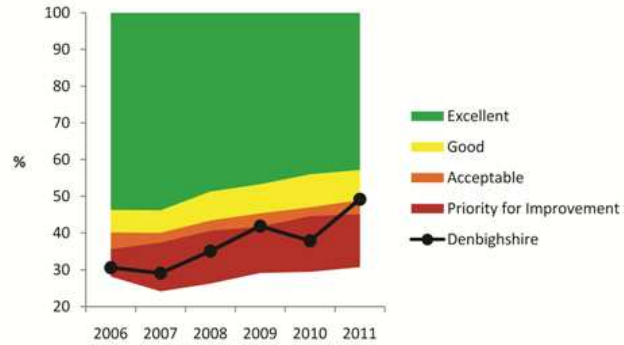
# The percentage of pupils achieving the Core Subject Indicator at Key Stage 4

Tudalen 58

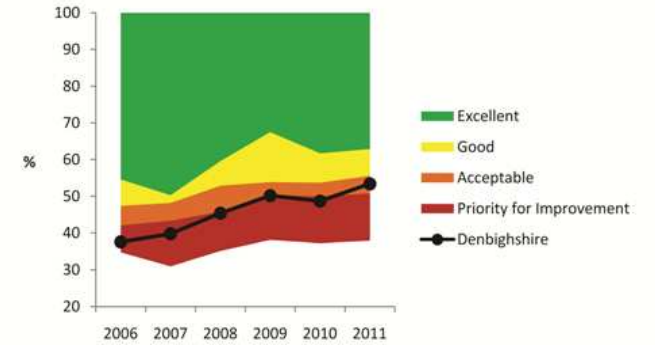
ALL PUPILS



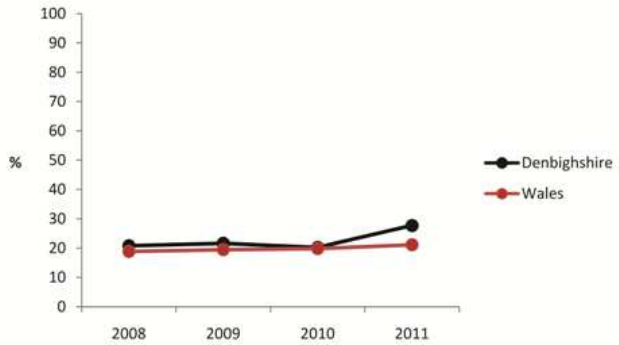
BOYS



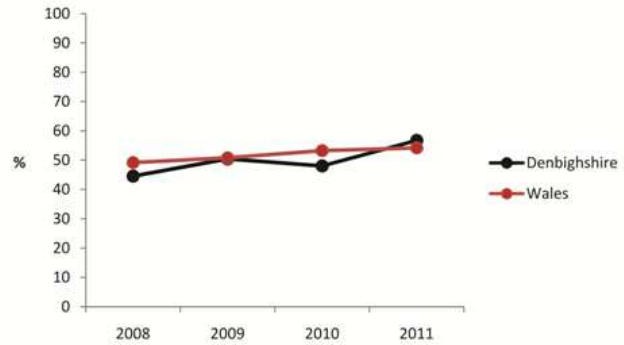
GIRLS



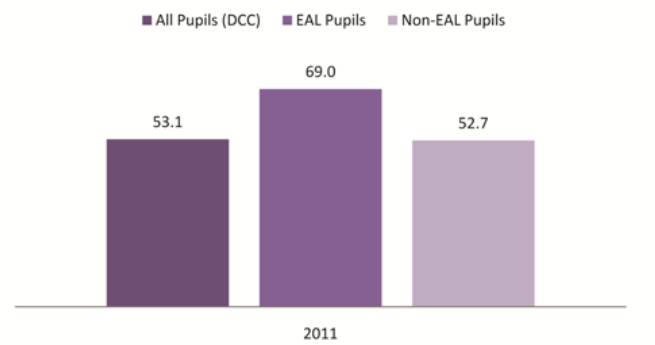
FREE SCHOOL MEALS



NON FREE SCHOOL MEALS

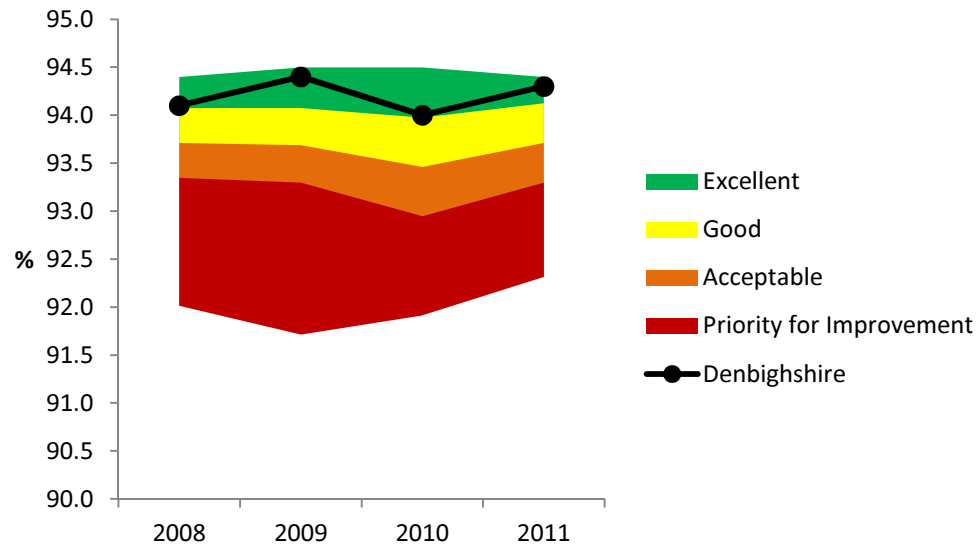


ENGLISH AS AN ADDITIONAL LANGUAGE

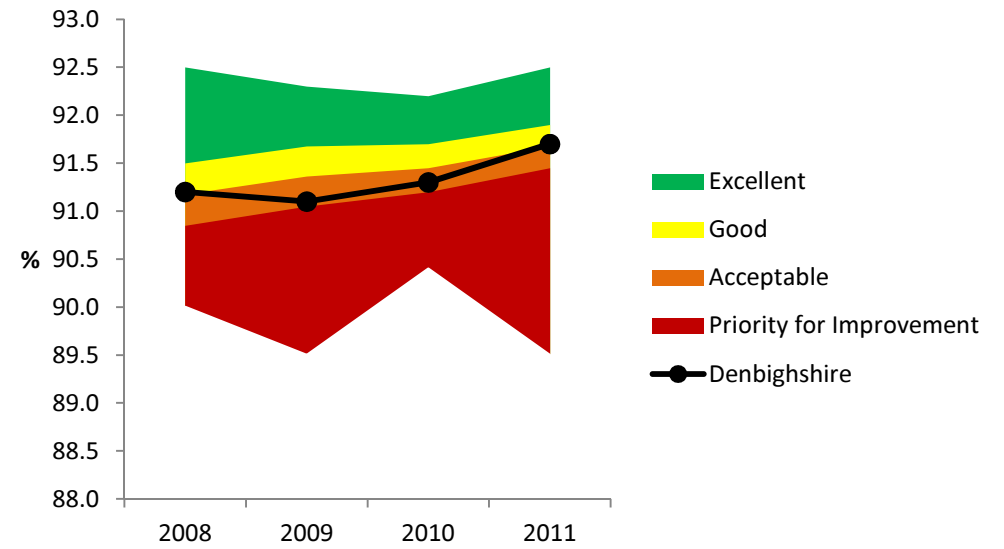


## The percentage of pupil attendance

### PRIMARY SCHOOL



### SECONDARY SCHOOL



The average number of school days lost from school per fixed term exclusion by

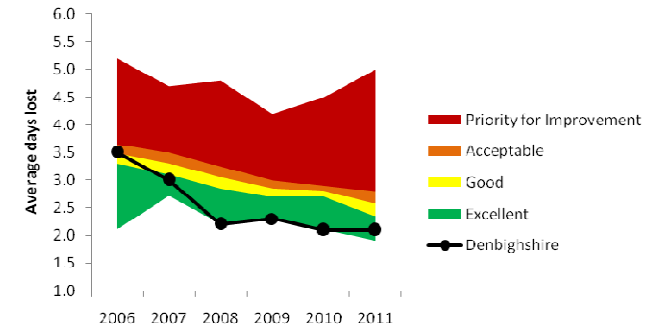
5 DAYS OR FEWER



6 DAYS OR MORE



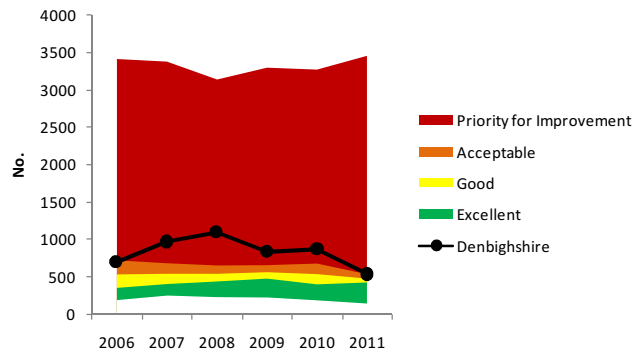
TOTAL



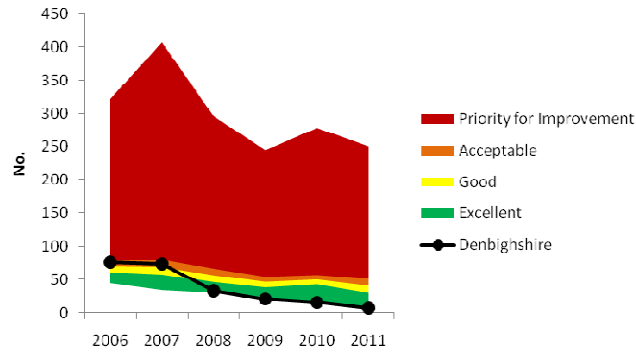
Tudalen 60

The number of fixed term exclusions from school by

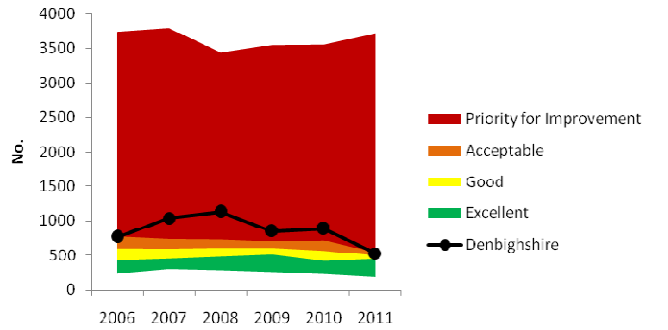
5 DAYS OR FEWER



6 DAYS OR MORE



TOTAL

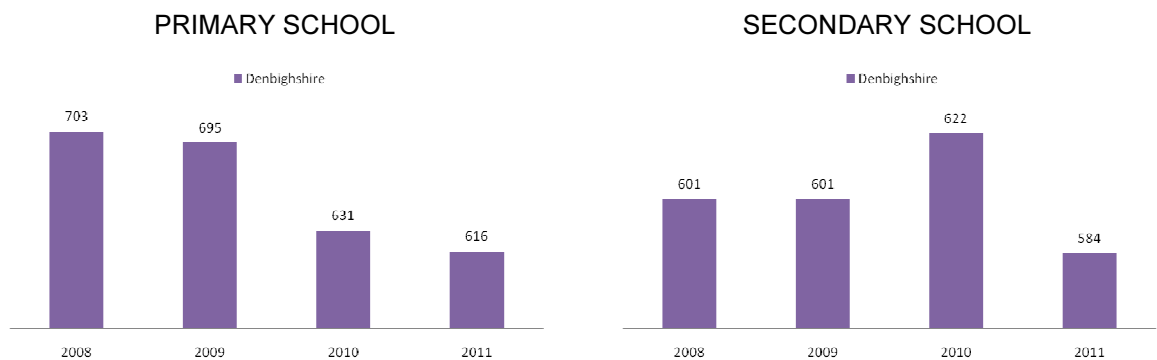


## Summary of the Council's Performance

- The known performance data highlighting the council's direct contribution to the outcome presents a positive picture. For the greater part, we are confident that we have systems in place for supporting students to achieve their potential.
- However, further work needs to be done to consider the excellence thresholds and interventions for all performance measures.

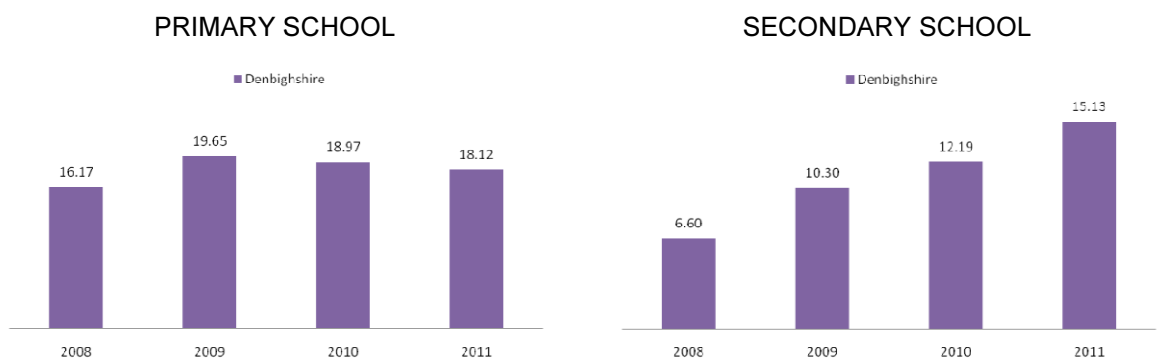
## Performance Measures

### The number of school places provided through mobile classrooms



- In terms of both primary and secondary school places provided through mobile classrooms, the overall position highlights an encouraging downward trend.
- The anomaly in secondary schools in 2010, which sees a slight increase in the number of secondary school places provided through mobile classrooms, represents only 21 places. This is compensated by the decrease seen the following year. The increase was due to an additional short-term mobile classroom at Ysgol Glan Clwyd, required to meet the increased demand for Welsh medium secondary education (until the longer-term permanent building project is completed).

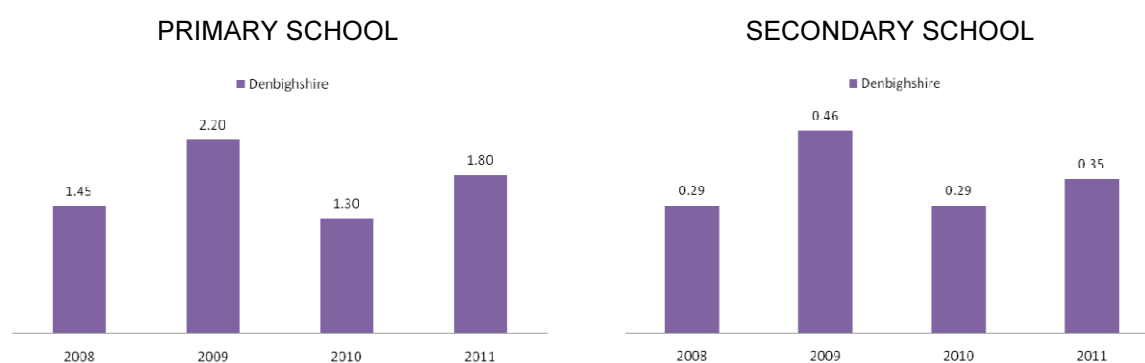
### The number of surplus places as a percentage of the total school places in Denbighshire



- The expected fall in surplus places has not materialised as expected, as falling birth rates has generally meant an increase in surplus places.

- Considering the primary school data for this measure, the rise in surplus places can in part be explained by the opening of Clawdd Offa, which impacts heavily on the figures for 2008 and 2009. This school had a phased capacity of 210 places in September 2008 and then 420 in September 2009.
- With regard to the secondary school data, both Rhyl and Blessed Edward Jones RC High Schools have lost their sixth form pupils over the years 2009 and 2010 but do not lose any capacity, which increases the surplus figures.

### The number of deficit places as a percentage of the total school places in Denbighshire



- The figures involved with the number of deficit places as a percentage of the total school places are low, and as illustrated, vary from year to year.
- The issue of school places is a complex one, but broadly speaking the county is split into deficit of places in the north and surplus in the south, so in some places capacity has needed to increase to meet demand.

## Improving our roads

**Outcome:** Residents and visitors to Denbighshire have access to a well-managed road network

### Summary of the Outcome

- For the road condition indicators, we are using the benchmarking group of rural local authorities in Wales rather than all Welsh authorities. We continue to use the council default position for performance analysis (upper quartile is the excellence threshold and the Wales median is the priority for improvement threshold).
- With this in mind, the percentage of A, B & C roads that are in overall poor condition in Denbighshire is "good", with our position improving against a general trend of decline in road condition within the family group and across Wales. It is a continual and expensive struggle to maintain roads against natural and human erosion. This highlights the positive achievements in Denbighshire to secure recent improvements against the general trend.
- Individually,
  - ◆ The condition of A roads is identified from a survey of 253km of the road network, which highlights a worsening of the road condition in 2011 and this remains a "priority for improvement".
  - ◆ The condition of B roads is identified from a survey of 260km of the road network, which highlights an improvement in the road condition in 2011; however, the improvement was not enough to elevate Denbighshire's roads to a better comparable position. In fact, Denbighshire is the worst in the rural cohort and this remains a "priority for improvement".
  - ◆ The condition of C roads is identified from a survey of 666km of the road network, which highlights an improvement in the road condition in 2011 to a "good" position.
- Public opinion, as captured by the Residents' Survey 2011, found that over one-third (39%) of people were dissatisfied with the roads they used. This figure cannot be compared nationally, so the service will be asked to agree excellence and priority for improvement thresholds based on the anticipated effects of their strategic investments.
- Some of the indicators listed here are new. They have been devised to gauge, more accurately, our success in achieving the outcome. We do not have any baseline data for them but the service will put in place the systems to collect this data for future reporting. Furthermore, neither of the two new indicators will be comparable nationally so, as with the approach to public opinion, the service will be asked to agree excellence and priority for improvement thresholds based on their anticipated achievements.

## Indicators

### The percentage of respondents reporting satisfaction with the council's work in: maintaining main roads in good condition

- 2011 Residents' Survey – Satisfied 61%; Dissatisfied 39%
- Less than two-thirds of respondents to the 2011 Residents' Survey were satisfied with the condition of main roads. The Residents' Survey will be repeated in 2013, and the same question will be asked, enabling us to track the trend in public opinion.

### The percentage of respondents reporting satisfaction with the council's work in: maintaining streets in towns and villages in good condition

- 2011 Residents' Survey – Satisfied 63%; Dissatisfied 37%
- Less than two-thirds of respondents to the 2011 Residents' Survey were satisfied with the condition of local streets (this is slightly different wording, but is the nearest match for comparative purposes). The Residents' Survey will be repeated in 2013, and the question above will be asked, enabling us to track the trend in public opinion.

### The percentage of respondents reporting satisfaction with the council's work in: maintaining rural roads in good condition

- Residents have never been asked about their satisfaction with rural roads in the past, but they will be asked as part of the 2013 Residents' Survey.

### The percentage of principal (A) roads, non-principal/classified (B) roads and non-principal/classified (C) roads that are in overall poor condition



- Published data for this indicator exists for 2011; however, 2010 data can be created from historic performance against the individual components of this



indicator. It reflects the fact that, Denbighshire's position is improving, and it is now showing "good" performance.

- This is a positive message, the scale of improvement is good, and when taken against the general worsening condition of roads throughout rural Wales, has the potential to cross to the excellent threshold within the next year or two.
- There is some distance between Denbighshire's position and that of the worst performing rural council in Wales for this indicator.

### The percentage of principal A roads that are in overall poor condition



- The two-year trend that has been captured for this indicator shows that the percentage of A roads in poor condition has increased in Denbighshire, and remains a "priority for improvement". Although this general trend is reflected throughout rural Wales, the rate of increase in Denbighshire is steeper than the average, and Denbighshire moved further away from the rural Wales median boundary in 2011.

### The percentage of non-principal/classified B roads that are in overall poor condition



- Denbighshire remains firmly in the bottom half of authorities in Wales, and despite an improvement, Denbighshire has the worst B roads condition in the rural cohort. This remains a "priority for improvement".

### The percentage of non-principal/classified C roads that are in overall poor condition



- The condition of C roads in Denbighshire has improved from a "priority for improvement" in 2010 to "good" in 2011. The progress made is positive and reflects a large proportion of the road network in Denbighshire (666km).
- The progress made reflects the recent focus placed upon B & C roads in Denbighshire. In order for our position to reach excellent, this focus is probably still necessary.

### The percentage of key routes where a drop-curb route is in place

- This is a new indicator, which will be introduced from April 2013.
- The service needs to hold discussions with stakeholders and confirm which routes are to be classified as "key". This will be an identified activity within the 2013/14 Service Plan.

## Performance Summary of the Council's Contribution

### Performance Measures

#### The proportion of the planned Highways Capital Maintenance Programme achieved (schemes)

- This is a new performance measure to be introduced from April 2013. However, discussions are currently taking place with the service to establish whether past performance can be calculated from records.

## The percentage of the annual structural maintenance expenditure that was spent on planned structural maintenance



- This was a national measure (THS/003) until 2008, when it was removed from the national performance measurement framework. However, the service feels that it is a useful performance measure, and will look to collect and report on this as a local measure.
- Data is available up until 2008, and we are seeking, from the service, data for subsequent years to establish the baseline position. The service will need to discuss and agree what the appropriate excellence and priority for improvement thresholds should be.
- A higher figure is desirable as this shows that less money is being diverted from planned maintenance for emergency work. This is a sign that the service is planning its work well.

## The percentage of Category C (Final) Street Works inspections carried out on utility works before their guarantee period ends

- National guidelines recommend that a minimum of 10% of street works be inspected prior to the end of their guarantee period. However, the more we do the better the quality of the network, and we can charge should we note any defects.
- Our baseline for 2011 is 42% and we are currently working to establish whether any data exists for previous years. The service needs to agree what the appropriate excellence and priority for improvement thresholds should be for this performance measure.

## Damaged roads and pavements made safe within target time

- We pledge to make safe any damaged roads and pavement that are dangerous within seven days.
- Our baseline for 2011 was 100% and this is what we would expect to achieve in the future.

- The service needs to agree what the appropriate excellence and priority for improvement thresholds should be for this performance measure.

**The percentage of road condition defects raised as CRM queries that are resolved within timescale**

- This refers to the fact that genuine defects raised via CRM should be resolved (i.e. repaired) in line with guidance specific to each defect.
- It is a new performance measure for 2013 and the service is currently introducing handheld technology to improve the recording of this data.
- The service needs to agree what the appropriate excellence and priority for improvement thresholds should be for this performance measure.

**The number of successful claims against the council concerning road condition during the year**

- The Corporate Insurance Section has this data and provides it to the Highways and Infrastructure service annually.
- The service has decided to count the number of claims upheld against the council in the given year, even if they were submitted in previous years. This is because it can often take several years for a claim to be settled (particularly personal injury claims).
- In 2011, five (from 39 carriageway-related) claims were upheld, at a cost of £1,973 to the council.
- The service needs to agree what the appropriate excellence and priority for improvement thresholds should be for this performance measure.

## **Vulnerable people are protected and are able to live as independently as possible**

**Outcome:** Vulnerable people can live as independently as possible

### **Summary of the Outcome**

- The primary aims of the council are to promote and enhance the well-being of people in need so that vulnerable people are able to live good quality, independent lives without the need for social care intervention. Where people have care and support needs they will have access to locally based services that facilitate self-care, reablement and delay/reduce the need for ongoing care and support. Where specialist/long term services are needed, they will focus on meeting people's needs in their own community wherever possible.
- The picture at the end of 2011/12 identifies the areas that are a "priority for improvement". The data suggests Denbighshire supports a proportionally larger percentage of the adult population with formal care packages, when compared across Wales. In the context of this outcome, this is viewed as a negative.
- The position is considered as a "priority for improvement" in terms of those who cannot live with independence, especially with regard to those who require residential care support. The residential care element is a historic and known factor, and something that the council has a long-term plan to influence.
- However, when considering the council's ability to support people to live independently employing the modern supportive options, the position is "excellent". The only exception is for the cohort aged 18 to 64 where the position just crosses the threshold to "acceptable".
- The population figures changed in 2011/12 with the publication of the 2011 census results. This revealed previous overestimates in the older people population projections in Denbighshire. The new figures have had an impact on the calculations for our indicators and performance measures for this outcome. This has been most evident in the population aged 85 and over, where a significant difference is noticeable in the calculation for the indicators.

### **Indicators**

#### **The percentage adults who live independent of a formal package of social care provided/arranged by the council**

- The current position highlights a "priority for improvement" (below Wales median) for the proportion of adults who live independent of a formal package of social care provided or arranged by the council.

- This is true for all age cohorts, including the over 85 year olds, where the impact of the more accurate 2011 Census population figures is evident.
- This suggests that a greater proportion of adults in Denbighshire are in receipt of some form of care package when compared to other local authorities in Wales. The reasons for this are not explicit, but one interpretation could be that they highlight a potential greater demand for social services in Denbighshire.

### **The percentage of the population who cannot live independently**

- The data highlights a “priority for improvement” (below Wales median), i.e. a higher proportion of the population are supported in residential care accommodation when compared to Wales.
- Denbighshire has frequently had a relatively high proportion of adults in residential care accommodation, and currently Denbighshire has the highest proportion of the cohort aged 65 to 74 in residential accommodation.
- The reasons for this are historic and this is something that the council will manage; however, the current aim is to influence new admissions to residential care support in an attempt to favour independent living arrangements.

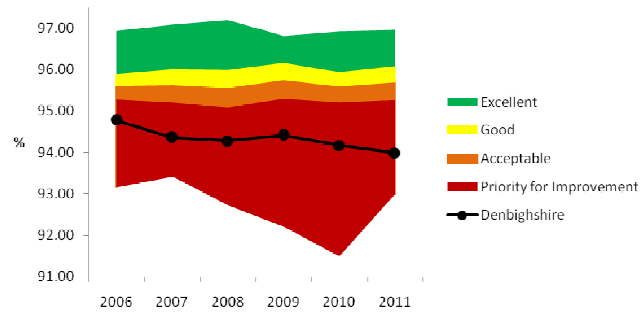
### **Of the people who can live independently with a package of care, the percentages that are supported to live independently through,**

- a) modern supportive options**
- b) traditional care options**

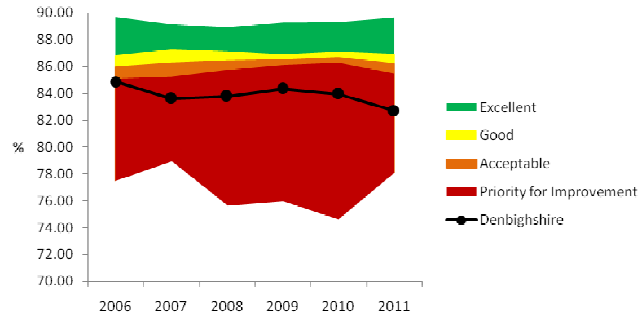
- This indicator will provide an idea of the balance between modern supportive options for a package of social care to support independent living and traditional care options.
- The components (a) and (b) will always equal 100% and thus, are mirrored opposites (as noted on the charts), which means that good performance in one will automatically mean good performance in the other. The same is also true for poor performance.
- Significant progress has been made since 2006 shifting the balance between traditional care options to modern supportive options for a package of social care support.
- The age cohort that needs most work is the 18 to 64 cohort. The current balance between modern and traditional options is currently acceptable but could benefit from future work to continue the shift towards modern options.

## The percentage adults who live independent of a formal package of social care provided/arranged by the council

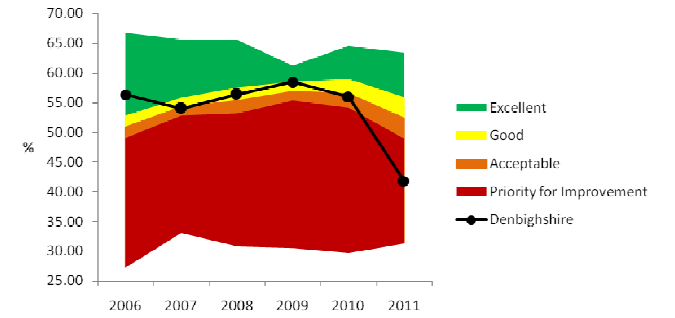
### AGED 18 OR OVER



### AGED 65 OR OVER

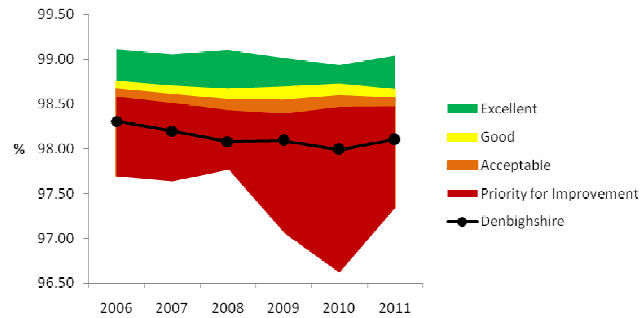


### AGED 85 OR OVER

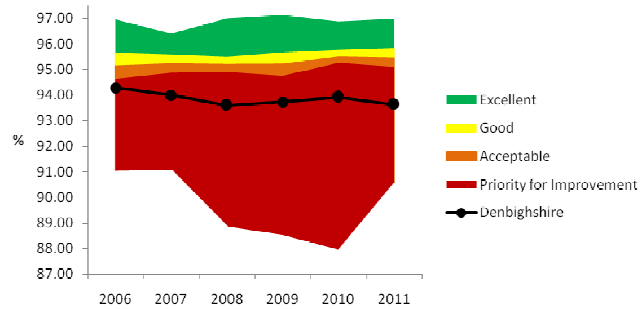


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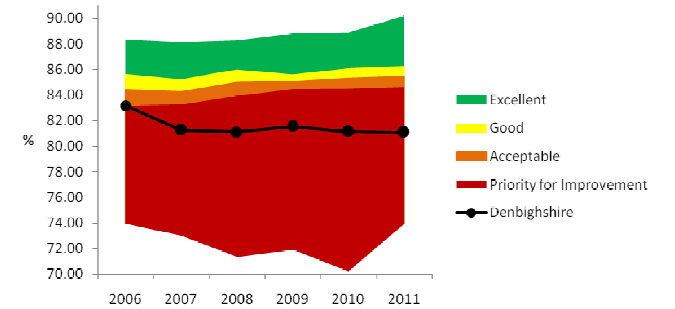
### AGED 18 TO 64



### AGED 65 TO 74



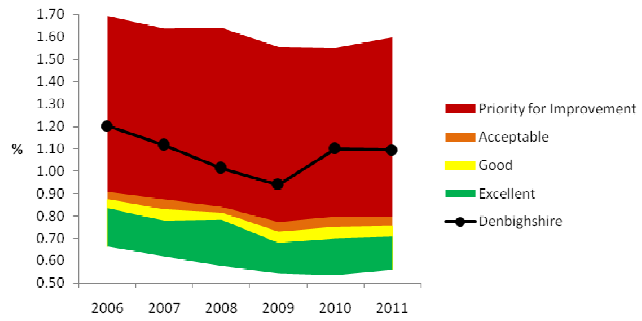
### AGED 75 TO 84



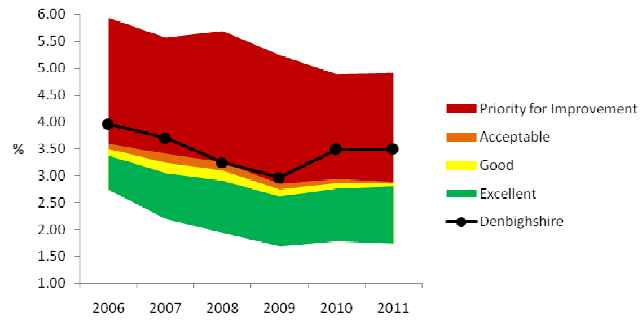
# The percentage of adults who cannot live independently

Tudalen 72

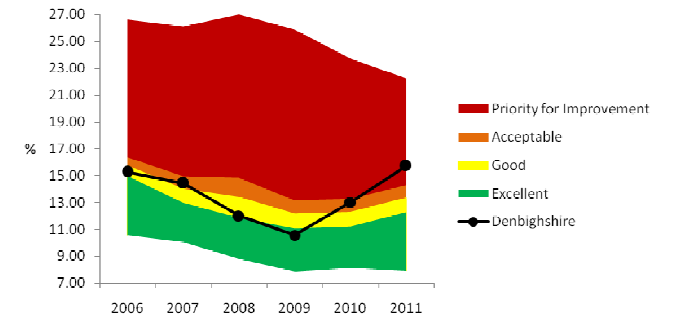
### AGED 18 OR OVER



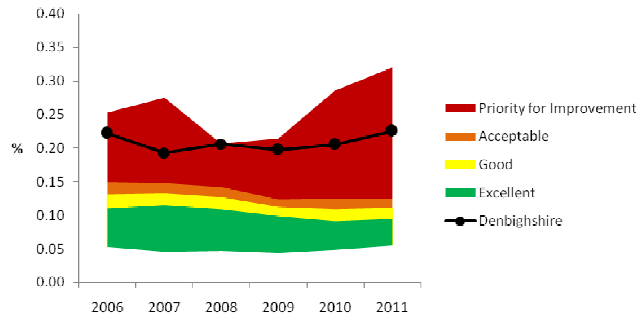
### AGED 65 OR OVER



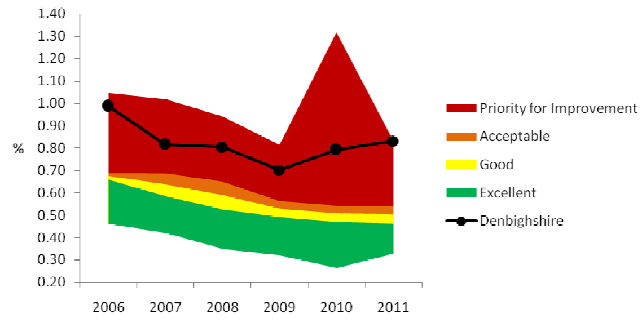
### AGED 85 OR OVER



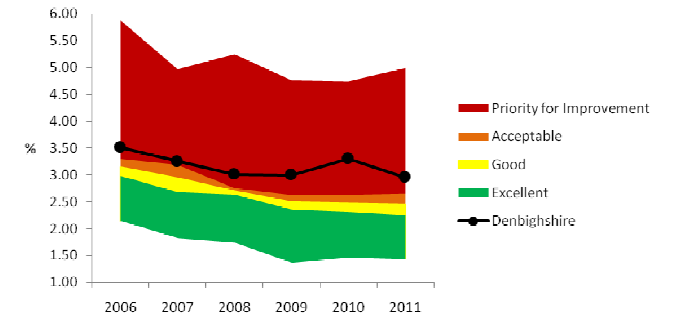
### AGED 18 TO 64



### AGED 65 TO 74



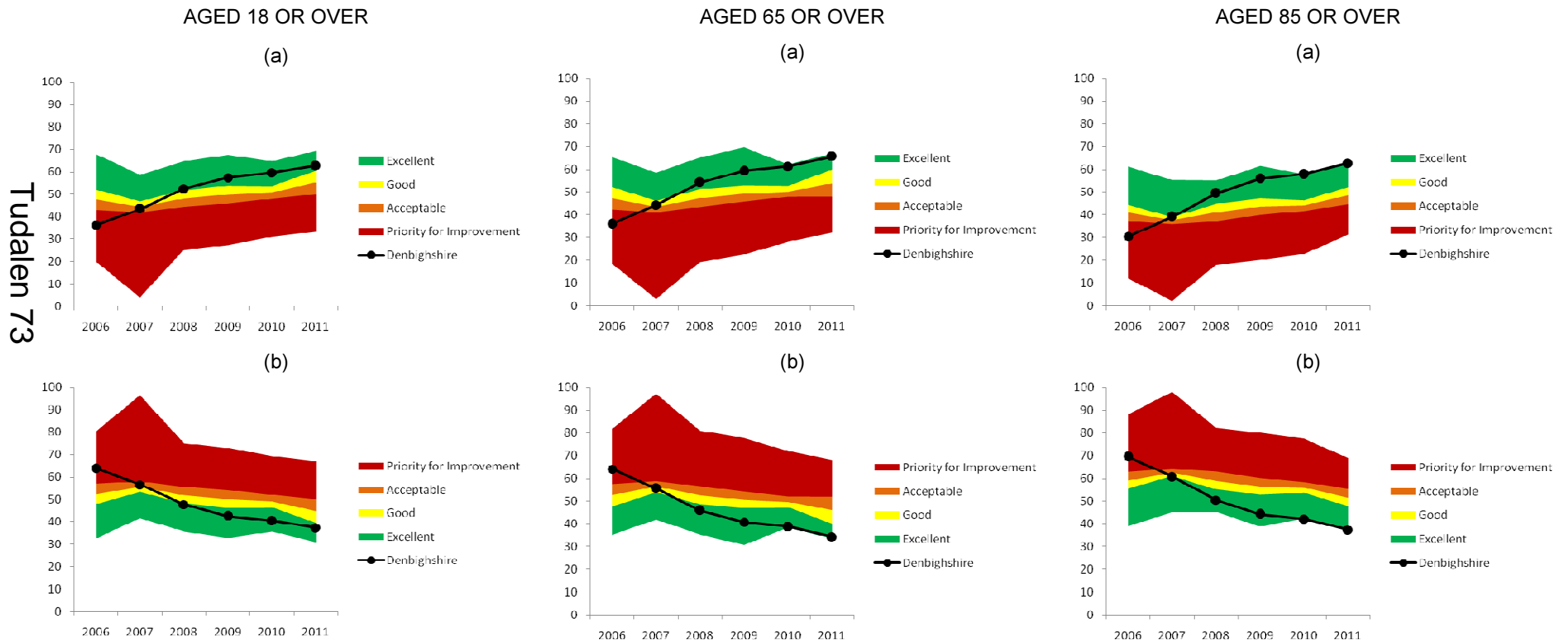
### AGED 75 TO 84





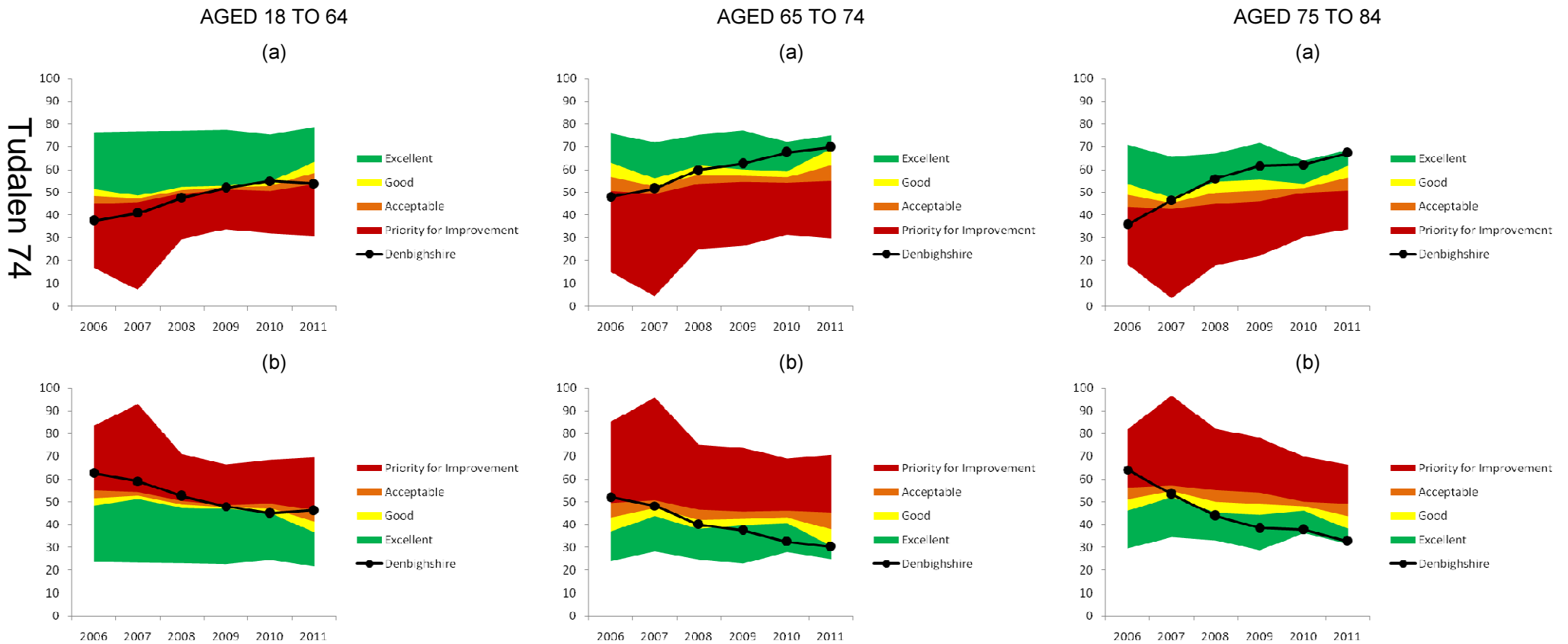
Of the people who can live independently with a package of care, the percentages that are supported to live independently through

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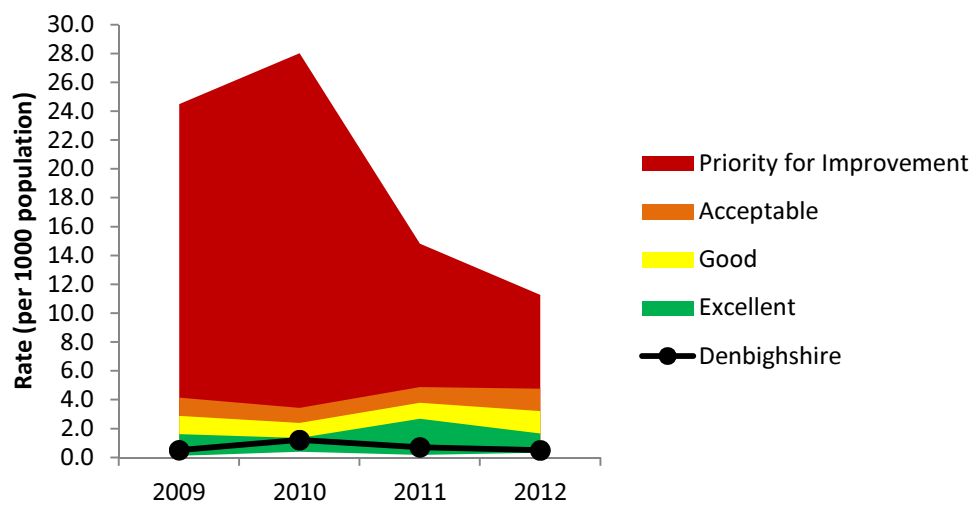


## Summary of the Council's Performance

- The known performance data highlighting the council's contribution presents a positive picture. For the greater part, we are performing well in a number of areas supporting people to live independently.
- Some data gaps require a discussion within the social services management information team to identify and report the currently known data for each missing performance measure.

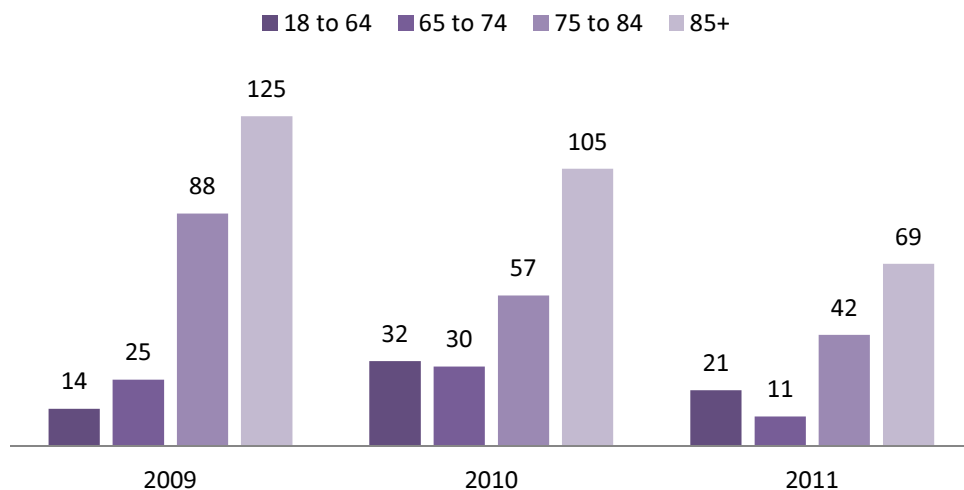
## Performance Measures

### The rate of delayed transfers of care for social care reasons per 1000 population aged 75 or over



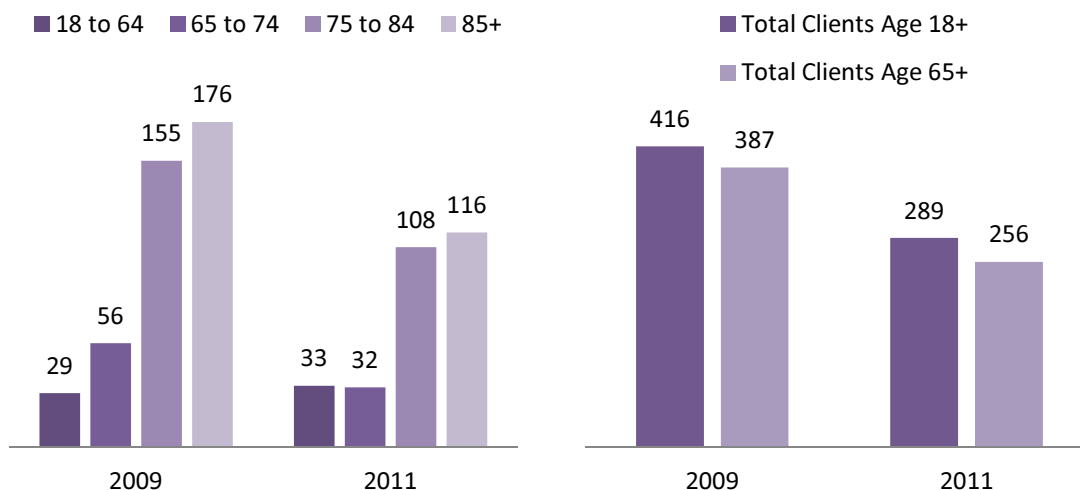
- A delayed transfer of care is when a hospital patient is ready to move on to the next stage of care but is prevented from doing so for one or more reasons. A delayed transfer of care can have a negative impact on a patient's long term well being. Timely transfer and discharge arrangements are also important in ensuring the availability of beds.
- Denbighshire has consistently shown excellent performance minimising delayed transfers of care for social care reasons.
- In 2011/12, Denbighshire ranked second in Wales, where the timely transfer and discharge arrangements for older people are excellent, with relatively few instances for social care reasons and significantly better performance than the Wales upper quartile.

## The number of new placements of adults whom the authority supports in care homes (by age cohort)



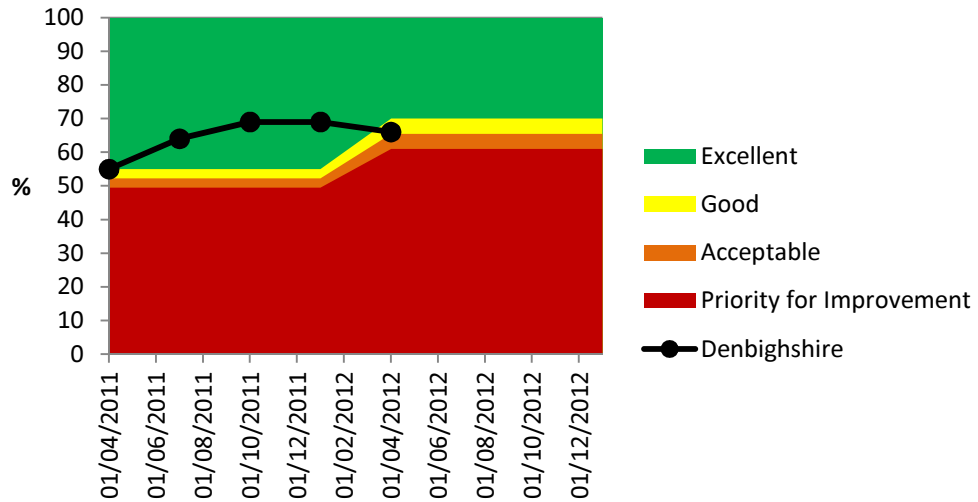
- This represents the number of new clients placed in a care home during the year. There is a clear decline in the overall number of new placements into care homes. The service expects an incremental decrease in new placements into care homes in addition to an overall reduction in the total care home placements.

## The number of service users in receipt of assistive technology



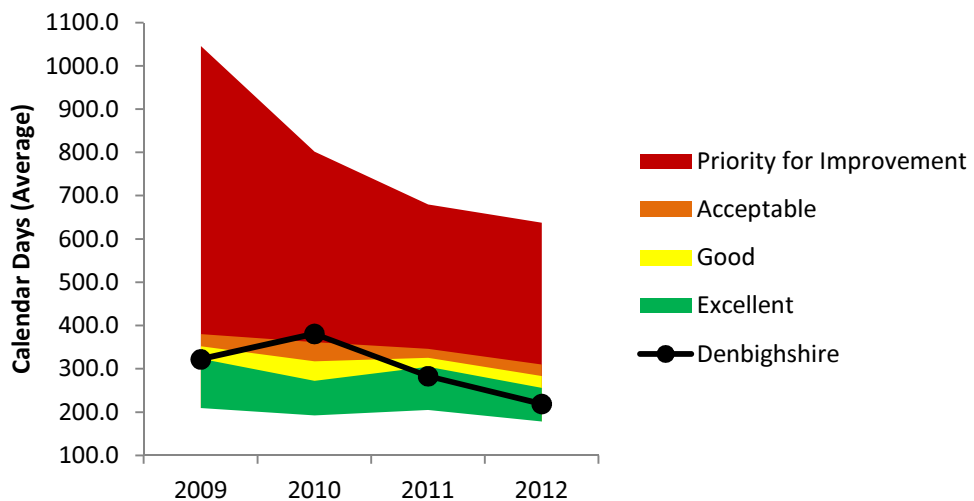
- The figures for assistive technology (Telecare) reflect new installations during the year rather than the total number of people in receipt of assistive technology (Telecare) during the year. The age breakdown is not available for 2010.
- In the introductory year of this technology, the service expected higher numbers as all users were new. Now that the service has been providing this technology for some years, and that there is a drive to provide this type of technology, the service expects an incremental increase in the number of service users in receipt of assistive technology.

**The percentage of adult clients no longer needing a social care service following involvement from the reablement and intake service**



- This measures the performance of a service function, which aligns to their current method of initial involvement with prospective adult social care clients. Current performance is good and shows a general trend of improvement (i.e. a greater proportion of initial clients able to return home to live independently).
- This measure is likely to be replaced by a new measure as the service realigns its approaches to accommodate the future National Outcome Framework for Social Services.

**The average number of calendar days taken to deliver a Disabled Facilities Grant**



- The timeliness of delivering a DFG has improved considerably since a "Sprint" workshop between Social Services and Planning and Public Protection Services (Housing Renewal Team) took place to understand each other's perspective. This led to a better understanding of the whole picture relating to pre and post DFG adaptation approval.

- Work continues to take place within the Housing Renewal Team to seek further improvements to the delivery of a DFG once they have been informed by the Occupational Therapist that one is necessary. This was discussed at the most recent Service Performance Challenge and the service left with a number of actions to explore in relation to DFG delivery.
- The DFG calculation methodology come into question in 2010/11 but the WAO did not qualify the data (despite what is noted on StatsWales) or request that we change our calculation procedure.

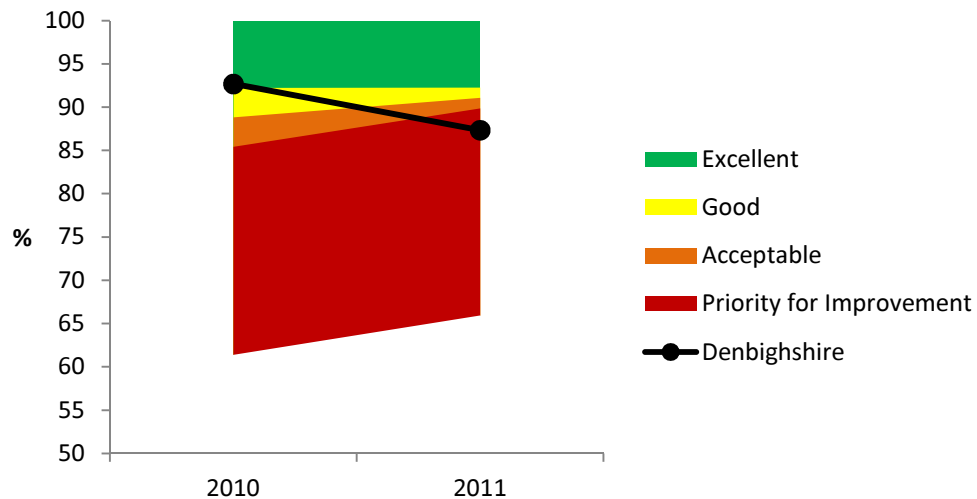
## Outcome: Vulnerable people are protected

### Summary of the Outcome

- The council identifies referrals as a proxy to provide an indication of the protection of vulnerable people. In the case of adults, in relation to where the risks have been managed, the position is currently a "priority for improvement". For children, in relation to where referrals become re-referrals within a 12-month period, the position is currently "good".

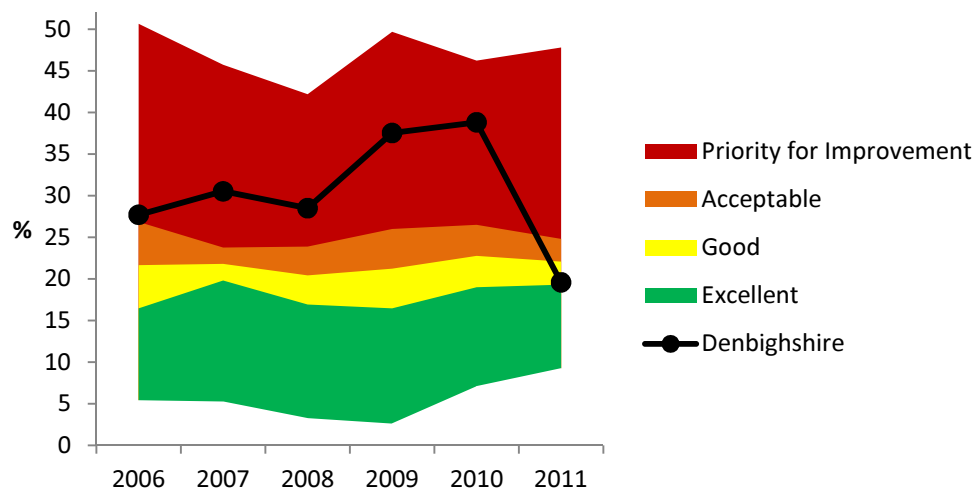
### Indicators

#### The percentage of adult protection referrals completed where the risk has been managed



- The position in Denbighshire has moved from excellent to a priority for improvement in 2011. The decline in Denbighshire has been made more prominent by a general trend of improvement in Wales, which highlights the challenge for Denbighshire. However, this proportional decline relates only to a small number of unaccounted cases.
- For the majority of unaccounted cases, the interpretation of the service would be that the risk has been managed. However, this is not explicit within the calculation methodology for this national indicator, so remain unaccounted.
- The key reasons identified by the service that can give rise to an unaccounted case are:
  - ◆ Where no risk was identified, or
  - ◆ Where the individual had the capacity to manage their risks, within allowance
- For future reporting, the service will quantify this contribution to this indicator and offer an interpretation of their position.

## The percentage of referrals that were re-referrals within 12 months (children)



- In 2010, the Care and Social Service Inspectorate for Wales (CSSIW) highlighted the percentage of re-referral cases with Children's Services a priority for improvement in Denbighshire. For five of the past six years, the position was a "priority for improvement" and worsening. It was after intervention by CSSIW through their regulatory report that the service set about making improvements. Those improvements are evident in the latest years figures, where significant improvements now show the percentage of re-referral cases as good, and close to excellent (near the upper quartile in Wales).

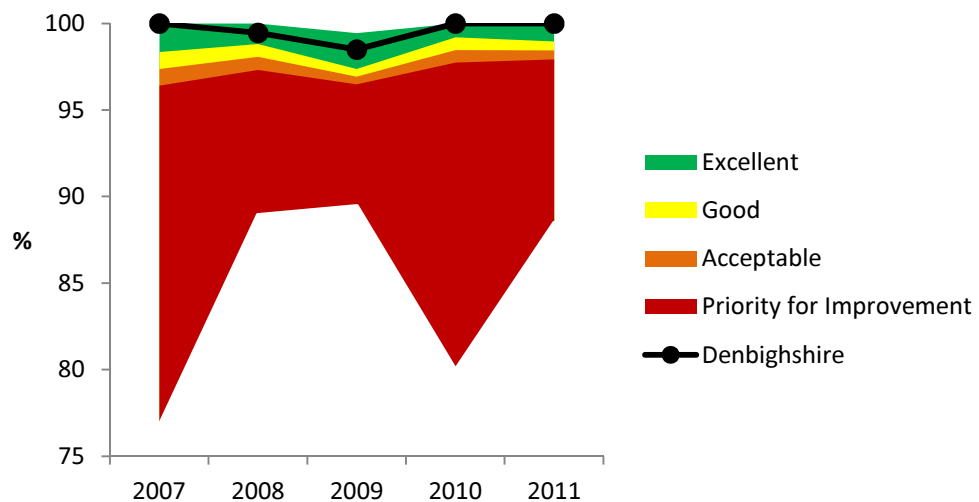
### Summary of the Council's Performance

- The challenge for Denbighshire is to maintain excellent performance in all of the areas where performance is high, and look for improvements to the timeliness of initial core group meetings.
- A small improvement in the timeliness of initial core group meeting to a similar level found in 2008 should be sufficient to cross the Wales median threshold and for performance to become acceptable.



## Performance Measures

The percentage of child protection reviews carried out within statutory timescales during the year

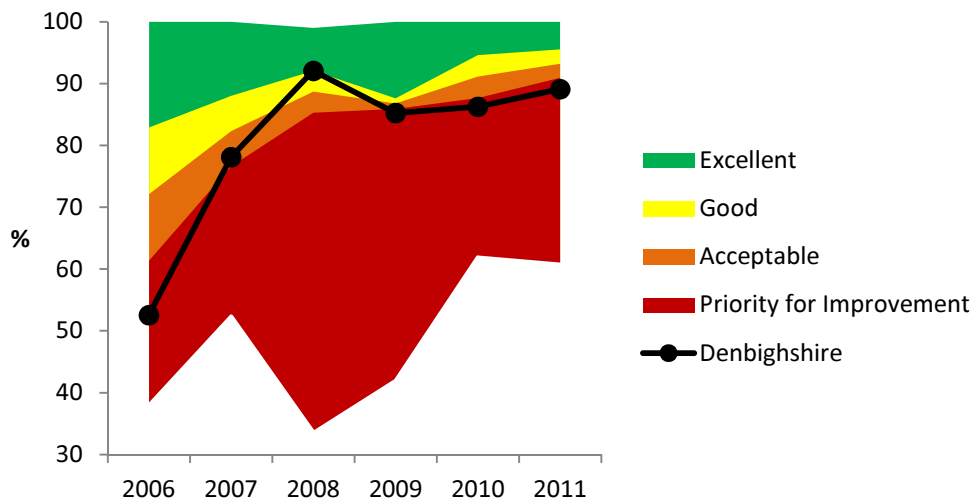


- Denbighshire has a strong record of achievement with consistently excellent performance (upper quartile) for carrying out timely child protection reviews. During the past five years, Denbighshire has shown a 100% achievement rate on three occasions and is one of only a few local authorities in Wales to have such a record.

The percentage of open cases of children on the child protection register who have an allocated social worker

- It is not possible to provide a graph as all quartile boundaries are 100% (i.e. upper quartile, Wales median and lower quartile thresholds are all at 100% as most councils perform at 100% for this measure. This means that anything less than 100% would be deemed a priority for improvement.
- Denbighshire also has excellent performance and a 100% record ensuring that open cases of children on the child protection register have an allocated social worker.

**The percentage of initial core group meetings due in the year, which were held within 10 working days of the initial child protection conference**



- Denbighshire performance is comparatively low when considering the timeliness of core group meetings. Despite a recent trend of improvement, performance has remained a consistent priority for improvement (below Wales median) during the last three years.
- A relatively small increase in performance is all that is required in order to perform above the Wales median.

## **Clean and tidy streets**

**Outcome:** To produce an attractive environment for residents and visitors alike

### **Summary of the Outcome**

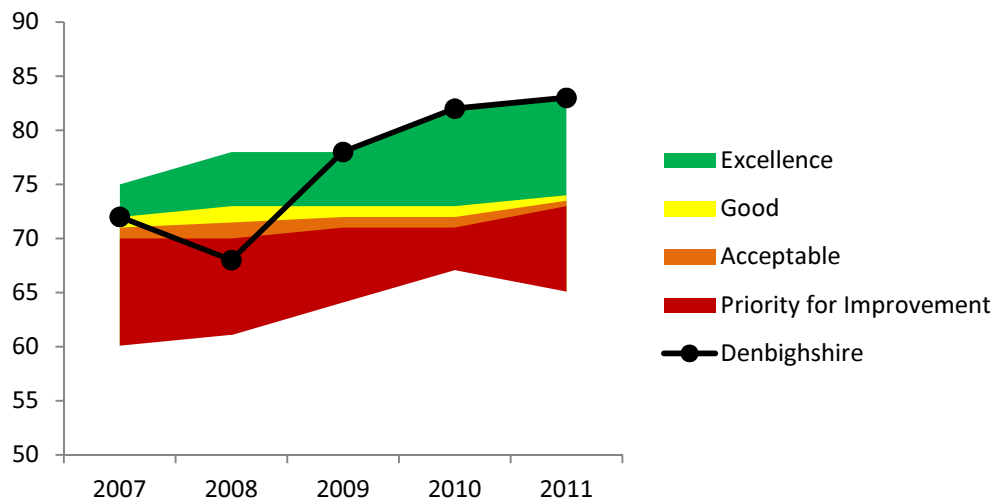
- It is difficult to determine a firm conclusion on the baseline position for this outcome. Our position with the Cleanliness Index gives some reason for optimism. The alternative perspective is to argue that the consultation work, which led to this outcome being chosen as a priority, may indicate that improvements are required in this area. However, it should be noted that cleanliness issues, in particular dog fouling, score highly as an area of concern for residents in almost all local authorities across the UK.

### **Indicators**

- Peoples' perception is a critical success factor for this outcome. We want people to be satisfied with the cleanliness of their local areas. Therefore, we have developed a set of new questions for the Residents' Survey to ascertain these views. We also identified the need to engage with Town and Community Councils to understand their perceptions, concerns and gather their suggestions for improvement. To ascertain Town and Community Councillor satisfaction, we have developed further new questions to be included in new survey work. There are no baselines for these indicators because they are new indicators for 2013. They are the percentage of respondents reporting satisfaction with:
  - ◆ Overall, how satisfied are you with the cleanliness of the streets within your local area?
  - ◆ How satisfied are you with the cleanliness of the streets within your local area in relation to dog fouling?
  - ◆ Overall, how satisfied are you with the cleanliness of the streets within your nearest town centre?
  - ◆ How satisfied are you with the cleanliness of the streets within your nearest town centre in relation to dog fouling?
  - ◆ The percentage of Town and Community Council's who report satisfaction with the cleanliness of the streets in their Town and Community Council area; and
  - ◆ The percentage of Town and Community Council's who report improvement in the problems associated with dog fouling, in their Town and Community Council area, in the last 12 months.

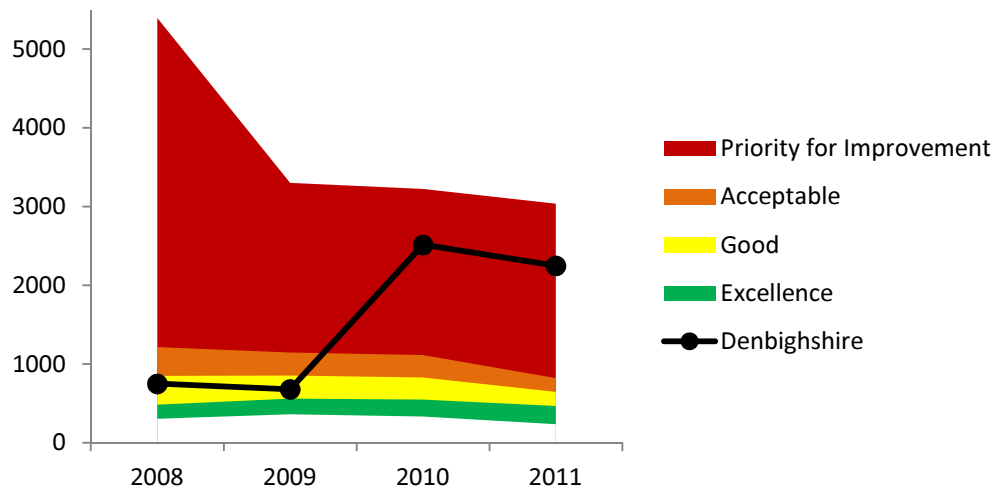
In addition to the satisfaction measures, we have also chosen the following indicators:

### The Cleanliness Index (average score)



- Since 2009, Denbighshire has been the leading authority in Wales for this indicator.

### The number of reported fly tipping incidents



- A large increase in the number of reported incidents in 2010 moved Denbighshire's position into a priority for improvement. We have seen modest improvement subsequently but this is in the context of modest improvement across the board for local authorities in Wales. The figures used to calculate the excellence and priority for improvement thresholds have been weighted by population to improve comparability.

## Clean Streets Survey – Improvement Areas

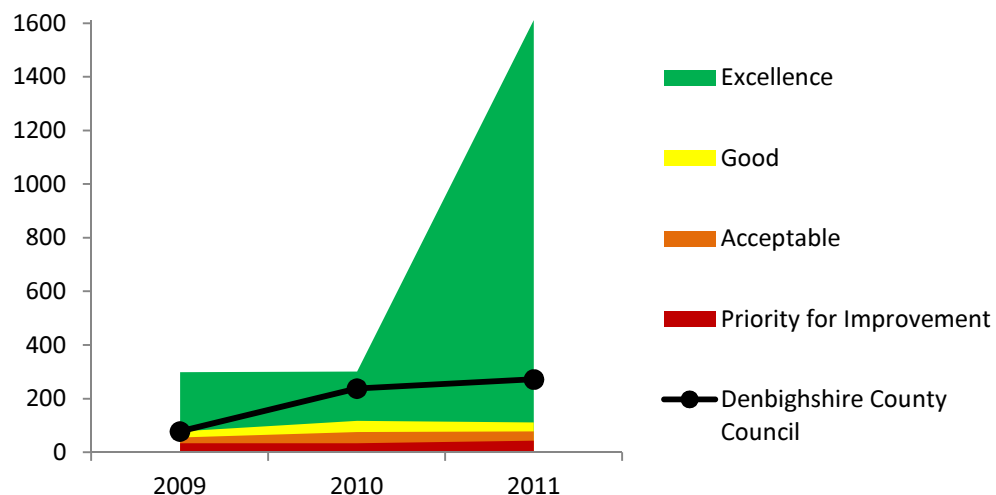
- This is also a new indicator for 2013. The method used for conducting cleanliness surveys will be the same as the national measure above (the Cleanliness Index); however, these surveys will take place in designated priority locations. The "improvement areas" will be examined each quarter to enable a time-series of data to be constructed.

## Summary of the Council's Performance

- Again, it is difficult to ascertain a firm conclusion on the council's contribution to this outcome, as a number of measures require data. Where we do have data, performance varies. Excellent performance in the number of fixed penalty notices issued (all types) is offset by a performance reduction for issues against dog fouling, and declining performance for clearing of fly tipping incidents.

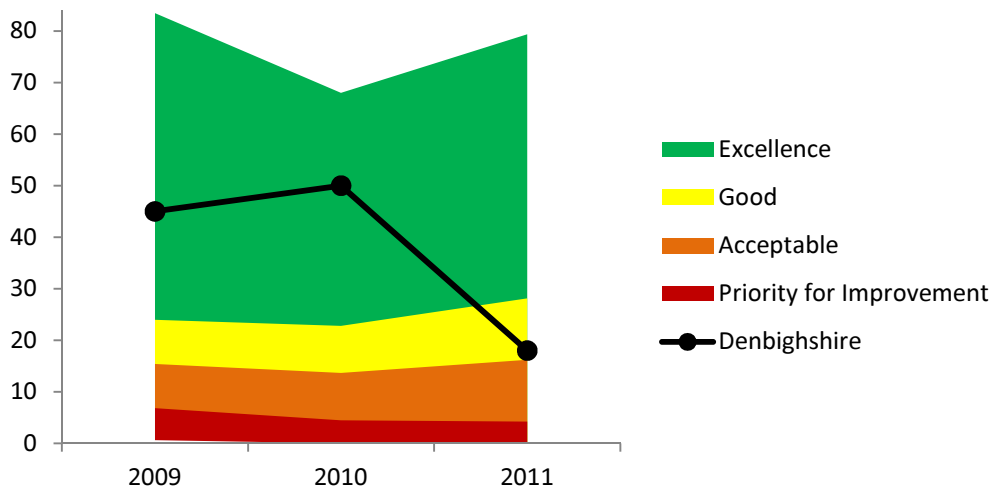
## Performance Measures

### The number of fixed penalty notices issued (all types)



- Denbighshire issues a greater number of fixed penalty notices when compared to other councils in Wales, and has been increasing that amount steadily in recent years. It is worth considering the diverse range of attitudes to issuing fixed penalty notices in different authorities. Some authorities issue very few and others issue extensively, in some cases over 1000 annually. In 2011, Denbighshire issued 272 fixed penalty notices, which equates to excellent as it is in the top quartile in Wales. The figures used to calculate the thresholds have been weighted by population to improve comparability.

**The number of fixed penalty notices issued (dog fouling)**

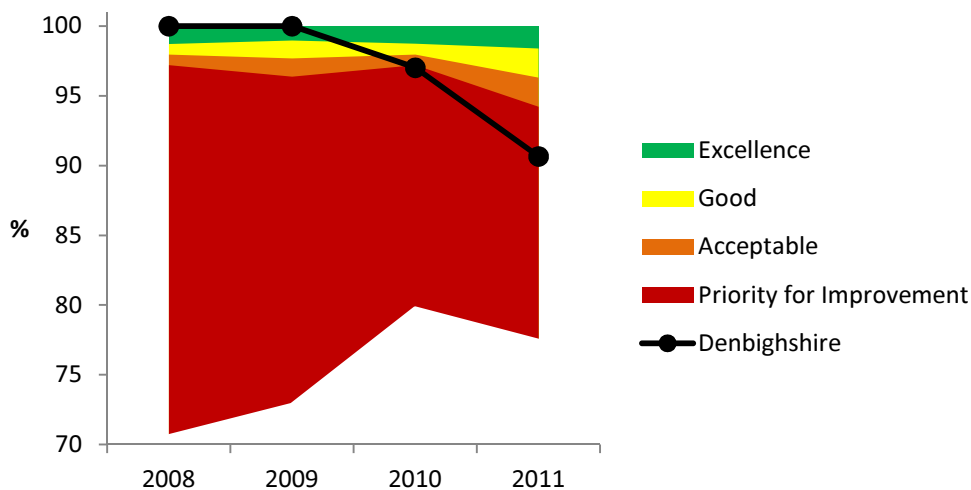


- There is similar variation in the willingness of different local authorities to issue fixed penalty notices for dog fouling. In 2011/12, Denbighshire issued 18 fixed penalty notices for dog fouling, down from 50 in 2010/11. This shifted our performance from excellent to good. Again, the figures used to calculate the zones have been weighted by population to improve comparability.

**Average Response time to litter notifications (including dog fouling)**

- This is a new performance measure for 2013, so no data currently exists.

**The percentage of reported fly tipping incidents cleared within 5 working days**



- This is a national indicator. Denbighshire’s performance has declined in recent years, shifting the council from excellent performance (and best in Wales) to a priority for improvement.

### **Effective use of Section 215 notices**

- This is a new performance measure for 2013 and the Planning and Public Protection Service is currently in discussions about the detail of how it will be calculated etc.

### **Measure of the enforcement action taken by the council, as a landlord, on untidiness in council house gardens**

- This is a new performance measure and is currently being developed by the Housing and Community Development Service. There is therefore no baseline currently available.

## Ensuring access to good quality housing

**Outcome:** The housing market in Denbighshire will offer a range of types and forms of housing in sufficient quantity to meet the needs of individuals and families

### Summary of the Outcome

- A baseline evaluation of this outcome will be possible once the housing report undertaken by Glyndwr University is finalised (see below).

### Indicators

- Awaiting Glyndwr University Report

At the strategic level, an assessment and understanding of housing demand and supply has been done to inform the development of the LDP. A key function of the LDP is to address the need for additional housing to ensure a balance between supply and demand and ensure land is allocated appropriately.

The Housing strategy team and the LDP strategy team have been working for some time with Glyndwr University to develop datasets that can provide us with the indicators we need. The specific datasets are currently being developed, but the model will look like this:

1. A measure of the current supply of social housing
2. A measure of the current supply of affordable housing\*
3. A measure of the current supply of market housing\*\*
4. A measure of housing need\*\*\*
5. A measure of pent-up demand\*\*\*\*

\* We intend our definition of affordable housing to include intermediate rents, shared equity, and other schemes, which involve an intervention in the market. This may incorporate existing national measures relating to the supply of affordable housing.

\*\* Market housing would include private rent as well as owner occupied.

\*\*\* We hope to develop a measure of housing need that goes beyond statutory homeless definition and includes people in unsuitable accommodation who may benefit from social or affordable housing schemes.

\*\*\*\* The intention behind the pent up demand measure is to identify opportunities for market lead growth.

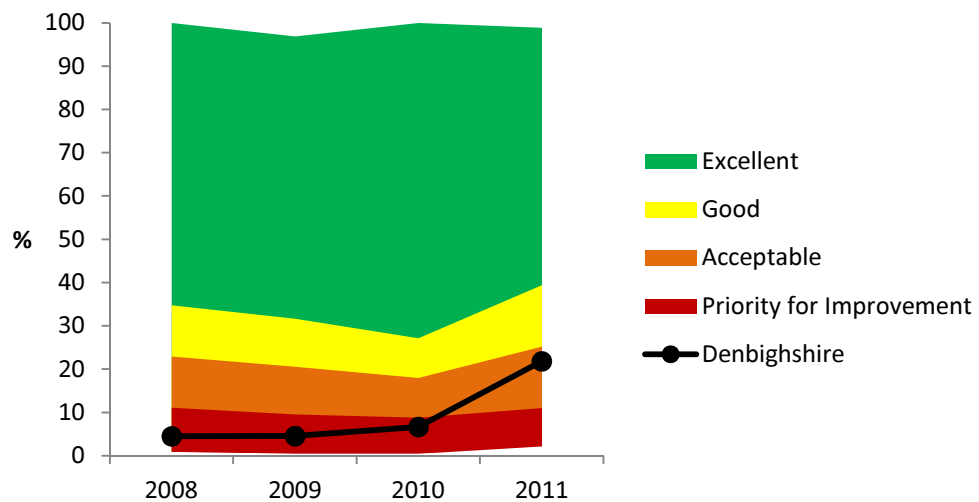


## Summary of the Council's Performance

- There remain a number of data gaps for the performance measures; however, from the data that is accessible it presents strong or improving performance in the delivery of a number of service areas.

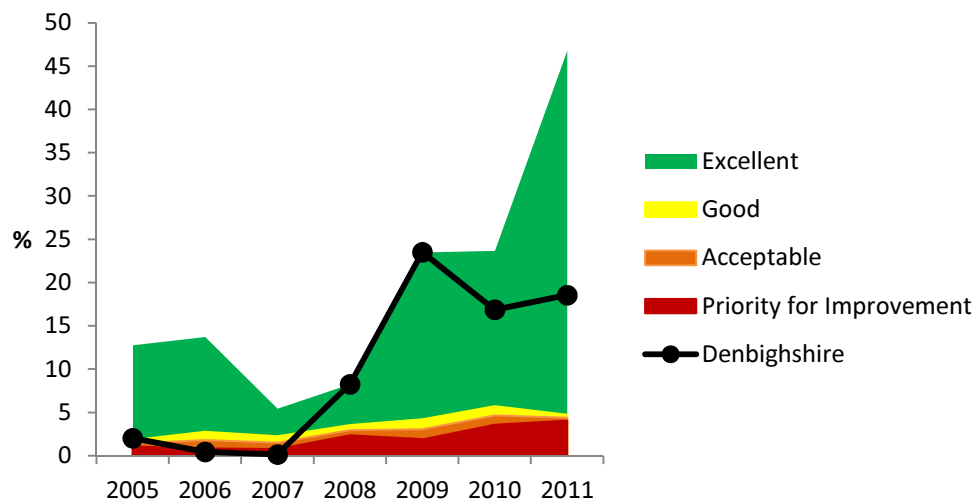
## Performance Measures

The percentage of HMOs known to the authority, which are eligible for licensing, which have a full licence or a licence with conditions (Mandatory and Additional)



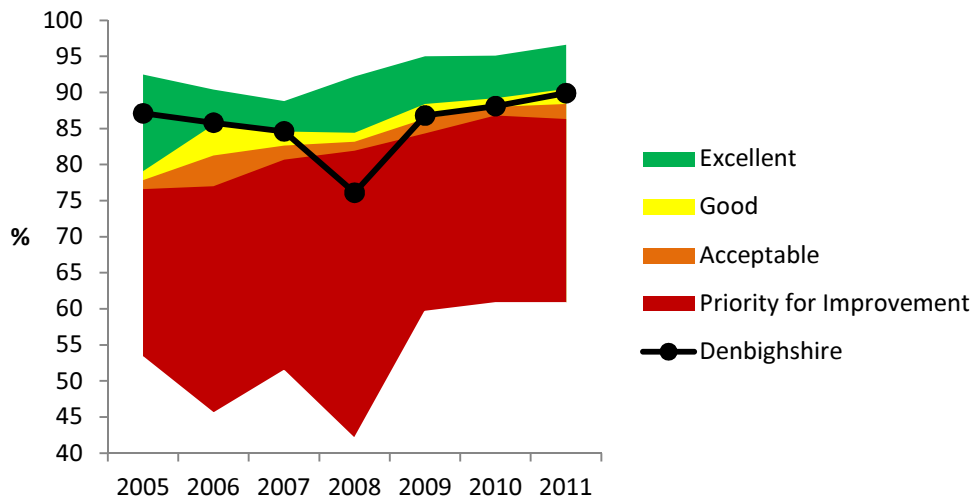
- Performance has recently improved, although there remains a significant gap between the middle achieving councils and the best performing councils in Wales.

The percentage of private sector dwellings that had been vacant for more than 6 months at 1 April that were returned to occupation during the year through direct action by the local authority



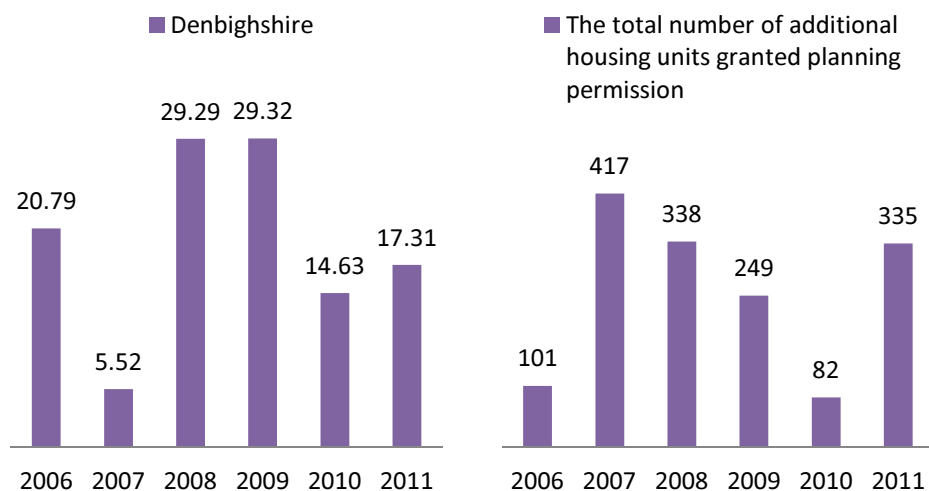
- Performance in this area reflects a clear shift in policy to focus on returning empty dwellings to occupation. In recent years the performance trend has not been consistent, rising and falling considerably. However, Denbighshire has shown consistently excellent performance (upper quartile) since 2008.

**The percentage of householder planning applications determined during the year within 8 weeks**



- There has been a steady improvement in performance across Wales since 2005. Denbighshire’s performance declined slightly from 2005, suffering a low spike in 2008. Since then, performance has bounced back and gradually improved. The general trend in Denbighshire is upward, and performance is comfortably above the Wales median and close to becoming excellent.

**The number of additional affordable housing units granted planning permission as a percentage of all additional housing units granted planning permission during the year**

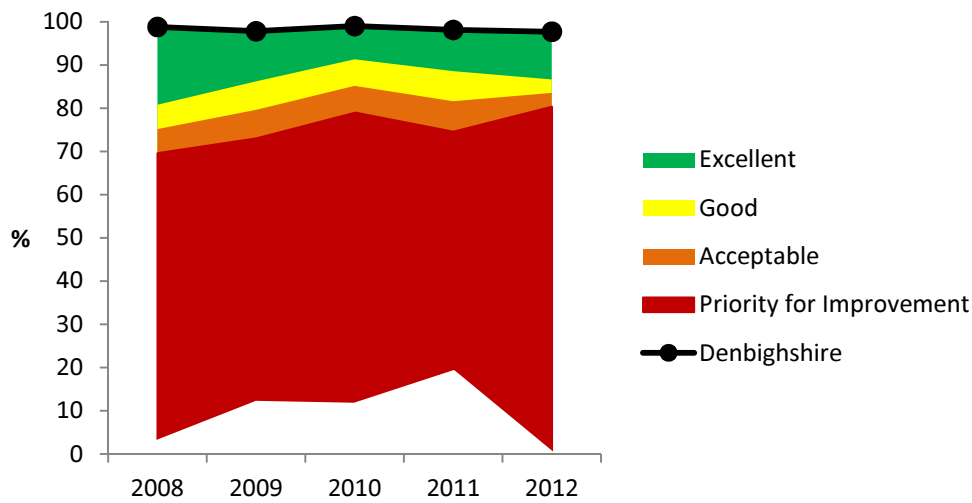


- This first chart identifies the proportion of additional housing units granted planning permission that are categorised as "affordable" in Denbighshire. The second quantifies the total number of additional housing units granted planning permission during the year.
- The above figures **excludes** planning applications that have been granted planning permission at planning committee, subject to a section 106 agreement. These planning applications will only be included in the above figures once the legal agreement has been signed and a planning certificate has been issued. It also **excludes** outline planning permissions granted.
- The service needs to agree what the appropriate excellence and priority for improvement thresholds should be for this performance measure.

#### **Supply of housing land in years as determined by the joint housing land availability study**

- A local indicator is being developed to capture the supply of housing land availability by Planning and Public Protection. This work is currently underway but is not final.

**The percentage of all potentially homeless households for whom homelessness was prevented for at least 6 months**



- Denbighshire’s performance here has been the best in Wales for some years now, and the level of performance has been broadly consistent. This suggests that the systems we have in place to manage homeless prevention are robust and effective.

**The percentage of council properties improved to Welsh Housing Quality Standard**

- At 17<sup>th</sup> January 2013, 89% of council properties were improved to the Welsh Housing Quality Standard.
- The service needs to agree what the appropriate excellence and priority for improvement thresholds should be for this performance measure.

**The number of core Key Performance Indicators benchmarked with Housemark that are in the top quartile.**

- This figure cannot be obtained until performance information for Denbighshire has been input into Housemark. The Corporate Improvement Team is working with Housing and Community Development to support the service with their planning to introduce data into Housemark. It is anticipated that this support will run through the 2013.

## **Modernising the council to deliver efficiencies and improve services for our customers**

**Outcome:** Services will continue to improve and develop

### **Summary of the Outcome**

- ...

### **Indicators**

\*\*\*\*\*Not yet available\*\*\*\*\*

### **Summary of the Council's Performance**

- ...

### **Performance Measures**

\*\*\*\*\*Not yet available\*\*\*\*\*

**Outcome:** More flexible and effective workforce supported by cost efficient infrastructure

**Summary of the Outcome**

- ...

**Indicators**

\*\*\*\*\*Not yet available\*\*\*\*\*

**Summary of the Council's Performance**

- ...

**Performance Measures**

\*\*\*\*\*Not yet available\*\*\*\*\*

|                                   |                                               |
|-----------------------------------|-----------------------------------------------|
| <b>Adroddiad i:</b>               | <b>Pwyllgor Craffu Perfformiad</b>            |
| <b>Dyddiad y Cyfarfod:</b>        | <b>21 Chwefror 2013</b>                       |
| <b>Aelod Arweiniol / Swyddog:</b> | <b>Aelod Arweiniol dros y Parth Cyhoeddus</b> |
| <b>Awdur yr Adroddiad:</b>        | <b>Rheolwr Fflyd</b>                          |
| <b>Teitl:</b>                     | <b>Peilot Cyfyngwr Cyflymder/cylchdroeon</b>  |

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## **1. Beth yw testun yr adroddiad?**

Gosod Cyfyngwr Cyflymder/Cylchdroeon ar gerbydau'r Cyngor sydd dan 3.5 tunnell.

## **2. Beth yw'r rheswm dros wneud yr adroddiad hwn?**

I amlinellu'r manteision posibl o osod dyfeisiau cyfyngu cyflymder/cyfrif cylchdro ar gerbydau ym meddiant y cyngor.

## **3. Beth yw'r Argymhellion?**

Bod Aelodau yn cefnogi'r egwyddor o weithredu prosiect peilot i archwilio dichonoldeb gosod y dyfeisiau hyn ar holl gerbydau'r Cyngor sydd dan 3.5 tunnell.

## **4. Manylion yr Adroddiad.**

### **4.1 Cefndir**

Yn 2011/1, defnyddiodd y Cyngor 616,378 litr o danwydd diesel o fyncers Depo'r Cyngor a gwariodd £110k ar ben hynny mewn gorsafoedd petrol lleol gyda chardiau tanwydd.

Mae'r Gwasanaeth Rheoli Fflyd ers tro wedi ceisio lleihau'r defnydd o danwydd er mwyn lleihau costau a hefyd allyriannau carbon, ond nid oes gwybodaeth ddibynadwy ar y defnydd o danwydd wedi bodoli er mwyn deall beth yw llwyddiant, neu ddiffyg llwyddiant, unrhyw fentrau.

Yn 2010 dechreuodd gwaith ar edrych i mewn i system cyflenwi tanwydd newydd. Ar ôl clustnodi cyllid a phrynu meddalwedd, daeth y system newydd yn hollol weithredol yn Depo Lôn Parcwr, Rhuthun a Depo Parc Kinmel, Bodolwyddan n Ebrill 2012. Mae'r system rheoli tanwydd newydd eisoes yn cynhyrchu gwybodaeth werthfawr ynghylch defnydd unigol o danwydd.

Mae'r Cyngor hefyd yn prynu diesel o orsafoedd tanwydd lleol pan fydd hyn yn fwy effeithlon na defnyddio un o'r ddau ddepo. Mae'r system hon, yn seiliedig ar gardiau tanwydd, wedi cael ei hymestyn i nifer llawer mwy o

orsafoedd yn ddiweddar ac mae'r wybodaeth honno hefyd yn cael ei hymgorffori o fewn systemau rheoli'r Cyngor.

Mae'r wybodaeth ychwanegol hon yn ei gwneud yn bosibl i ni ddadansoddi buddion unrhyw fenter newydd.

## **4.2 Cyfyngwyr**

Un fenter o'r fath yw gosod dyfais ar bob cerbyd a allai reoli cyflymder mwyaf y cerbyd a hefyd pa mor gyflym y gall y peiriant gylchdroi. Mae rheoli'r ddau beth drwy un uned yn rhywbeth newydd a blaengar, a dylai sicrhau arbedion ariannol sylweddol ynghyd â lleihau'r ôl-troed carbon.

Ynglwm fel atodiad 1, mae nifer o enghreifftiau o fudiadau yn y sector preifat a chyhoeddus sydd wedi gweld gwelliannau sylweddol o ran effeithlonrwydd tanwydd yn sgil defnyddio'r dyfeisiau hyn.

Tra bod yna fanteision i gyfyngu cyflymder a chylchdroeon, mae yna hefyd rai materion y bydd yn rhaid ymdrin â nhw drwy hyfforddiant a monitro gofalus yn ystod peilot chwe mis o hyd.

## **5. Sut mae'r penderfyniad yn cyfrannu at y Blaenoriaethau Corfforaethol?**

Bydd y fenter hon yn sicrhau arbedion effeithlonrwydd a fydd yn cefnogi'r flaenoriaeth o foderneiddio yn uniongyrchol.

## **6. Beth fydd yn ei gostio a sut fydd yn effeithio ar wasanaethau eraill?**

Cost y dyfeisiau i'r peilot fyddai £300 yr un, i gynnwys y gwaith gosod, a'r cyfanswm i 10 uned yw £3,000.

Mae'r gwasanaeth wedi clustnodi arian o danwariant llynedd a fydd yn cael ei ddefnyddio i gynnal y fenter 'gwario i arbed' hon. Bydd y peilot yn cael ei asesu ar ôl chwe mis ond rhagwelir y ceir digon o arbedion yn ystod y flwyddyn ariannol gyntaf llawn i'w rhoi yn erbyn y gost.

Mae'n bosibl tynnu'r offer oddi ar unrhyw gerbyd cyn cael gwared ohono a'i ail-osod ar unrhyw gerbyd newydd.

## **7. Pa ymgynghoriadau a gynhaliwyd?**

Bu ymgynghori cychwynnol gyda defnyddwyr penodol, ond pe byddai'r Pwyllgor hwn yn cytuno gyda'r argymhellion, byddai'r trafodaethau hyn yn cael eu ffurfioli.

## **8. Datganiad y Prif Swyddog Ariannol**

Ddim yn angenrheidiol ar hyn o bryd.



**9. Beth yw'r risgiau, ac a oes yna unrhyw beth y gallwn ei wneud i'w lleihau?**

Dyma brosiect risg isel ond bydd yn rhaid cynnal rhaglen hyfforddi i sicrhau bod gyrwyr yn deall sut mae cyfyngu ar gyflymder a chylchdroeon yn effeithio ar yrru arferol o ddydd i ddydd.

**10. Pŵer i wneud y Penderfyniad**

Adran 2 Deddf Llywodraeth Leol 2000.

Erthygl 6.3.4(c) o Gyfansoddiad y Cyngor

**Swyddog Cyswllt:**

Rheolwr Cludiant

Tel: 01745 839231

Mae tudalen hwn yn fwriadol wag

# Limiting speed to 60mph can cut fuel bills by 10%

Restricting maximum mph will only add two minutes to time of typical journey

## NEED TO KNOW

- Technology provides fleets with fuel-saving option
- Drivers over-estimate time gained by driving faster
- Typical van uses more than £7,000 of fuel each year

By Gareth Roberts

**R**estricting the maximum speed of a vehicle to 60mph can reduce fuel consumption by up to 10%, but only adds two minutes to the average journey time, new research suggests. DriveGain analysed 10,000 journeys uploaded to the company's web portal over the past nine months and found that limiting the maximum speed to 60mph resulted in cutting fuel spend, while not adding significantly to journey times.

"Drivers are wasting a lot of fuel for very little difference in their arrival times," said Simon East, chief executive officer of DriveGain. "We find drivers tend to over-estimate how much quicker they will arrive when driving faster. Unless the roads are totally clear, other traffic on your route will tend to slow you down considerably."

When driving at higher speeds drivers tend to accelerate until they catch up with traffic ahead, at which point they brake to slow down, and this constant acceleration and braking cycle uses much more fuel than travelling at a constant speed.

DriveGain produces an application using the iPhone's GPS to calculate how efficiently the vehicle is being driven. Combining information about acceleration, driving smoothness, and overall speed with the exact specifications of the vehicle being driven, it gives the driver feedback on how they can reduce the amount of fuel they are using.

For each journey the DriveGain app records the speed, the actual fuel used and the journey duration.

## ESTABLISHING MPG IS VITAL FIRST STEP

A recent survey of FTA's van operating members revealed that almost half didn't measure fuel consumption across their van fleet, only a quarter planned their routes and a third didn't train their drivers in fuel-efficient driving.

So what can operators do to improve their performance? The starting point must be to establish the current fuel efficiency within the fleet.

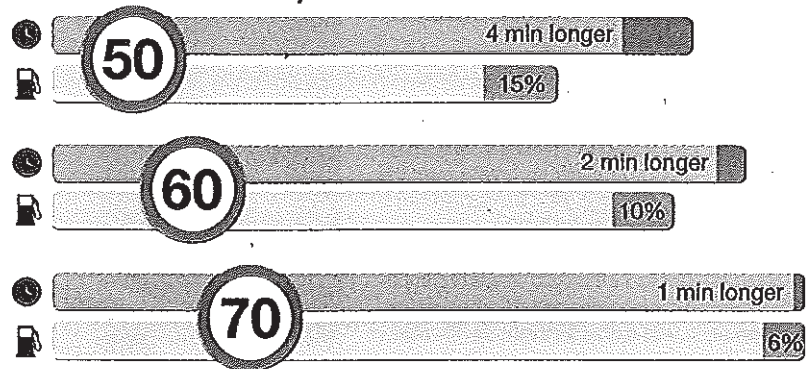
The FTA says that simply comparing the figures across similar vehicles and drivers can quickly highlight areas for attention.

Driver training is seen as having a positive effect on fuel spend and telematics has a role to play, as has simple mpg calculations, but the key is to ensure drivers are aware of the impact of their driving habits.

The FTA also reports that a major fleet operator realised more than 10% savings simply by investing in off-the-shelf sat-navs and instructing their drivers to plan their routes and to use the built-in fuel price function to identify the cheapest fuel within three miles when they need to fill-up.

The use of speed limiters was also seen as vital. Aside from the legal issues, a van travelling at 80mph can use 25% more fuel than at 70mph. Almost two-thirds of respondents regularly use speed limiters on their vans and recognise their use as being an effective fuel saving measure.

## JOURNEY TIME VS MAXIMUM SPEED



DriveGain's calculations show the time penalties and fuel savings available over average journeys if vehicles do not exceed a set speed rather than driving at any speed

**"Drivers are wasting a lot of fuel for little difference in their arrival times"**

Simon East, chief executive office, DriveGain

The company examined this data to see how many journeys exceeded a set speed, such as 60mph. It then compared the total time and fuel use of these journeys to a simulation of what would have happened if the user had been limited to the restricted speed.

This allowed DriveGain to work out what the average extra journey time and fuel saving was for these journeys if the vehicles' speed was limited.

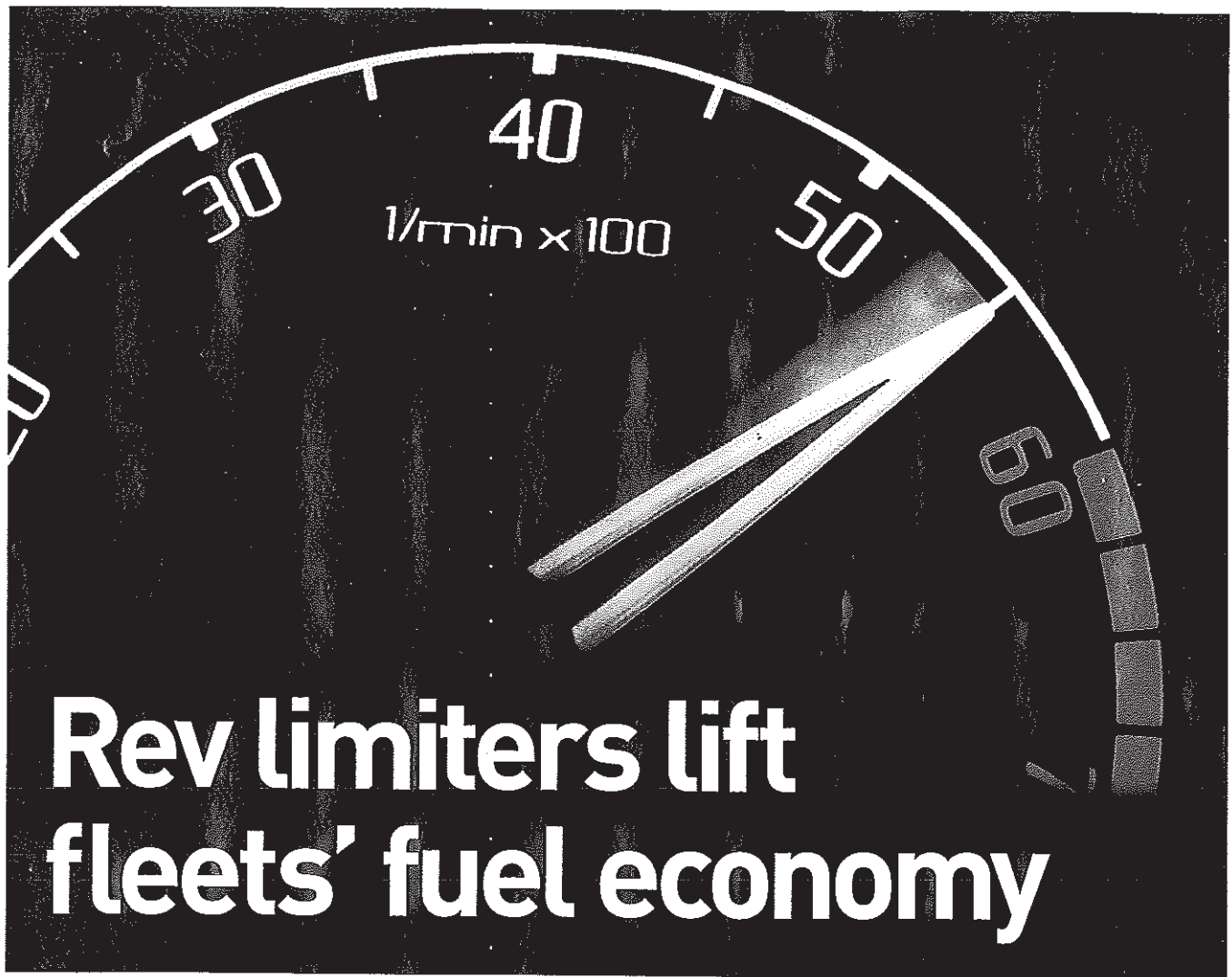
This journey data is also uploaded to the web server (for users who enable this) where it can be analysed.

DriveGain's statistics appear to support fleet operators that employ technology to limit a vehicle's speed, which is especially timely when the Freight Transport Association (FTA) says that diesel prices have increased by more than 5% since this time last year and fuel now represents more than 70% of the running costs for the average van on the UK roads. A typical van will use more than £7,000 of fuel each year.

However, despite this burden, many operators are failing to take on board straightforward measures to reduce this cost to their business, let alone turning to technology.

Mears Group has been fitting speed limiters to its vehicles for more than five years and it reduced the limit on LCVs to 60mph three years ago. Fleet manager Jo Hammonds said: "We have seen no increase in journey times, but we have seen a large increase in economy giving around 10% savings on fuel and have also seen a reduction in the number of accidents."

There is also a developing trend towards the adoption of rev limiters with several operators reporting successful trials.



# Rev limiters lift fleets' fuel economy

Up to 25% improvement recorded in fleet's mpg and CO<sub>2</sub> output during trial

By Alisdair Suttie

**A**ny van operator would welcome a 25% increase in fuel economy, especially if there was a low-cost way of achieving the improvement. The solution comes in the form of rev limiters that allow normal use of a van, but restrict its engine revs and, consequently, its maximum speed.

A trial by Autokontrol, one of the UK's leading suppliers of aftermarket limiters, showed a 24.7% improvement in economy, corresponding to a similar reduction in CO<sub>2</sub> emissions.

One utility company in north-west England fitted limiters to 19 vehicles, including Ford Transit, Land Rover Defender, Toyota Hilux and Vauxhall Movano.

The average improvement to economy across the range of vehicles was 4.42mpg to give an average consumption of 22.31mpg. The company has now ordered rev limiters for its entire fleet.

Gerry Leggat, product manager of Autokontrol, said: "This trial ran for six months and we saw improvements of as much as 13mpg for some vehicles. Even with vehicles that already had a factory-fitted speed limiter, we witnessed worthwhile economy gains."

The cost of fitting an aftermarket limiter can be spread even further than its use on the original vehicle. Leggat says: "A rev limiter is simple to

install, which means very little downtime for the vehicle, and the approximate £300 plus VAT cost is easily returned in fuel savings. The limiter can be removed from the original vehicle and fitted to a replacement van for around £90."

The amount of fuel saved using a rev limiter worked out at 5mpg for a Ford Transit 350 medium wheelbase, lifting it to 22mpg.

This van would cost £23,734 in fuel at current prices over a typical 36-month/60,000-mile period with no rev limiter. Fit the limiter and the fuel bill drops to £18,340, saving £5,394.

Richard Wiggins, head of technical fleet for Royal Mail, has fitted speed limiters on all the fleet and rev limiters on urban-based vans.

"We recognised our light fleet was capable of performance that exceeded our needs, so we adopted a policy of fitting limiters prior to the vehicle entering service," he said.

"Every LCV we purchase is limited to 70mph, as well as coming with reversing sensors and seat-belt warning devices. We have seen a small benefit in fuel economy, but just as importantly it has helped set a standard for driver behaviour."

He added: "If purchased as an option on a new vehicle, the costs is commercially viable across the life of the asset for Royal Mail. For retrospective fitting of a rev limiter, it should be undertaken as part of a scheduled service visit and is a small

job for most vehicles without attracting vehicle downtime."

Factory-fitted limiters cannot be removed or swapped, which can have an effect on the van's resale value. Many fleets have limiters as standard, but not all buyers want rev or speed restrictions.

This is where a transferable rev limiting unit can offer a van operator the best of both worlds. It also allows the owner to fulfil their duty of care to the driver by ensuring the vehicle cannot exceed the national speed limit or legal maximum for that vehicle.

Most speed limiters work by taking a signal from the speedometer, measuring its frequency and then preventing the signal from going beyond this frequency. A rev limiter works in a similar fashion, but it intercepts the signal from the throttle pedal to the rev counter and then passes it on to

**"Every LCV we purchase is limited to 70mph"**

Richard Wiggins,  
Royal Mail

Tudalen 100



## Rev Control Fuel Savings

### Angus Council

65 Renault Clio cars first six months operation saved 15.2%

### Gwynedd Council

Ford Transit Connect saved 10.64%

### North Lanarkshire Council

Ford Transit Connect consumption went from 42mpg to 49mpg (17%)

### Major Supermarket

Rev control on Automatic Sprinter vans

Two vehicles were fitted and showed a saving of 6% which rose to 7% during the last 4 weeks

Cost saving amounted to £817 per vehicle per year

### Fife Council

Rev control on Ford Transit Panel van

| Before rev control fitted | Miles  | Gallon | MPG   |
|---------------------------|--------|--------|-------|
|                           | 10,000 | 507.94 | 18.25 |

547.94 x £5.41 gallon = £2964.38 fuel cost

| After rev control fitted | Miles  | Gallon | MPG   |
|--------------------------|--------|--------|-------|
|                          | 10,000 | 436.10 | 22.93 |

436.10 x £5.41 gallon = £2359.35 fuel cost

Yearly saving £605.00 per vehicle

### West Midlands Ambulance

|          |                   |     |
|----------|-------------------|-----|
| Relay    | 24.20 – 31.50 MPG | 30% |
| Despatch | 35.80 – 36.58 MPG | 2%  |



## Speed Limiter Trials – Fuel Savings

A major utility company has recently completed extensive tests on a Romatic 'DbW' system. The speed was set at 70mph.

The vehicle used was a Peugeot Partner travelling on average 1200 miles per month. This particular vehicle was chosen because of the wide variety of journeys it undertook, from town work to motorway travel.

### Fuel consumption figures

Before speed limiter was fitted it averaged 28.41MPG.  
Following fitment consumption went to 40.58MPG

## HIGHLAND COUNCIL

Highland Council put three new Astravans into service and conducted a fuel trial.

**Van A, the Control Vehicle, was unlimited**

**Van B was limited to 65MPH**

**Van C was limited to 62MPH**

After nearly 12 months of careful monitoring with drivers being rotated the results were:

Against Van A, the control vehicle

Van B saved 11.70%

Van C saved 18.24%

Highland Council's van fleet is now retrofitted, all vans are limited to 62MPH

**Adroddiad i:** Y Pwyllgor Archwilio Perfformiad

**Dyddiad y Cyfarfod:** 21 Chwefror 2013

**Awdur yr Adroddiad:** Y Cydlynnydd Archwilio

**Teitl:** Rhaglen Waith Archwilio

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**1. Ynghylch beth mae'r adroddiad?**

Mae'r adroddiad yn cyflwyno'r flaen raglen waith ddrafft i aelodau'r Pwyllgor Archwilio Perfformiad ei hystyried.

**2. Beth yw'r rheswm dros wneud yr adroddiad hwn?**

Adolygu a chytuno blaen rhaglen waith y Pwyllgor a chyflwyno'r wybodaeth ddiweddaraf i'r Aelodau ynghylch materion perthnasol.

**3. Beth yw'r Argymhellion?**

Fod y Pwyllgor:

3.1 yn ystyried yr wybodaeth a gyflwynir ac yn cymeradwyo, adolygu neu newid ei flaen raglen waith yn ôl y gofyn; ac

3.2 yn enwebu Aelod i wasanaethu fel ei gynrychiolydd ar y Grŵp Herio Perfformiad Gwasanaeth 'Cwsmeriaid'.

**4. Manylion yr adroddiad**

4.1 Mae Erthygl 6 o Gyfansoddiad Cyngor Sir Ddinbych yn dangos cylch gorchwyl, gwaith ac aelodaeth pob Pwyllgor Archwilio ac mae rheolau gweithdrefnau pwyllgorau archwilio i'w gweld yn Rhan 4 y Cyfansoddiad.

4.2 Mae Cyfansoddiad y Cyngor yn gofyn i'w Bwyllgorau Archwilio baratoi a pharhau i adolygu rhaglen ar gyfer eu gwaith yn y dyfodol. Drwy adolygu a blaenoriaethu'r pynciau, mae'r aelodau'n gallu sicrhau fod y rhaglen waith yn cael ei datblygu fel agenda sy'n cael ei harwain gan yr Aelodau.

4.3 Ers nifer o flynyddoedd mae pwyllgorau archwilio Sir Ddinbych wedi mabwysiadu'r ymarfer o gyfyngu ar y nifer o adroddiadau i'w hystyried mewn unrhyw un cyfarfod i ddim mwy na phedwar, heb gyfrif adroddiad rhaglen waith y Pwyllgor ei hunan. Nod hyn yw hyrwyddo trafodaeth fanwl ac effeithiol ar bob pwnc.

4.4 Gofynnir i'r Pwyllgor felly, ystyried ei raglen waith ddrafft ar gyfer

cyfarfodydd y dyfodol y mae ei manylion yn Atodiad 1, a'i chymeradwyo, ei hadolygu neu'i newid yn ôl y gofyn ar ôl ystyried:

- materion a godwyd gan aelodau'r Pwyllgor,
  - materion a gyfeiriwyd at y Pwyllgor gan Grŵp Cadeiryddion ac Is-gadeiryddion Archwilio
  - y perthnasedd i flaenoriaethau'r Cyngor / cymunedol y Pwyllgor
  - Cynllun Corfforaethol y Cyngor ac Adroddiad Blynyddol Cyfarwyddwr y Gwasanaethau Cymdeithasol
  - llwyth gwaith cyfarfodydd
  - amserlenni
  - canlyniadau
  - materion a gwybodaeth allweddol i'w cynnwys yn yr adroddiad
  - swyddogion a / neu aelodau'r Cabinet y dylid eu gwahodd (gan ystyried a fyddai'u presenoldeb yn angenrheidiol neu a fyddai'n ychwanegu gwerth)
  - cwestiynau i'w cyflwyno i swyddogion / aelodau arweiniol y Cyngor
- 4.5 Wrth ystyried eitemau i'w cynnwys ar y flaen raglen waith yn y dyfodol, efallai y bydd o gymorth i'r aelodau ystyried y cwestiynau canlynol wrth benderfynu a yw pwnc yn addas ai peidio ar gyfer ei gynnwys ar y rhaglen waith:
- beth yw'r broblem?
  - pwy yw'r rhanddeiliaid?
  - beth sy'n cael ei ystyried mewn manau eraill
  - beth mae archwilio angen ei wybod? a
  - pwy a allai fod o gymorth?
- 4.6 Fel y soniwyd ym mharagraff 4.2 uchod, mae Cyfansoddiad y Cyngor yn gofyn i Bwyllgorau Archwilio baratoi a pharhau i adolygu rhaglen ar gyfer eu gwaith yn y dyfodol. Er mwyn cynorthwyo'r broses o flaenoriaethu adroddiadau, mae'n rhaid i swyddogion, os ydyn nhw o'r farn fod y pwnc yn haeddu amser trafod ar agenda busnes y Pwyllgor, ofyn yn ffurfiol i'r Pwyllgor ystyried derbyn adroddiad ar y pwnc hwnnw. Gwneir hyn trwy gyflwyno 'ffurflen gynnig' i egluro diben, pwysigrwydd a chanlyniadau posibl y materion a argymhellir. Mae un ffurflen cynnig wedi'u cyflwyno i'w ystyried yn y cyfarfod hwn. Mae'n gofyn i'r Pwyllgor ystyried hunan asesiad drafft Cyfarwyddwr y Gwasanaethau Cymdeithasol o berfformiad y Gwasanaeth am 2012 – 2013 a'r meysydd ar gyfer gwella am 2013 – 14 o dan Fframwaith Adrodd Blynyddol y Cyngor (gweler Atodiad 2) cyn ei gyflwyno i'r Cyngor Sir.
- Blaen Raglen Waith y Cabinet
- 4.7 Wrth benderfynu ar eu rhaglen o waith yn y dyfodol mae'n ddefnyddiol i'r pwyllgorau archwilio dalu sylw i raglen waith sydd wedi'i threfnu ar gyfer y Cabinet. At y diben yma, mae copi o flaen raglen waith y Cabinet ynghlwm fel Atodiad 3.



#### 4.8 Cynnydd ar Benderfyniadau'r Pwyllgor

Mae tabl yn crynhoi penderfyniadau diweddar y Pwyllgor ac yn cyflwyno gwybodaeth i aelodau ynghylch eu cynnydd wedi'i atodi yn Atodiad 4 yr adroddiad hwn.

### 5. **Grŵp Archwilio Cadeiryddion ac Is-gadeiryddion**

- 5.1 O dan drefniadau archwilio'r Cyngor mae Grŵp Archwilio Cadeiryddion ac Is-gadeiryddion yn perfformio rôl pwyllgor cydlynu. Cyfarfu'r Grŵp ar 24 Ionawr ac yn y cyfarfod hwnnw penderfynwyd y dylid trefnu adroddiad ar Fentrau Cefndy ar flaen raglen waith y Pwyllgor Archwilio ar gyfer 23 Mai 2013 a chynnwys y meysydd a restrir yn Atodiad 1 (gweler eitem 2 y cyfarfod ar 23 Mai). Gofynnir i'r Pwyllgor gadarnhau'r trefniad yma.

### 6. **Grwpiau Her Perfformiad Gwasanaeth**

Mae'r Pwyllgor eisoes wedi penodi nifer o aelodau i wasanaethau fel ei gynrychiolwyr ar Grwpiau Cynllunio Busnes Gwasanaeth a Herio Perfformiad y Cyngor. Pan wnaethpwyd y penodiadau hynny roedd 'Cwsmeriaid' yn cael ei gynnwys yng Ngrŵp Cynllunio Busnes a Herio Perfformiad y Gwasanaethau Addysg a phenodwyd y Cynghorydd Arwel Roberts gan y Pwyllgor fel ei gynrychiolydd. Fodd bynnag, gan fod 'Cwsmeriaid' erbyn hyn yn ffurfio rhan o un o saith blaenoriaeth gorfforaethol y cyngor am y cyfnod 2012 – 17, at ddiben proses Cynllunio Busnes Gwasanaeth a Herio Perfformiad, mae 'Cwsmeriaid' wedi'i wahanu oddi wrth y Gwasanaethau Addysg. Ar sail hynny, gofynnir i'r Pwyllgor ystyried enwebu Aelod i fod yn gynrychiolydd ar y Grŵp Herio Perfformiad Gwasanaeth 'Cwsmeriaid'.

### 7. **Sut y bydd y penderfyniad yn cyfrannu at y Blaenoriaethau Corfforaethol?**

Bydd archwilio effeithiol o gymorth i'r Cyngor darparu'i flaenoriaethau corfforaethol yn unol ag anghenion y gymuned a dymuniadau'r trigolion Bydd datblygu ac adolygu rhaglen waith gydlynedig o gymorth i'r Cyngor wrth fonitro ac adolygu materion ynghylch polisi.

### 8. **Beth fydd y gost a sut y bydd yn effeithio ar wasanaethau eraill?**

Efallai y bydd angen i wasanaethau ddyrannu amser swyddogion i gynorthwyo'r Pwyllgor gyda'r gweithgareddau a nodir yn y flaen raglen waith ac ar gyfer unrhyw waith a fydd yn codi o ganlyniad i ystyried yr eitemau hynny.

### 9. **Pa ymgynghori a wnaed?**

Dim ar gyfer yr adroddiad hwn. Fodd bynnag, mae'r adroddiad ei hunan ac o ystyried y flaen raglen waith yn ynddynt eu hunain yn

broses o ymgynghori gyda'r Pwyllgor mewn perthynas â'i flaen raglen waith.

**10. Pa risgiau sydd ac a oes unrhyw beth y gallwn ei wneud i'w lleihau?**

Ni nodwyd unrhyw risgiau mewn perthynas ag ystyried blaen raglen waith y Pwyllgor. Fodd bynnag, wrth adolygu'i flaen raglen waith yn rheolaidd, gallai'r Pwyllgor sicrhau fod meysydd risg yn cael eu hystyried a'u harchwilio pryd maen nhw'n cael eu nodi, a bod argymhellion yn cael eu cyflwyno gyda'r bwriad o dalu sylw i'r risgiau hynny.

**11. Yr Hawl i Benderfynu**

Mae Erthygl 6.3.7 o Gyfansoddiad y Cyngor yn gofyn i'w Bwyllgorau Archwilio baratoi a pharhau i adolygu rhaglen ar gyfer eu gwaith yn y dyfodol.

**Swyddog Cyswllt:**

Y Cydlynnydd Archwilio

Rhif Ffôn: (01824) 712554

E-bost: dcc\_admin@sirddinbych.gov.uk

**Note: Any items entered in italics have not been approved for inclusion at the meeting shown by the Committee. Such reports are listed here for information, pending formal approval.**

| Meeting  | Item (description / title) | Purpose of report                       | Expected Outcomes                                                                                                                                                                            | Author                                                                                                                                                                                                                                                          | Date Entered                       |                                                                                                    |
|----------|----------------------------|-----------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------|----------------------------------------------------------------------------------------------------|
| 11 April | 1                          | Corporate Plan 2012/13 (up to Q3)       | To monitor the Council's performance in delivering its Corporate Plan 2012/13                                                                                                                | Ensuring that the Council meets its targets, delivers its Corporate Plan and the Council's services in line with its aspirations and to the satisfaction of local residents                                                                                     | Tony Ward                          | July 2012                                                                                          |
|          | 2                          | Provision of CCTV in Denbighshire       | To consider options available and the potential impact of changes to the structure and provision of CCTV in Denbighshire resulting from the identified £100K of savings from the CCTV budget | (i) effective delivery of safer communities/town centres/retail areas within constrained budgets;<br>(ii) improved living environments for citizens and visitors and a safer environment which will assist businesses to invest and flourish                    | Graham Boase/Julian Sandham [CCBC] | June 2012 (Partnerships SC - deferred July 2012) transferred by SCVCG to Performance SC (Dec 2012) |
|          | 3                          | WAO Annual Improvement Report           | To consider the main annual report from the WAO about the performance of the Council                                                                                                         | Consideration of the findings of the report and any associated recommendations will assist the Committee to propose measures that will support the Council on its continual journey of improvement and to deliver effective and efficient services to residents | Tony Ward                          | January 2013                                                                                       |
| 23 May   | 1                          | Your Voice' complaints performance (Q4) | To scrutinise Services' performance in complying with the Council's complaints process                                                                                                       | Identification of areas of poor performance with a view to the development of recommendations to address                                                                                                                                                        | Jackie Walley/Steven Goodrum       | July 2012                                                                                          |

| Meeting         | Item (description / title) | Purpose of report                         | Expected Outcomes                                                                                                                                                                                                        | Author                                                                                                                                                                                                                                                                                                                                       | Date Entered                     |                                          |
|-----------------|----------------------------|-------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------|------------------------------------------|
|                 |                            |                                           | weaknesses.                                                                                                                                                                                                              |                                                                                                                                                                                                                                                                                                                                              |                                  |                                          |
|                 | 2                          | <i>Cefndy Enterprises</i>                 | <i>To consider the organisation's performance in delivering its Business Plan for 2012/13 and its business plan for 2013/14 and any risks identified with respect to subsidy reduction and health and safety matters</i> | <i>Identification of any risks or shortcomings with respect to the organisation's health and safety measures, financial and resource viability going forward to ensure that it contributes towards the delivery of the Council's corporate priority of protecting vulnerable people and assist them to live as independently as possible</i> | <i>Deborah Holmes-Langstone</i>  | <i>January 2013 (Scheduled by SCVCG)</i> |
|                 | 3                          | <i>Annual Council Reporting Framework</i> | <i>To consider the Director of Social Service's draft self-assessment of the Service's performance in 2012/2013 and areas for service development and improvement for 2013/14</i>                                        | <i>Assurances that the self-assessment provides a recognisable picture of social care in Denbighshire and that identified areas for development and improvement are appropriately prioritised prior to the report's submission to full Council</i>                                                                                           | <i>Sally Ellis/Craig MacLeod</i> | <i>February 2013</i>                     |
| June/July (tbc) | 1                          | Corporate Plan 2012/13 (Q4)               | To monitor the Council's performance in delivering its Corporate Plan 2012/13                                                                                                                                            | Ensuring that the Council meets its targets, delivers its Corporate Plan and the Council's services in line with its aspirations and to the satisfaction of local residents                                                                                                                                                                  | Tony Ward                        | July 2012                                |
|                 | 2                          | Corporate Risk Register                   | To consider the latest version of the Council's Corporate Risk Register following the latest round of Service Performance Challenges                                                                                     | Identification of effective measures to address the high level risks                                                                                                                                                                                                                                                                         | Tony Ward                        | January 2013                             |
|                 | 3                          | Estyn Action Plan                         | To monitor the progress                                                                                                                                                                                                  | Better quality services and                                                                                                                                                                                                                                                                                                                  | Karen                            | June 2012                                |

| Meeting        |   | Item (description / title)                                                             | Purpose of report                                                                                                                                                                                                                                                         | Expected Outcomes                                                                                                                                                                                                                                                                             | Author                   | Date Entered        |
|----------------|---|----------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------|---------------------|
|                |   | <b>[Education]</b>                                                                     | achieved to date in implementing the actions to address the 2 recommendations in the 2012 Estyn Inspection of the Quality of Education Services                                                                                                                           | better outcomes for pupils through early identification of any slippages in progressing actions, or in implementing mitigating measures to address risks identified                                                                                                                           | Evans/Diane Hesketh      |                     |
| Sept/Oct (tbc) | 1 | Annual Performance Review Report 2011/12                                               | To report the Council's performance against the set PIs for 2011/12                                                                                                                                                                                                       | Identification of trends or areas of poor performance leading to recommendations to address declining performance and realise the Council's ambition to be a high performing authority                                                                                                        | Tony Ward                | July 2012           |
|                | 2 | Licensing Matters                                                                      | To consider the effectiveness of the new procedures for licensing following the implementation of the findings of the review of licensing matters conducted by the Internal Audit Department (with specific emphasis on taxi licensing and safeguarding responsibilities) | Monitoring of the new licensing policies and procedures to ensure that the processes are robust and effective in supporting the Council's compliance with all licensing and safeguarding legislation, and in mitigating risks to vulnerable groups who use services licensed by the Authority | Graham Boase/Nicky Jones | November 2012       |
|                | 3 | <i>Provisional External Examinations and Teacher Assessments</i><br><b>[Education]</b> | <i>To review the performance of schools and that of looked after children</i>                                                                                                                                                                                             | <i>Scrutiny of performance leading to recommendations for improvement</i>                                                                                                                                                                                                                     | <i>Julian Molloy</i>     | <i>January 2013</i> |
| Nov/Dec (tbc)  |   |                                                                                        |                                                                                                                                                                                                                                                                           |                                                                                                                                                                                                                                                                                               |                          |                     |
| January 2014   | 1 | <i>Verified External Examinations and Teacher</i>                                      | <i>To review the performance of schools and that of looked after</i>                                                                                                                                                                                                      | <i>Scrutiny of performance leading to recommendations for</i>                                                                                                                                                                                                                                 | <i>Julian Molloy</i>     | <i>January 2013</i> |

| Meeting | Item (description / title) | Purpose of report | Expected Outcomes | Author | Date Entered |
|---------|----------------------------|-------------------|-------------------|--------|--------------|
|         | Assessments<br>[Education] | children          | improvement       |        |              |
|         |                            |                   |                   |        |              |

**Future Issues**

| Item (description / title) | Purpose of report | Expected Outcomes | Author | Date Entered |
|----------------------------|-------------------|-------------------|--------|--------------|
|                            |                   |                   |        |              |
|                            |                   |                   |        |              |

**Information/Consultation Reports**

| Date | Item (description / title) | Purpose of report | Author | Date Entered |
|------|----------------------------|-------------------|--------|--------------|
|      |                            |                   |        |              |
|      |                            |                   |        |              |

**Note for officers – Committee Report Deadlines**

| Meeting       | Deadline               | Meeting     | Deadline          | Meeting | Deadline |
|---------------|------------------------|-------------|-------------------|---------|----------|
| 11 April 2013 | <b>28th March 2013</b> | 23 May 2013 | <b>9 May 2013</b> |         |          |

Performance Scrutiny Work Programme.doc

Updated 05/02/13 RhE

| PROPOSAL FORM FOR AGENDA ITEMS<br>FOR SCRUTINY COMMITTEES                                               |                                                                                                                                                                              |                                                                                                                                                                                                       |                    |
|---------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------|
| <b>NAME OF SCRUTINY COMMITTEE</b>                                                                       | Performance                                                                                                                                                                  |                                                                                                                                                                                                       |                    |
| <b>DATE OF MEETING / TIMESCALE FOR CONSIDERATION</b>                                                    | 23 May 2013                                                                                                                                                                  |                                                                                                                                                                                                       |                    |
| <b>TITLE OF REPORT</b>                                                                                  | Annual Council Reporting Framework                                                                                                                                           |                                                                                                                                                                                                       |                    |
| <b>P<br/>U<br/>R<br/>P<br/>O<br/>S<br/>E</b>                                                            | <b>1. Why is the report being proposed? (see also the checklist overleaf)</b>                                                                                                | There is a statutory requirement for the Director of Social Services to report annually on the delivery, performance and plans for developing and improving the authority's social service functions. |                    |
|                                                                                                         | <b>2. What issues are to be scrutinised?</b>                                                                                                                                 | The Director's self assessment of performance in 2012/2013 and areas for service development/improvement in 2013/14                                                                                   |                    |
|                                                                                                         | <b>3. Is it necessary/desirable for witnesses to attend e.g. lead members, officers/external experts?</b>                                                                    | Director of Social Services<br>ACRF lead officers                                                                                                                                                     |                    |
|                                                                                                         | <b>4. What will the committee achieve by considering the report?</b>                                                                                                         | Ensuring that the self assessment provides a recognisable picture of social care in Denbighshire and that identified areas for development/improvement are appropriately prioritised                  |                    |
|                                                                                                         | <b>5. Score the topic from 0 – 4 on aims &amp; priorities and impact (see overleaf)*</b>                                                                                     | <b>Aims &amp; Priorities</b><br>4                                                                                                                                                                     | <b>Impact</b><br>4 |
| <b>ADDITIONAL COMMENTS</b>                                                                              |                                                                                                                                                                              |                                                                                                                                                                                                       |                    |
| <b>REPORTING PATH – what is the next step? Are Scrutiny's recommendations to be reported elsewhere?</b> | It is a statutory requirement that the Annual Report be presented to Full Council each year. The final report will be presented to full Council in July 2013 for endorsement |                                                                                                                                                                                                       |                    |
| <b>AUTHOR</b>                                                                                           | Sally Ellis                                                                                                                                                                  |                                                                                                                                                                                                       |                    |

Please complete the following checklist:

|                                                                                                                                  | Yes | No |
|----------------------------------------------------------------------------------------------------------------------------------|-----|----|
| Is the topic already being addressed satisfactorily?                                                                             | ✓   |    |
| Is Scrutiny likely to result in service improvements or other measurable benefits?                                               | ✓   |    |
| Does the topic concern a poor performing service or a high budgetary commitment?                                                 |     | ✓  |
| Are there adequate resources / realistic possibility of adequate resources to achieve the objective(s)?                          | ✓   |    |
| Is the Scrutiny activity timely, i.e. will scrutiny be able to recommend changes to the service delivery, policy, strategy, etc? | ✓   |    |
| Is the topic linked to corporate or scrutiny aims and priorities?                                                                | ✓   |    |
| Has the topic been identified as a risk in the Joint Risk Assessment / is it subject to an external auditor report?              | ✓   |    |

\*The following table is to be used to guide the scores given:

| Score | Aims & Priorities                                                                        | Impact                                                                 |
|-------|------------------------------------------------------------------------------------------|------------------------------------------------------------------------|
| 0     | No links to corporate/scrutiny aims and priorities                                       | No potential benefits                                                  |
| 1     | No links to corporate/scrutiny aims and priorities but a subject of high public concern  | Minor potential benefits affecting only one ward/customer/client group |
| 2     | Some evidence of links, but indirect                                                     | Minor benefits to two groups/moderate benefits to one                  |
| 3     | Good evidence linking the topic to both aims and priorities                              | Moderate benefits to more than one group/substantial benefits to one   |
| 4     | Strong evidence linking both aims and priorities, and has a high level of public concern | Substantial community-wide benefits                                    |

## SCORING

### Aims & Priorities

|   |                                                                                        |                                                              |
|---|----------------------------------------------------------------------------------------|--------------------------------------------------------------|
| 4 | Possible topic for Scrutiny – to be timetabled appropriately                           | Priority topic for Scrutiny – for urgent consideration       |
| 3 |                                                                                        |                                                              |
| 2 | Reject topic for Scrutiny – topic to be circulated to members for information purposes | Possible topic for Scrutiny – to be timetabled appropriately |
| 1 |                                                                                        |                                                              |

|   |   |   |   |   |
|---|---|---|---|---|
| 0 | 1 | 2 | 3 | 4 |
|---|---|---|---|---|

**Impact**



Cabinet Forward Work Plan

Appendix 3

Tudalen 113

| Meeting     | Item (description / title) |                                                                             | Purpose of report                                                                   | Cabinet Decision required (yes/no) | Author – Lead member and contact officer                     |
|-------------|----------------------------|-----------------------------------------------------------------------------|-------------------------------------------------------------------------------------|------------------------------------|--------------------------------------------------------------|
| 19 February | 1                          | Finance Update Report                                                       | To update Cabinet on the current financial position of the Council                  | tbc                                | Cllr Julian Thompson-Hill / Paul McGrady                     |
|             | 2                          | Annual Report on the Housing Revenue Account / Housing Rent Increases       |                                                                                     |                                    | Cllr Hugh Irving / Peter McHugh                              |
|             | 3                          | BCU response to the consultation on “Healthcare in North Wales is changing” |                                                                                     |                                    | Cllr Bobby Feeley / Sally Ellis                              |
|             | 4                          | Communications Strategy                                                     |                                                                                     |                                    | Cllrs Hugh Irving & Huw Jones / Jamie Groves / Gareth Watson |
|             | 5                          | Regional Carers’ Strategy                                                   | Report outlines how the Strategy addresses the requirements of the Carers’ Measure. | Yes                                | Cllr Bobby Feeley / Phil Gilroy                              |
|             | 6                          | Etape Cymru Cycling Event 2013                                              |                                                                                     |                                    | Cllrs Huw Jones and David Smith / Jamie Groves               |
|             | 7                          | Changes to Bus Funding Arrangements                                         |                                                                                     | Yes                                | Cllr David Smith / Rebecca Maxwell                           |

Cabinet Forward Work Plan

Tudalen 114

| Meeting         |   | Item (description / title)                                  | Purpose of report                                                  | Cabinet Decision required (yes/no) | Author – Lead member and contact officer |
|-----------------|---|-------------------------------------------------------------|--------------------------------------------------------------------|------------------------------------|------------------------------------------|
|                 | 8 | Extension of Denbighshire's Recycling Park Contract         | Approval required for contract worth over £250k                    | Yes                                | Cllr David Smith / Jim Espley            |
|                 | 9 | Items from Scrutiny Committees                              | To consider any issues raised by Scrutiny for Cabinet's attention. | tbc                                | Scrutiny Coordinator                     |
|                 |   |                                                             |                                                                    |                                    |                                          |
| <b>19 March</b> | 1 | Finance Update Report                                       | To update Cabinet on the current financial position of the Council | tbc                                | Cllr Julian Thompson-Hill / Paul McGrady |
|                 | 2 | Capital Plan                                                | To consider the Council's Capital Plan                             | Yes                                | Cllr Julian Thompson-Hill / Paul McGrady |
|                 | 3 | Recommendations of the Strategic Investment Group 2013 / 14 | To consider the recommendations                                    |                                    | Cllr Julian Thompson-Hill / Paul McGrady |
|                 | 4 | Young Carers North Wales Contract                           | Seeking approval to develop a north Wales contract                 | Yes                                | Cllr Bobby Feeley / Rhian Allen          |
|                 | 5 | Adoption of LDP Steering Group                              | To consider the adoption of LDP Steering Group                     | tbc                                | Cllr Eryl Williams / Angela Loftus       |
|                 | 6 | Items from Scrutiny Committees                              | To consider any issues raised by Scrutiny for Cabinet's attention. | tbc                                | Scrutiny Coordinator                     |
|                 |   |                                                             |                                                                    |                                    |                                          |
| <b>16 April</b> | 1 | Finance Update Report                                       | To update Cabinet on the current financial position of the Council | tbc                                | Cllr Julian Thompson-Hill / Paul McGrady |

Cabinet Forward Work Plan

| Meeting       | Item (description / title) |                                                                       | Purpose of report                                                                                                 | Cabinet Decision required (yes/no) | Author – Lead member and contact officer                 |
|---------------|----------------------------|-----------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------|------------------------------------|----------------------------------------------------------|
|               | 2                          | WG Consultation on 2014-2020 ESF and ERDF Structural Funds Programmes | DCC's response to the consultation to be ratified by Cabinet                                                      | Yes                                | Cllr Hugh Evans / Rebecca Maxwell / Sian Morgan Jones    |
|               | 3                          | Town and Area Plans                                                   | To receive a progress report on expanding the Town Plans into wider Area Plans                                    |                                    | Cllrs Hugh Evans & Huw Jones / Rebecca Maxwell           |
|               | 4                          | Items from Scrutiny Committees                                        | To consider any issues raised by Scrutiny for Cabinet's attention.                                                | tbc                                | Scrutiny Coordinator                                     |
|               |                            |                                                                       |                                                                                                                   |                                    |                                                          |
| <b>14 May</b> | 1                          | Finance Update Report                                                 | To update Cabinet on the current financial position of the Council                                                | tbc                                | Cllr Julian Thompson-Hill / Paul McGrady                 |
|               | 2                          | Outsourcing ICT Services to Schools                                   | To give an overview of the tendering process, evaluation and scoring and request the final decision from Cabinet. | Yes                                | Cllr Eryl Williams / Jackie Walley / Stephanie O'Donnell |
|               | 3                          | Review of Faith Based Education Provision                             | To consider proposals for provision in the north of the county.                                                   | Tbc                                | Cllr Eryl Williams / Jackie Walley                       |
|               | 4                          | Items from Scrutiny Committees                                        | To consider any issues raised by Scrutiny for Cabinet's attention.                                                | Tbc                                | Scrutiny Coordinator                                     |
|               |                            |                                                                       |                                                                                                                   |                                    |                                                          |

Cabinet Forward Work Plan

Tudalen 116

| Meeting | Item (description / title) |                                                                               | Purpose of report                                                                                                                                              | Cabinet Decision required (yes/no) | Author – Lead member and contact officer                   |
|---------|----------------------------|-------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------|------------------------------------------------------------|
| June    | 1                          | Follow-up report on Outsourcing ICT Services to Schools                       | Possible follow-up report with additional information on the tendering process, evaluation and scoring and request the final decision from Cabinet.            | Yes                                | Cllr Eryl Williams / Jackie Walley / Stephanie O'Donnell   |
|         | 3                          | Mental Health Partnership                                                     | to ask Cabinet to consider and agree to a new partnership between the Council and BCU to deliver Adult Mental Health services to the citizens of Denbighshire. |                                    | Phil Gilroy/Cllr Bobby Feeley                              |
|         | 4                          | Cefndy Healthcare: Future Direction & Impact of Potential loss of DWP funding | To consider options in light of risks from loss of DWP funding & need to maintain employment for vulnerable & disabled people                                  |                                    | Cllr Bobby Feeley / Phil Gilroy / Deborah Holmes-Langstone |
|         | 5                          | Ruthin Area Primary Schools Review                                            | To seek approval for starting a formal consultation period with Ruthin Primary schools                                                                         | Yes                                | Cllr Eryl Williams / Jackie Walley                         |
|         | 6                          | Items from Scrutiny Committees                                                | To consider any issues raised by Scrutiny for Cabinet's attention.                                                                                             | Tbc                                | Scrutiny Coordinator                                       |
|         |                            |                                                                               |                                                                                                                                                                |                                    |                                                            |

Cabinet Forward Work Plan

Note for officers – Cabinet Report Deadlines

| <i>Meeting</i>  | <i><b>Deadline</b></i>   | <i>Meeting</i> | <i><b>Deadline</b></i> | <i>Meeting</i> | <i><b>Deadline</b></i> |
|-----------------|--------------------------|----------------|------------------------|----------------|------------------------|
|                 |                          |                |                        |                |                        |
| <i>February</i> | <i><b>5 February</b></i> | <i>March</i>   | <i><b>5 March</b></i>  | <i>April</i>   | <i><b>2 April</b></i>  |

Updated 14/2/2013 - KEJ

Cabinet Forward Work Programme.doc

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## Progress with Committee Resolutions

| Date of Meeting | Item number and title | Resolution                                                                                                                                                                                                                                                                                  | Progress                                                                     |
|-----------------|-----------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------|
| 10 January 2013 | 7. Estyn Action Plan  | <p><b>RESOLVED</b> – that the Committee:-</p> <p>(a) <i>receive the report and note the progress achieved to date in addressing Estyn’s recommendations, and</i></p> <p>(b) agrees that a further progress report be included in the Committee’s forward work programme for July, 2013.</p> | Report scheduled into the Committee’s work programme for summer meeting 2013 |

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Tudalen 120